

The Highland Council

Ross and Cromarty Committee – 12 January 2017

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| Agenda Item | 7a |
| Report No | RC/005/17 |

Cromarty Common Good – Budget Setting 2017/18

Joint Report by the Depute Chief Executive/Director of Corporate Development and the Director of Finance

Summary

This report invites Members to approve a budget for the financial year 2017/18.

1. Proposed Budget for 2017/18

1.1 A proposed budget is attached at **Appendix I** for 2017/18 for the Committee to consider.

2. Anticipated Revenue for 2017/18

2.1 **Rental Income** – The only rental income is that from Victoria Hall, Cromarty and East Church Hall, Cromarty which are leased to the Highland Council and rented by Highlife Highland. The rent due for 2017/18 is £4,840.

2.2 **Interest and Revenue Balances** – Assuming that the current low interest rates continue, it is anticipated that interest receivable on projected surplus balances will be approximately £100 in 2017/18.

3. Anticipated Expenditure

The main revenue budget headings can be summarised as follows:

3.1 Property Costs

Property costs have tended to be low as properties are leased to the Highland Council and rented to Highlife Highland. A sum of £459 is budgeted for rental costs for Townlands Park Play Area Cromarty.

3.2 In addition it is suggested that a revenue property budget of £2,000 be set aside for contributions towards essential works. Capital projects for development or protection of assets would require separate consideration and an appropriate funding package which would be brought to Committee for consideration.

3.3 Administration and Insurance costs

These are minimal and a roll forward budget of £100 is proposed to cover additional support costs in relation to quarterly monitoring information being provided by Finance.

3.4 **Grants to the Community**

It is proposed that a budget of £1,000 be made available for small grants to community groups.

3.5 The proposed budget will result in a surplus of £1,381. Total available reserves as at 31 March 2016 are £20,208.

4. **Implications**

4.1 **Equalities Policy** Any future major project for protection or refurbishment would seek to improve equality of access.

4.2 **Climate Change** – Any future project for protection or refurbishment would seek to increase energy efficiency where possible. There are no other climate change implications in the report.

4.3 **Legal and Financial Implications** – the application of funds will fall within the competency guidelines set out both in statute and in common law in relation to Common Good Funds. Additionally, through the governance being implied by the Finance Service, funds will remain compliant with all financial regulations.

4.4 There are no Carbon Clever, Rural Risk or Gaelic implications in the report.

Recommendation

The Committee is invited to approve the Cromarty Common Good Fund budget for 2017/18 shown in Appendix I.

Designation: Michelle Morris, Depute Chief Executive/Director of Corporate Services and Derek Yule, Director of Finance

Date: 14 December 2016

Author: Diane Agnew, Ward Manager, Dingwall and Seaforth and Black Isle

Vicki MacDonald, Accountant

APPENDIX I

CROMARTY COMMON GOOD FUND PROPOSED BUDGET 2017/18

| | 2017/18 |
|-----------------------------------|---------------------|
| | £ |
| Income | |
| Rents | 4,840 |
| Interest and investment income | 100 |
| Total income | <u>4,940</u> |
| Expenditure | |
| Property costs | 2,459 |
| Grants | 1000 |
| Administration charges | 100 |
| Total expenditure | <u>3,559</u> |
| Surplus/(deficit) for year | <u><u>1,381</u></u> |