

## The Highland Council

City of Inverness Area Committee – 1 December 2016

Agenda Item	14(c)
Report No	CIA/58/16

### Inverness Common Good Fund Grant and Capital Projects

#### Report by the Inverness City Area Manager

#### Summary

This report sets out the current applications for grant funding to be determined and the current status of capital projects.

#### 1. Grants and Capital Projects

- 1.1 The current summary of funds available following the Grants Sub-Committee meeting on 7 November 2016 is set out in **Appendix 1**.
- 1.2 **Booklet A** includes details of current grant applications for more than £10,000. Members are invited to consider the following applications:
- 1) **Blythwood Care:** The Grants Sub-Committee recommend approval of a grant of £20,000 towards the Highland Foodbank 2016.
  - 2) **Community Action Raigmore Estate (CARE):** The Grants Sub-Committee recommend approval of a grant of £35,000 towards a new skate park.
  - 3) **Inverness BID:** The Grants Sub-Committee recommend approval in principle of a grant of £54,800 towards the City of Inverness Annual Floral Displays 2017 subject to the 2017 budget for Partnership Working being in place. In consequence, this sum does not appear in appendix 1.
- 1.3 **Appendix 2** details the current status of capital projects.

#### Recommendation

The Committee is invited to:

- (i) consider the applications for funding;
- (ii) scrutinise the current status of capital projects;

Designation: Inverness City Area Manager

Date: 11 November 2016

Authors: David Haas, Inverness City Area Manager  
Jason Kelman, Project Manager

## Inverness Common Good Fund Available Resource for Allocation

£

Budget Balance Available - <b>Grants</b>	315,000
Underspend from 2015/16	211,758
	<b>526,758</b>

<b>Committee Date</b>	<b>Category</b>	<b>Award</b>	<b>Total for meeting</b>	
(Committed from previous financial years)	Grants < £10k	95,124		
	Grants > £10k	116,634		
			<u>211,758</u>	315,000
08/05/16 Grants Sub Committee	Grants < £10K	48,858	<u>48,858</u>	266,142
03/06/16 City of Inverness Area Committee	Grants > £10K	30,466	<u>30,466</u>	235,676
08/08/16 Grants Sub Committee	Grants<£10K	29,465	<u>29,465</u>	206,211
07/11/16 Grants Sub Committee	Grants < £10K	36,530	<u>36,530</u>	169,681
Recommended for Approval	Grants > £10K	55,000	<u>55,000</u>	114,681

Budget Balance Available - <b>Conference Funding</b>	30,000
Underspend from 2015/16	25,395
	<b>55,395</b>

<b>Committee Date</b>	<b>Category</b>	<b>Award</b>	<b>Total for meeting</b>	
(Committed from previous financial years)	Convention		<u>25,395</u>	30,000
03/06/16 City of Inverness Area Committee	Grants < £10K	1,800		
	Grants > £10K	21,600	<u>23,400</u>	6,600
08/08/16 Grants Sub Committee	Grants < £10K	4,500	<u>4,500</u>	2,100
Transferred from Civic Hospitality			<u>30,000</u>	32,100

## Capital Projects Funded by Inverness Common Good Fund

### 1 General

- 1.1 This appendix provides project status information for current key capital projects funded by the Inverness Common Good Fund, including financial progress details, as of 15 November 2016.

### 2 Capital Programme Update

- 2.1 The current status of each individual project is summarised below.

#### 2.2 Conservation of External Fabric Phase 1, Town House, Inverness

- 2.2.1 The contract was completed on the 27 May 2016 and the defects liability period will end on the 26 May 2017.

Agreed Total Council Funding	£1,500,174
Anticipated Final Account	£1,500,174

#### 2.3 Refurbishment 1-5 Church Street, Inverness

- 2.3.1 The contract was completed on the 15 January 2016 and the defects liability period will end on the 14 January 2017

Agreed Total Council Funding	£1,867,189
Agreed Final Account	£1,867,189

#### 2.4 Conservation of External Fabric Phase 2, Town House, Inverness

- 2.4.2 The project was approved at City of Inverness Committee on the 3 December 2015. The contractor was then accepted on the 8th January 2016.

Three additional items have been added to the contract which will take the project costs over budget.

- additional Stonework at high level on the east elevation (Castle Street) is required. When repair work began on this section it was found that the stonework thickness was on 75mm and not 200mm as per the rest of the building. The affected area will need to be replaced by 200mm stone, the cost for this work will be £80,700.
- after commencement on site the Health & Safety Inspector made a site a visit and requested a number of additional safety items, mainly relating to dust suppression measures. The additional measures were not allowed for in the original tender and the cost of this is £17,500.
- it was discovered after contract acceptance that the stain glass windows on the east elevation that require to be refurbished were not included within the

contract. The reason for this was due to phase 2 & 3 being grouped together but in the tender documents only the stain glass windows for phase 2 were included in the tender documents. The cost to include the remaining windows in this phase is £52,600, it should be noted that this not an additional cost to the overall £4.2m budget.

The total cost of these additional items is £150,800. At this stage of the project we have contingency sums available to cover this cost but advise that we will require using a certain amount of these contingencies as the project progresses, the worst case scenario would be additional funding for the full amount. Before requesting additional funding we seek approval to progress with the project and see what contingencies are left to cover some of the additional costs. I will report at a future committee the additional funding required.

On the west elevation that is now complete we have a date stone which shows the date the Town House was built and the name of the Provost. On the east elevation we have a blank date stone and we have allowed for this to be carved. After discussion with the Design Team and Contractor the recommendation is the date stone should be carved as per the attached detail.

The works commenced on Monday 16 May 2016 with a completion date of 30 June 2017. The project is currently on programme but will overrun by 4 weeks due the additional stonework repairs, the revised completion date will now be 28 July 2017. The quality of workmanship is excellent.

Agreed Total Council Funding	£1,752,908
Anticipated Final Account	£1,752,908

### **3. Governance**

- 3.1 These projects are funded by the Inverness Common Good Fund and monthly Contract Monitoring reports will be issued to the Inverness City Area Manager, in line with governance arrangements.

Job Title:  
Inverness Town House

Drawing Title:  
Existing Date Stone Detail  
South West Elevation

Drawing Status:  
COMMENT

Drawing No:  
F1548 L(21) 002

Scale:	Date:	Drawn:	Reviewed:
As noted @ A3	OCT' 16	GM	IF

Revisions:



NORTH EAST ELEVATION  
PHASE ONE  
1:100



ELEVATION 1:10



PLAN 1:10



Job Title:  
 Inverness Town House

Drawing Title:  
 Proposed Date Stone Detail  
 East Elevation

Drawing Status:  
 COMMENT

Drawing No:  
 F1548 L(21) 002

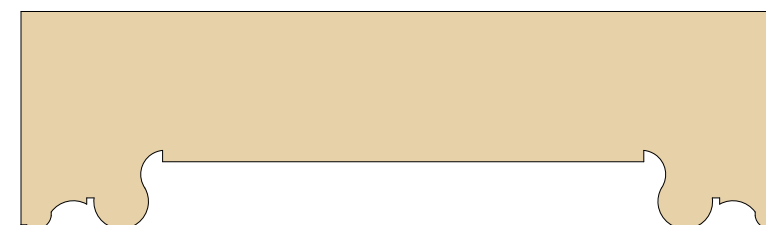
Scale: Date: Drawn: Reviewed:  
 As noted OCT' 16 GM IF  
 @ A3  
 Revisions:



EAST ELEVATION  
 PHASE TWO  
 1:100



ELEVATION 1:10



PLAN 1:10

