

Item No	12c
Report No	RC/8/18

HIGHLAND COUNCIL

Committee: **Ross and Cromarty Committee**

Date: **31 January 2018**

Report Title: **Fortrose and Rosemarkie Common Good –
Monitoring Report Third Quarter 2017/18 and Budget 2018/19**

Report By: **Carron McDiarmid, Head of Policy and Reform
Derek Yule, Depute Chief Executive/Director of Corporate
Resources**

1. Purpose/Executive Summary

- 1.1 This report presents the monitoring statement for third quarter 2017/18 for Fortrose and Rosemarkie Common Good Fund and puts forward a proposed budget for 2018/19. Members are asked to scrutinise and note the report and to consider and approve the proposed budget for 2018/19.

2. Recommendations

- 2.1 Members are asked to:
- i. Scrutinise and note the Quarter 3 monitoring statement for the Fortrose and Rosemarkie Common Good Fund.
 - ii. Consider and approve the proposed budget for 2018/19 for the Fortrose and Rosemarkie Common Good Fund.

3. **Quarter 3 monitoring statement**

- 3.1 A monitoring statement showing transactions against budget to the end of December 2017 is attached at **Appendix 1**.
- 3.2 **Income** received from rental properties to date is £7,741. This is as expected. Income from interest will be credited in Quarter 4
- 3.3 **Expenditure** to date relates to property costs, grants and donations and the Fortrose and Rosemarkie Common Good Fund's proportion of the cost of the Common Good Fund Officer post. There remains outstanding the issue of the funding of the coastal protection works at Rosemarkie Caravan Park. This is a major capital project and is subject to ongoing negotiations on a potential funding package. This project will be reported to a future Ross and Cromarty Committee for consideration by Members.

4. **Proposed budget for 2018/19**

- 4.1 The proposed budget for 2018/19 is attached at **Appendix 2** for Members to consider.
- 4.2 **Rental Income** for Fortrose and Rosemarkie Common Good Fund is made up from £1,870 for Fortrose Town Hall, £1,100 for King George V Playing Field, £3,200 for Fortrose Bay Caravan Site, £6,047 for Rosemarkie Caravan Site and £805 for the Car Park at the Golf Club. The total anticipated income from these properties for 2018/19 is £13,022.
- 4.3 **Interest on Revenue Balances** - Assuming that the current interest rates continue, it is anticipated that interest receivable on projected surplus balances will be approximately £750 in 2018/19.

5. **Anticipated Expenditure**

The main revenue budget can be summarised as follows:

- 5.1 **Property** - Expenditure in this regard relates to property insurance costs and property costs which have tended to be low as the properties are leased on a full repairing and insuring basis.
- 5.2 It is suggested that a revenue property budget of £1,500 be set for 2018/19 to cover property costs. Capital projects for development or protection of assets, in particular the coastal protection work at Rosemarkie Caravan Park, would require separate consideration and an appropriate funding package which would be brought to a future meeting of the Ross and Cromarty Committee.
- 5.3 **Central Support** - Expenditure in this regard relates to support from Finance and a proportion of the costs of the Common Good Fund Officer post. It is proposed that a sum of £1,500 is budgeted to cover these costs.
- 5.4 **Grants to the Community** - In order to protect reserves and the likely future requirement for protection or development of Common Good assets it is proposed that a budget of £1,000 be made available for small grants to community groups and £4,000 be budgeted for projects relating to safeguarding or improving Common Good assets.

5.5 The proposed budget will result in a surplus of £5,772. Total available reserves as at 31 March 2017 are £192,155.

6. Implications

6.1 **Resource** - Members will note a surplus is anticipated at the end of 2017/18 Expenditure is being kept to a minimum in order to build reserves for possible future capital projects. Any such projects will be brought to the Ross and Cromarty Committee for consideration.

6.2 **Legal** - None

6.3 **Community (Equality, Poverty and Rural)** - It is proposed that a budget be available to allow for small grants to be made to community groups. Any future major project for the protection or improvement of assets would seek to improve equality of access.

6.4 **Climate Change / Carbon Clever** - None. Any future project for the protection or improvement of assets would seek to protect the environment and increase energy efficiency where possible.

6.5 **Risk** – None.

6.6 **Gaelic** - None

Designation: Carron McDiarmid, Head of Policy and Reform
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Date: 22 January 2018

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APPENDIX 1

**Fortrose and
Rosemarkie Common
Good Fund Quarterly
Monitoring
Period to 31 December
2017**

	Actual to date	Budget	Year End Estimate	Variance
	£	£	£	£
INCOME				
Rents	7,741	12,932	13,022	90
Interest and Investment Income	-	750	750	-
TOTAL INCOME	<u>7,741</u>	<u>13,682</u>	<u>13,682</u>	<u>90</u>
EXPENDITURE				
Common Good Fund Officer	501	-	1,002	1,002
Grants and Donations	3,493	6,000	6,000	-
Property Costs	396	1,500	1,500	-
Central Support	-	500	500	-
TOTAL EXPENDITURE	<u>4,390</u>	<u>8,000</u>	<u>9,002</u>	<u>1,002</u>
Income less Expenditure	<u>3,350</u>	<u>5,682</u>	<u>4,680</u>	<u>(912)</u>

APPENDIX 2

FORTROSE & ROSEMARKIE COMMON GOOD FUND PROPOSED BUDGET 2018/19

	2018/19 £	2017/18 £
<u>Income</u>		
Rents	13,022	12,932
Interest and investment income	750	750
Total Income	13,772	13,682
<u>Expenditure</u>		
Grants and Donations	1,000	1,000
Special Grants	4,000	5,000
Property costs	1,500	1,500
Central support	1,500	500
Total Expenditure	8,000	8,000
Surplus/(deficit) for year	5,772	5,682