

The Highland Council

City of Inverness Area Committee – 23 February 2017

Agenda Item	13(a)
Report No	CIA/11/17

Inverness Common Good Fund Financial Monitoring

Report by the Inverness City Area Manager

Summary

This report presents the expenditure monitoring position for the Inverness Common Good Fund as at 31 January 2017 and the projected year end position.

1. Introduction

1.1 This report is produced in support of the Council's corporate governance process. The purpose of the report is to advise members of the anticipated financial position against the agreed budget at the end of financial year 2016/17. **Appendix 1** shows income and expenditure to 31 January 2017, the predicted year end outturn and the predicted variance.

1.2 **Appendix 2** provides members with more detail on the Events and Festivals Budget, which was agreed previously by the Committee.

1.3 Comments on significant variances (i.e. greater than £0.005m per cost centre):

Income

1.4 There has been no change to the previously reported outturn, with Victorian Market income expected to be £0.016m less than budget reflecting the number of vacant units.

1.5 Similarly, Other Properties income is still expected to be £0.019m less than budget reflecting the vacant floor in 1-5 Church Street.

Expenditure

1.6 Victorian Market

As previously indicated, the estimated overspend of £0.013m is as a result of Standby payments for out of hours call-outs.

1.7 Inverness Common Good Fund Grants

The estimated underspend of £0.240m relates to projects where funding has been agreed before or during 2016/17 but where the delivery of the project and all or part of the actual expenditure is not now expected to take place before the end of the current financial year.

1.8 Conference Support

The estimated underspend of £0.019m relates to conferences where funding has been agreed before or during 2016/17 but where the event and all or part of the actual expenditure is expected to take place after the end of the current financial year.

Projects

- 1.9 Town House Refurbishment
The project has slowed down due to additional works being instructed and the budget will be carried forward into 2017/18. The project remains on target to meet the agreed overall budget.
- 1.10 Refurbishment 1-5 Church Street
The remaining budget for 2016/17 is retention funds, with retention due to be released in February 2017.
- 1.11 Ness Islands – Structural Maintenance Programme
The scope of the works has been agreed and contracts are currently being let. A progress report will be provided to Central and West Ward Members. Any unspent budget is proposed to be carried over to 2017/18.
- 1.12 Inverness City Arts Project
The Common Good Fund's contribution to the City Arts Project will be finalised once the Project programme has been revised, following the appointment of the Artist for the Gathering Place Project.
- 1.13 Victorian Market – Opportunities for Improvement
The allocation of £0.010m is being made in respect of facilitating the work of the Victorian Market Stakeholder Group.

2. Overview

- 2.1 At this stage in the financial year the overall budget is projected to be underspent by £1.352m. This is largely due to the timing of spend on the capital projects, along with grants and conference support payments, all of which will be carried forward into 2017/18. Further detail on both these items is provided to Members today in a separate report.

3. Implications

- 3.1 The report details the financial resource implications. There are no other resource implications. There are no Equalities, Climate Change/Carbon Clever, Legal, Gaelic, Risk or Rural Implications.

Recommendation

The Committee is invited to consider the financial monitoring report.

Designation: Inverness City Area Manager
Date: 10 February 2017
Authors: David Haas, Inverness City Area Manager
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**MONITORING STATEMENT 2016/17
INVERNESS COMMON GOOD FUND
FOR PERIOD ENDING 31 JANUARY 2017**

	ACTUAL YEAR TO DATE	ANNUAL BUDGET	ESTIMATED OUTTURN	ESTIMATED VARIANCE
	£000	£000	£000	£000
INCOME				
Rents				
Industrial Estates	1,422	1,471	1,471	0
Victorian Market	209	264	248	16
Town House	0	258	258	0
Other Properties	78	85	66	19
	<u>1,709</u>	<u>2,078</u>	<u>2,043</u>	<u>35</u>
Other Income				
Contribution to Grants from Reserves	0	157	157	0
Contribution to Subvention from Reserves (underspend f	0	24	24	0
Interest on Revenue Balances	0	5	5	0
TOTAL INCOME	<u>1,709</u>	<u>2,264</u>	<u>2,229</u>	<u>35</u>
EXPENDITURE				
Victorian Market	142	185	198	13
Town House Maintenance	60	100	100	0
1-5 Church Street Maintenance	11	20	20	0
Other Properties	43	110	110	0
Civic and Conference Hospitality	83	128	128	0
Ness Islands & Bank Maintenance	0	35	35	0
Festive Lights	0	65	65	0
Town Twinning	7	9	9	0
Winter Payments	77	85	85	0
Inverness Common Good Fund Grants	218	472	232	(240)
Conference Support	16	58	39	(19)
City Promotions	40	58	58	0
Disabled Go Project (2013-18)	8	8	8	0
Castle Wynd Conveniences	15	23	23	0
Partnership Working	109	106	109	3
Events & Festivals	279	320	320	0
CCTV	0	90	90	0
Property Management Fees	0	124	124	0
Central Support Charge	0	60	60	0
Other Charges	1	14	14	0
Town House Other Costs	2	11	11	0
Inverness Steeple	0	10	10	0
TOTAL EXPENDITURE	<u>1,111</u>	<u>2,091</u>	<u>1,848</u>	<u>(243)</u>
Income Less Expenditure	<u>598</u>	<u>173</u>	<u>381</u>	<u>(208)</u>
PROJECTS				
Town House Refurbishment	593	1,805	1,000	(805)
Refurbishment 1-5 Church Street	22	80	80	0
Ness Islands - Structural Maintenance Programme	0	225	0	(225)
Inverness City Arts Project	0	114	0	(114)
Victorian Market - Opportunities for Improvement	4	10	10	0
TOTAL PROJECTS	<u>619</u>	<u>2,234</u>	<u>1,090</u>	<u>(1,144)</u>

**Events and Festivals Budget Monitoring
For Period Ending 31 January 2017**

Appendix 2

**ACTUAL
YEAR TO DATE
£**

Income

Grants	(6,000)
Income	(42,398)
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	(48,398)

Expenditure

Council Staff	3,172
Entertainers	75,494
Equipment	137,321
Event Office	39,935
Licences	1,500
Marketing	35,514
Security and First Aid	34,230
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	327,166

Net Total

278,768