

# The Highland Council

## Education, Children and Adult Services Committee

Minutes of Meeting of the **Duncraig Trust Scheme Sub-Committee** held in Committee Room 1, Council Headquarters, Glenurquhart Road, Inverness on Wednesday 31 August 2016 at 11.00 am.

### Present:

Mrs I Campbell (Teleconferencing)  
Dr I Cockburn  
Mr R Greene

Mr D Millar  
Mrs F Robertson (Teleconferencing)  
Dr A Sinclair (Teleconferencing)

### Officials in attendance:

Ms F Palin, Head of Adult Services, Care and Learning Service  
Miss J MacLennan, Principal Administrator, Corporate Development Service

### Business

#### Preliminaries - Appointment of Chair

Members were reminded that, in terms of the Council's protocol for video/tele conferencing, Dr A Sinclair was not able to Chair the meeting remotely. Accordingly, the Sub Committee **AGREED** unanimously appointed Mr D Millar to Chair the meeting.

#### 1. Apologies for Absence

Apologies for absence were intimated on behalf of Mr B Fernie and Mr A Mackinnon.

#### 2. Declarations of Interest

There were no declarations of interest.

#### 3. Exclusion of the Public

The Sub-Committee **RESOLVED** that, under Section 50A(4) of the Local Government (Scotland) Act 1973, the public be excluded from the meeting during discussion of the following item on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 4 of Part 1 of Schedule 7A of the Act.

#### 4. Applications for Financial Assistance

There had been circulated Report No DTS/01/16 by the Director of Care and Learning which provided information about applications for assistance under the Duncraig Educational Trust Scheme. Background information had also been circulated to Members.

A copy of the annual Income and Expenditure accounts for the Trust had been appended to the report for information. The revenue balance of funds in the Trust at present was £5,151.31 with support charges amounting to £1848.68 leaving a sum of £3,302.63 to be awarded. Finance officers had advised that low interest rates –

