

SOA Development Plan
Annual progress report 2016-17 for the CPP Board
October 2017

Introduction

The Board agreed at its meeting in June 2014, six priorities for improving partnership processes and to support the achievement of outcomes as set out in the Single Outcome Agreement. These priorities were influenced by:

- General advice from the National Community Planning Board;
- Information from an Audit Scotland presentation on their key lines of enquiry for community planning audits;
- Self-assessment carried out by the Board; and
- Actions carried forward from earlier feedback from the SOA quality assurance panel in 2013.

The progress made in 2016/17 is set out below. This describes against each of the six priorities, the work currently underway and areas which have been identified for development. Although the CPP will be moving towards the delivery of the Highland Outcome Improvement Plan from October 2017, the development areas identified will remain relevant.

1. Partnership performance management and reporting

Progress made in 2016/17

Progress against the seven delivery plans and the SOA development plan is reported to and scrutinised by the Board at each of its quarterly meetings during the year and annually for end of year outcomes.

The Public Services Improvement Framework (PSIF) approach to self-assessment has been taken forward by both the Environment and Health Inequalities groups. This work has now been completed.

The Community Planning Improvement Plan was considered and agreed by the Board in June 2016. This included recommendations to develop a co-ordinated approach to community capacity building, increase understanding about Community Partnerships and the role of the CPP, develop a long term vision for the third sector interface and develop an engagement strategy. A number of the actions to deliver against the plan have been taken forward through the development of the Partnership's response to the Community

Empowerment Act but also through the action planning process of the Highland Outcome Improvement Plan.

A significant area of work for the Partnership in 2016/17 has been developing the CPP's response to the implementation of the Community Empowerment Act. The final guidance from the Scottish Government on section 2 (Community Planning) of the Community Empowerment Act was received in December and came into force on 20 December 2016. Work has included:

- Developing an area structure to support locality planning and the participation and engagement of communities across Highland in community planning. This was agreed by the Board in June 2016
- Agreeing a shared approach to resourcing community planning arrangements between the 5 organisations tasked to lead on community planning. This was agreed by the Board in June 2016.
- Agreeing an approach to developing a Local Outcome Improvement Plan for Highland. A development plan on how to progress this in Highland was considered by the Board in December 2016 and a further paper outlining proposed outcomes for engagement and an engagement approach was considered by the Board in March 2017. Engagement on the initial outcomes and potential areas for action took place during April – June through a series of community workshops, survey, focus groups and Community Partnerships. The draft LOIP was considered by the CPP Board in June 2017 and then published for formal community consultation between August and September 2017. The Board will be asked to agree Highland's Outcome Improvement Plan in October 2017 as a replacement for the SOA.

Work currently underway

The annual report for 2016/17 will be submitted to the Scottish Government by end October 2017.

The HOIP will replace the SOA as the plan for Highland's CPP for the period 2017-2027. At the October meeting the Board will be asked to agree a one year delivery plan to support the implementation of the HOIP. Proposed areas for action in year one include:

- Developing a communication and engagement plan for the Highland CPP
- Reviewing the current CPP thematic structure to ensure a focus on the delivery of the HOIP outcomes and cross cutting themes
- Developing action plans for each of the five outcomes, detailing the specific priorities, identified within the HOIP

2. Maximise the use of collective resources to achieve best outcomes, demonstrating a shift to prevention and the re-allocation of resources between CPP members where this represents best value

The CPP's original plan was to develop better preventative approaches by understanding how partners were collaborating, what difference it was making and what was needed for improvement. This was set back by budget reductions, particularly in the Council for 2016/17 onwards.

In light of the duties contained within the Community Empowerment Act to reduce socio-economic inequality, the focus for the Partnership has changed. An area Community Partnership structure has been agreed and implemented to support Locality planning at a local level and a framework developed to support Community Partnerships to take forward the Locality planning duties.

At a strategic level, the CPP Board agreed a series of principles to underpin the development of a Local Outcome Improvement Plan for Highland, one of which is the focus on inequality and prevention activity. The work of the partnership going forward will therefore be clearly focused on prevention.

3. Engage in dialogue with communities in order to empower them to participate in service planning and delivery

Progress made in 2016/17

The Board agreed in June 2016 to develop an area based structure for community planning across Highland. It was agreed to establish 9 Community Partnerships across the area, building on the former District Partnership structure. It was agreed to share the leadership and resourcing of these partnerships across the 5 agencies tasked to lead on community planning. The role of the partnerships is to take forward shared planning for services at a local level and engage and involve communities in this process.

Following the establishment of Community Partnerships, a development day was held for core Community Partnership staff and supporting documentation for Community Partnerships developed from the feedback of that event. This included a self- assessment tool developed to enable local partnerships to identify their development and support needs, role and responsibilities, a planning framework and local profiles. The Board agreed the Community Partnership Toolkit at the December 2016 meeting which included a Planning Framework to support local Partnerships take forward their local plans. Further support days have been held with Community Partnership Chairs and a second pan-Highland event planned for Autumn 2017 to bring together all involved with Community Partnerships. Training sessions on community engagement, driver diagrams and the place standard have also been held.

It was agreed by the Board in June 2016 that the Chairs of the Community Partnership are members of the CPP Board. The Chairs report to each Board on the progress and work of the Partnerships.

The Board agreed a methodology for identifying areas for Locality planning in June 2016. Locality planning is being progressed by the Community Partnerships and updates provided quarterly to the CPP Board.

An approach to developing a Local Outcome Improvement Plan for Highland was agreed by the Board in December 2016 and a further paper outlining proposed outcomes for engagement and an engagement approach was considered by the Board in March 2017.

Work currently underway

A number of the actions associated with this priority have ongoing work streams:

- Work to support the Community Partnerships develop is ongoing within the CPP led by the community partnership's subgroup
- Engagement with communities on the new planning approaches is being taken forward both strategically around the development of the HOIP and also locally through the Community Partnership in the development of locality plans and plans for services for children and adults.
- One of the key outcomes for the HOIP is focused on community participation and engagement.
- A shared approach and learning for a CPP approach to asset transfers and participation requests is being taken forward through a partnership sub-group.

Development areas

Section 10 of the Community Empowerment Act places a duty on public bodies to involve the public in their decision making. It aims to promote and enable participation of people in the decisions about public services including the allocation of financial and other resources. It will therefore be important for the CPP to consider the learning from the approach to participatory budgeting already underway and how this approach could be used as a partnership going forward.

4. Collaborate on workforce planning and skills development to meet Highland needs, in the context of the Highlands and Islands Skills Investment Plan and our role as major employers

Progress made in 2016/17

This work stream has been included in the remit of the employability group which reports progress to the Board quarterly.

A development day was held in September 2016 for those stakeholders involved in Community Partnerships across Highland. Separate sessions have been held for Highland Council Members. Development sessions with the Community Partnership Chairs along with supporting officers from the COG have taken place throughout 2016/17. These have focused on

providing a support network for the Chairs whilst also ensuring the Chairs involvement in shaping the supports required for the Partnerships.

A self- assessment tool has been developed to enable community partnerships to identify their development and support needs which the Board considered in December. A further meeting to bring together Community Partnerships has been requested and work is underway to take this forward in Autumn 2017.

A further breakthrough challenge was proposed by NHS Highland on Isolation and Loneliness. This was agreed at the CPP Board meeting in June 2016. The Board considered updates on all the Breakthrough Achievements at the meeting in March 2017.

Work currently underway

A new breakthrough achievement will be proposed for 2017/18.

Development areas

To continue to explore the developmental needs of the Community Partnerships.

5. Tackle deprivation and inequalities including by improving access and connectedness for communities

Progress made in 2016/17

The Board agreed to use the Socio Economic Performance (SEP) index for targeted CPP activities for rural areas alongside SIMD for urban areas. This has assisted in taking forward the new legal duties on the CPP to reduce socio-economic inequality through locality plans and the Local Outcome Improvement Plan.

The June 2016 Board agreed to use the SEP and SIMD indices as a way of identifying the initial communities for targeting Locality planning. 24 communities have been identified and agreed for locality planning. This ensures that the focus will be on small geographical communities across Highland facing the greatest inequalities. The Board agreed the planning framework to support this at the December 2016 meeting. This includes how to support, engage and enable communities to be involved in the development of these plans. Quarterly reports are provided to the Board by Community Partnership Chairs on the progress towards developing locality plans.

An approach to developing a Local Outcome Improvement Plan for Highland was agreed by the Board in December 2016 and a further paper outlining proposed outcomes for engagement and an engagement approach was considered by the Board in March 2017.

New CPP action was agreed to understand the experience of people living in poverty and how the CPP can work differently with people and communities to improve living conditions and opportunities. The development of the LOIP and Locality plans will assist in supporting this process.

Work currently underway

Engagement with communities to inform the development of the HOIP and also locally through the Community Partnership in the development of locality plans and plans for services for children and adults will take place during the 2017/18 period.

6. Value and be positive about Highland life to attract people, jobs and investment.

Progress made in 2016/17

It was agreed that this outcome would cut across all partnership business including partnership events and in partnership communications.

The development of the HOIP will consider the importance of inclusive growth as part of the mechanism for reducing socio-economic inequality.

Development areas.

The CPP will have a role in opportunities emerging around a City Region Deal for Highland.
