

Agenda Item	<b>13(b)</b>
Report No	<b>CIA/48/17</b>

## HIGHLAND COUNCIL

**Committee:** City of Inverness Area Committee

**Date:** 30 November 2017

**Report Title:** Inverness Common Good Fund Financial Monitoring

**Report By:** Inverness City Area Manager

### **Purpose/Executive Summary**

This report presents the expenditure monitoring position for the Inverness Common Good Fund as at 31 October 2017 and the projected year end position.

### **Recommendations**

Members are asked to consider the financial monitoring report to 31 October 2017; and note that overall expenditure is within agreed budgets

## **2. Introduction**

- 2.1 This report is produced in support of the Council's corporate governance process. The purpose of the report is to advise members of the anticipated financial position against the agreed budget at the end of financial year 2017/18. **Appendices 1 and 2** show both core and project income and expenditure to 31 October 2017, the predicted year end outturn and the predicted variance.
- 2.2 **Appendix 3** provides members with more detail on the Events Management Budget.

## **3. Overview**

- 3.1 **Appendix 1** shows core revenue expenditure for the year of £2.205m to be met by revenue income of £2.321m (including a transfer from Reserves of £0.259m), which would deliver a revenue surplus of £0.116m for commitment to Projects.  
At this stage in the financial year core spend is expected to be underspent by £0.090m due to increased income from an unanticipated premium received on a renegotiated rental agreement, and a slight underspend in maintenance costs for 1-5 Church Street.
- 3.2 **Appendix 2** shows Project spend of £1.515m, to be funded from the Revenue Surplus as outlined in 3.1, with the remaining monies to come from Reserves. An overspend of £0.195m is currently expected on project spend. This is due to retention monies not paid over in 2016/17 on the 1–5 Church Street project, and a change to the profile of spend on Town House Refurbishment (this is a timing issue and does not impact on the overall spend of the project)
- 3.3 The combined outturn position is a net overspend of £0.105m.

## **5. Implications**

- 5.1 The report details the financial resource implications. There are no other resource implications. There are no Equalities, Climate Change/Carbon Clever, Legal, Gaelic, Risk or Rural Implications.

Designation: Inverness City Area Manager

Date: 10th November 2017

Author: David Haas, Inverness City Area Manager

Background Papers:

**APPENDIX 1  
MONITORING STATEMENT 2017/18  
INVERNESS COMMON GOOD FUND CORE SPEND  
FOR PERIOD ENDING 31 OCTOBER 2017/18**

	ACTUAL YEAR TO DATE	ANNUAL BUDGET	ESTIMATED OUTTURN	ESTIMATED VARIANCE
	£000	£000	£000	£000
<b>EXPENDITURE</b>				
Victorian Market	103	198	198	0
Town House Maintenance	58	100	100	0
1-5 Church Street Maintenance	7	20	15	(5)
Other Properties	38	110	110	0
Civic and Conference Hospitality	55	132	132	0
Ness Islands & Bank Maintenance	0	35	35	0
Festive Lights	0	65	65	0
Town Twinning	0	9	9	0
Winter Payments	0	105	105	0
Inverness Common Good Fund Grants	206	569	569	0
Conference Support	5	59	59	0
City Promotions	8	34	34	0
Disabled Go Project (2013-18)	8	8	8	0
Castle Wynd Conveniences	4	23	23	0
Partnership Working	100	109	109	0
Events & Festivals	81	320	320	0
CCTV	0	90	90	0
Property Management Fees	0	124	124	0
Central Support Charge	0	60	60	0
Other Charges	0	14	14	0
Town House Other Costs	2	11	11	0
Inverness Steeple	0	10	10	0
<b>TOTAL EXPENDITURE</b>	<b>675</b>	<b>2,205</b>	<b>2,200</b>	<b>(5)</b>
<b>FUNDED BY:</b>				
<b>Rents</b>				
Industrial Estates	957	1,471	1,471	0
Industrial Estates - premium	85	0	85	(85)
Victorian Market	152	247	247	0
Town House	258	258	258	0
1-5 Church Street	61	75	75	0
Other Properties	19	10	10	0
<b>Other Income</b>				
Contribution to Grants from Reserves	0	240	240	0
Contribution to Conference Support from Reserves	0	19	19	0
Interest on Revenue Balances	0	1	1	0
<b>TOTAL FUNDING</b>	<b>1,532</b>	<b>2,321</b>	<b>2,406</b>	<b>(85)</b>
<b>AVAILABLE TO FUND PROJECT SPEND</b>	<b>857</b>	<b>116</b>	<b>206</b>	<b>90</b>

**APPENDIX 2  
MONITORING STATEMENT 2017/18  
INVERNESS COMMON GOOD FUND PROJECT SPEND  
FOR PERIOD ENDING 31 OCTOBER 2017/18**

	ACTUAL YEAR TO DATE	ANNUAL BUDGET	ESTIMATED OUTTURN	ESTIMATED VARIANCE
	£000	£000	£000	£000
<b>PROJECT SPEND</b>				
Town House Refurbishment	587	690	850	160
Town House Internal Works	0	350	350	0
Refurbishment 1-5 Church Street	34	0	35	35
Ness Islands - Structural Maintenance Programme	0	298	298	0
Inverness City Arts Project	0	27	27	0
Victorian Market - Opportunities for Improvement	(4)	150	150	0
<b>TOTAL</b>	<b>617</b>	<b>1,515</b>	<b>1,710</b>	<b>195</b>
<b>FUNDS AVAILABLE FOR PROJECT SPEND</b>	<b>857</b>	<b>116</b>	<b>206</b>	<b>90</b>
<b>BALANCE TO BE FUNDED BY RESERVES</b>	<b>240</b>	<b>(1,399)</b>	<b>(1,504)</b>	<b>(105)</b>

**APPENDIX 3**  
**Events and Festivals Budget Monitoring**  
**For Period Ending 31 October 2017**

	<b>ACTUAL</b>
	<b>YEAR TO DATE</b>
	<b>£</b>
<b>Income</b>	
Grants	(6,000)
Income	(36,848)
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	(42,848)
 <b>Expenditure</b>	
Council Staff	3,211
Entertainers	21,371
Equipment	40,105
Event Office	28,875
Licences	0
Marketing	20,496
Security and First Aid	9,686
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	123,744
 <b>Net Total</b>	 <b>80,896</b>