

HIGHLAND CHILD PROTECTION COMMITTEE

Minutes of the Meeting held on 29th November 2016, Highland Council HQ, Inverness

Present :

DCI Vince McLaughlin, PPU, H&I Division, Police Scotland
 Ms Sandra Campbell, Head of Children's Services, HC
 Ms Sally Amor, Child Health Commissioner, NHS
 Ms Gillian Pincock, Lead Nurse Child Protection (Health)
 Dr Stephanie Govenden, CP Lead Doctor, NHS
 Dr Hugo Van Woerden, Director of Public Health, NHS
 Mr Gordon McPhee, HR Manager, Highlife Highland
 Ms Suzann Barr, Children's Panel
 Ms Norma Ruettiman, CALA
 Ms Donna Munro, CP Training Officer, HCPC
 Mr Pat Hannan, Army Welfare Service
 Ms Linda MacLennan-Shareef, Resource Manager, HC
 Ms Bernadette Cairns, Head of Additional Support Services, HC
 Ms Sandra Beaton, Clerk to the HCPC (Minutes)

Apologies:

Ms Debbie Milton, Area Manager
 Ms Karen Erskine, Children's Panel
 Fiona Malcolm, Legal Manager
 Ian Murray, Highlife Highland
 Callum MacLennan, Youth Convener
 DI Nicola Mackenzie, Police Scotland

	Item	Summary	Action
1.	Welcome & Apologies	DCI McLaughlin welcomed everyone to the meeting. There were introductions around the table. Apologies were received from: Ms Debbie Milton, Area Manager Ms Karen Erskine, Children's Panel Fiona Malcolm, Legal Manager Ian Murray, Highlife Highland	

		Callum Maclennan, Youth Convener DI Nicola Mackenzie, Police Scotland	
2.	In Camera SCR (3) 15 (scoping document circulation) SCR (2) 16 (scoping document circulation)	DCI McLaughlin provided an update to the meeting. He thanked everyone involved and the agencies around the table. Completion is scheduled for March 2017 and a report will be submitted to the committee.	
3.	Minutes of the Meeting of 23rd August 2016	Minutes were agreed to be a true and accurate record of the meeting.	
4.	Matters Arising/Actions	Ms Campbell advised that it was possible that the next Inspection could take place in late 2017 or early 2018. She anticipated that they would want to look at the work of the CPC therefore it was imperative to think about what information needed to be collated and prepared in advance. DCI McLaughlin noted that there was a big gap around seeking views from Young People and Service Users. Work that could be referenced in this regard was essential.	
5.	Standing Items:	a) QA Sub Group – Chair Report Dr Govenden provided an update to the meeting and discussion took place. DCI McLaughlin noted following discussion, that the CPC had previously carried out quality assurance work in relation to Child Protection Orders and suggested that this was revisited as part of a quarterly core data set submitted to each CPC meeting to ascertain if there was a similar theme. b) CSE Sub Group Chair Report Ms Munro provided an update for the meeting and discussion around this took place. CPC agreed in principle to commission Viewpoint with regular reports for CPC and a clear focus on child protection issues. It was agreed that other Improvement Groups may wish to use and contribute to the license fee in future but for now it should remain cp focussed. It was agreed that a subgroup would be established with Jane Murphy	

		<p>continuing to lead on this. The Chair asked for any volunteers to make themselves aware to Ms Munro. Ms Maclennan-Shareef volunteered to participate. Decision: Viewpoint to be funded by the HCPC and progressed by the CSE Sub Group with progress report at the next CPC.</p> <p>c) CAPSM Group – Chair Report Ms Munro provided an update to the meeting and noted that a date of 30th March had been set to hold a Q&A session with Paul Brannigan. This would also be used to promote the new logo, present prizes and relaunch the Committee.</p> <p>All present agreed to support this.</p> <p>d) Learning & Development Report Ms Munro provided an update to the meeting. She noted that the NSPCC were coming up in early 2017 to deliver Training for Trainers Training – this was being led by Amelia Wilson.</p> <p>e) Public Awareness Sub Group Report Ms Munro provided an update to the meeting.</p> <p>DCI McLaughlin noted that this was a real opportunity as a Committee to put some things in place to future proof the Committee in terms of profile, awareness raising, website and child protection-specific initiatives..</p> <p>All agreed with a School Competition to design a new logo and a new CPC website to be commissioned early in 2017 and progressed by the PASG</p>	
6.	<p>Improvement Plan – review of Priorities and budget considerations (Discussion re plan – Imp Priority f – Coercive Control Paper – attached) – Chair</p>	<p>DCI McLaughlin provided an update.</p> <p>He agreed in principle a scoping piece of work where the Committee could draw out the issues talked about and through the analysis work of the QA Sub Group to inform a quality assurance framework to support issue-specific QA. He noted that Dr Govenden was happy to carry this out. Progress to be reported to the next CPC via the QASG update.</p>	

7.	Annual Report – submission date to be confirmed	DCI McLaughlin noted that the last Annual Report was in March 2015 following the National Guidance. A 60 page report was produced and although it informed the Improvement Plan, we would be looking for something more streamlined in the future. The example of MAPPA Annual Report was circulated. Members agreed with this approach; drafting of an annual/ biennial report to be timeframed within Improvement Plan.	
8.	NHS Highland – Policy on Bruising & Injuries in Non Mobile Children – CPC ratification (attached) (from ICR (3) 15) – SG	All present agreed and DCI McLaughlin thanked Dr Govenden for her work on this.	
9.	CPIP – Consultation Update – Chair	DCI McLaughlin noted that he anticipated some further direction from the Government in 2017, when he received an indication of this he would make the Committee aware.	
10.	Scottish Child Abuse Inquiry – Update/Local Implications – SC (paper attached)	<p>Ms Campbell advised that there had been no direct contact about anything for the Highland area. She noted an action to start to try and list where all the places are that may be relevant.</p> <p>Ms MacLennan-Shareef noted that this had previously been completed by Jon King and she would try and locate it.</p>	
11.	Highland Child Protection Guidance – Review – new appendices – FGM, Child Trafficking, CSE, SCR Local Protocol – Discussion & Action. Chair.	<p>DCI McLaughlin noted that it would be useful to have appendices on these issues in the CP Guidance.</p> <p>Dr Govenden suggested that it may be useful to trim the guidance down a little as it was quite hard to use.</p> <p>DCI McLaughlin noted that there could be opportunity to have an online resource alongside the new website.</p> <p>Decision made to progress a review of the CPC CP Guidance by the QASG. Progress to be reported to next CPC.</p>	
12.	Local/National Group Updates	n/a	
13.	Safer Highland/ CPP – Chair	DCI McLaughlin noted there was a Safer Highland Leadership Group SCR Protocol which needed to be reviewed. He had volunteered to lead on this work.	

14.	CPCS – Chair/SC	No update; next meeting – 14/12/17 (Chair attending).	
15.	Police Scotland Risk & Concern Project – Chair	DCI McLaughlin noted the Risk and Concern Performance Report data which was of interest – it broke down some of the issues that were discussed and may be useful within the future quartly CPC core data set	
16.	Items for noting:	Ms Munro asked for volunteers to assist with the upcoming Conference.	