

THE HIGHLAND COUNCIL

RESOURCES COMMITTEE – 23 NOVEMBER 2016

Agenda Item	9
Report Number	RES/ 75/16

CHIEF EXECUTIVE'S SERVICE AND MEMBERS: REVENUE EXPENDITURE MONITORING 2016/17

Report by the Chief Executive

SUMMARY

This report provides information on the revenue monitoring position for the Chief Executive's Office and Members' budget for the period 1 April 2016 to 30 September 2016.

1. Introduction

1.1 The attached appendix shows the revenue monitoring position for the 2016/17 financial year for the period to 30 September 2016.

2. 2016/17 Budget Monitoring

2.1 **Appendix 1** shows an annual net budget of £5.060m, of which the Members' budget accounts for £1.764m. Actual expenditure incurred in the first two quarters of the financial year is £2.817m and equates to 56% of the total budget.

3. Budget Movements

3.1 The net Service budget has increased from £4.740m for the period up to 30 June 2016 to £5.060m for the period ending 30 September 2016. This increase has been caused by the following budget movements: an additional £0.154m for the transfer of the Emergency Planning Team from Community Services to the Chief Executive's Office; the temporary addition of £0.268m for the costs of voluntary severance; and a reduction for the transfer of the Sustainable Development budget of £0.107m to the Development and Infrastructure Service.

4. Variances

4.1 The Chief Executive's Office is projecting a net year end underspend of £0.012m. There is a small pressure in the Members' budget of £0.009m, due to the under recovery of income. However, this is more than offset by underspends in the Policy and Reform budget which are primarily as a consequence of underspends in discretionary budgets. The intention is to maximize underspends and income across the Chief Executive's budget to offset any costs arising from the Redesign Project in order to deliver a balanced budget by the year end.

5. Implications

- 5.1 Resources - There are no resource implications other than those already set out.
- 5.2 Legal - there are no legal implications for The Highland Council.
- 5.3 Equalities and Climate Change - there are no negative equality or climate change implications arising from this report.
- 5.4 Risk, Gaelic and Rural - there are no risk, Gaelic or rural implications to The Highland Council.

6. Recommendation

Members are invited to consider the revenue monitoring report for the period 1 April 2016 to 30 September 2016.

Signature:

Steve Barron

Designation: Chief Executive

Report Author: Kate Lackie, Business Manager

Date: 11 November 2016

CHIEF EXECUTIVE'S OFFICE Revenue Expenditure Monitoring Report

Appendix 1

1 April 2016 to 30 September 2016

	£000 Actual Year To Date	£000 Annual Budget	£000 Year End Estimate	£000 Year End Variance
BY ACTIVITY				
Members	916	1,764	1,773	9
Chief Executive	700	894	893	(1)
Emergency Planning	79	154	154	0
Operational Management Areas	886	1,753	1,753	0
Corporate Communications	60	65	65	0
Policy & Reform	176	430	410	(20)
Total Chief Executive's	2,817	5,060	5,048	(12)

BY SUBJECTIVE

Staff Costs	2,066	4,163	4,163	0
Other Costs	878	1,749	1,737	(12)
Gross Expenditure	2,944	5,912	5,900	(12)
Grants	(73)	0	0	0
Other Income	(54)	(852)	(852)	0
Total Income	(127)	(852)	(852)	0
	2,817	5,060	5,048	(12)

Notes

1. %age of Annual Expenditure	Sep-17	56%
	Sep-16	46%