

Agenda item	9
Report no	RC/031/17

THE HIGHLAND COUNCIL

Committee: Ross and Cromarty

Date: 31 October 2017

Report Title: **Cromarty Common Good Fund – Annual Report and Quarter 2 Monitoring Report**

Report By: Steve Barron, Chief Executive
Derek Yule, Director of Corporate Resources

1. Purpose/Executive Summary

- 1.1 The purpose of this report is to present the audited accounts for 2016/17 and the second Quarter monitoring for 2017/18. The report highlights main issues regarding the accounts and the impact and strategy in relation to the overall Fund value.

2. Recommendation

- 2.1 Members are asked to:
- i. consider the Cromarty Common Good Fund Annual Report for 2016/17;
 - ii. consider the position of the Cromarty Common Good Fund, as shown in the 2017/18 Quarter 2 monitoring statement against budget.

3. Annual Report

- 3.1 Appendix 1 of this report shows the Income and Expenditure Account and Balance Sheet in respect of the Cromarty Common Good Fund for Financial Year 2016/17.
- 3.2 Whilst income within the year was within the budget set, expenditure was less than anticipated, largely due to a refund from Dingwall Common CGF of £1,100. As previously reported, this had been previously been erroneously charged to Cromarty CGF in 2015/16. Overall there was a surplus in the year of £5,203. At 31 March 2016 the usable reserves were £20,208. This has increased the usable reserves at 31 March 2017 to £25,411.

4. Quarter 1 Monitoring Statement

- 4.1 A monitoring statement showing transactions to the end of September 2017 against budget and estimated year end position is attached at Appendix One.
- 4.2 **Rental Income** - No income has yet been received. As reported previously, Victoria Hall, Cromarty and East Church Hall, Cromarty are leased to The Highland Council and rented by Highlife Highland. The rent due for 2017/18 is £4,840. This will be received later in the financial year.
- 4.3 **Expenditure** – costs incurred to date include – Cromarty Common Good Fund's proportion of the costs of the Common Good Fund Officer; a grant payment to the Cromarty Monday Lunch Club; and a rental payment for Cromarty Townlands Playground.

5. Implications

- 5.1 **Usable Reserves** stood at £20,208 as at 31 March 2016 rising to £25,411 as at 31 March 2017.
- 5.2 **Resource** – Members will note a surplus of £1,036 is anticipated at the end of 2017/18, less than the budget set, as a result of the Common Good Fund Officers' costs. Expenditure is being kept to a minimum in order to build reserves for future projects for protection or development of Common Good assets. Any future Capital Projects will be brought to Committee for consideration.
- 5.3 **Legal** - none
- 5.4 **Community (Equality, Poverty and Rural)** – None. Any future major project for the protection or refurbishment would seek to improve equality of access.
- 5.5 **Climate Change/Carbon Clever** – None. Any future project for protection or refurbishment would seek to increase energy efficiency where possible.
- 5.6 **Risk** – None.
- 5.7 **Gaelic** – None

Designations: Steve Barron, Chief Executive
Derek Yule, Director of Corporate Resources

Date: 18 October 2017

Author: Diane Agnew, Ward Manager
Victoria MacDonald, Accountant

STATEMENT OF ACCOUNTS 2016-17
Cromarty Common Good Fund
Income and Expenditure Account

APPENDIX 1

	2016/17	2015/16
<u>Expenditure</u>		
Special Grants	(450)	5,120
Rent Townlands Playground	-	690
Administration charges	150	111
Total expenditure	(300)	5,921
<u>Income</u>		
Rents	4,840	5,280
Interest and investment income	63	87
Total income	4,903	5,367
Surplus/(deficit) for the year	5,203	(554)
Revaluation gains/(losses)	-	9,500
Total comprehensive income and expenditure	5,203	8,946
Balance Sheet	31/03/2017	31/03/2016
	£	£
<u>Non current assets</u>		
Investment properties	53,000	53,000
<u>Current assets</u>		
Sundry Debtors	-	5,280
Loans fund deposits	25,411	15,040
	25,411	20,320
<u>Current Liability</u>		
Amounts due to other local authorities	-	(112)
Total Net Assets	78,411	73,208
Usable reserves		
Revenue funds	25,411	20,208
Unusable reserves		
Capital adjustment account	53,000	53,000
	53,000	53,000
Total reserves	78,411	73,208

APPENDIX 2

Cromarty Common Good Quarterly Monitoring	Actual to date £	Budget £	Year End Estimate £	Variance £
INCOME				
Rents	-	4,840	4,840	-
Interest and Investment Income	-	100	100	-
TOTAL INCOME	-	4,940	4,940	-
EXPENDITURE				
Common Good Fund Officer	86	-	345	345
Grants and Donations	200	1,000	1,000	-
Property Costs	917	2,459	2,459	-
Central Support	-	100	100	-
TOTAL EXPENDITURE	1,203	3,559	3,904	345
Income less Expenditure	(1,203)	1,381	1,036	345