

**Highland Council  
Corporate Resources Committee**

Minutes of Meeting of the **Employment Release Sub-Committee** held in Council Headquarters, Inverness on Wednesday 9 May 2018 at 12.45 p.m.

**PRESENT**

Mr A Mackinnon	Mr R Laird
Mr M Reiss	Mr A Henderson
Mr D Louden	Mrs T Robertson
Mr R Bremner (by telephone conference)	

Officials in attendance

Mr A Summers, Head of Environmental & Amenity Services, Community Services  
Ms E Barrie, HR Manager, Corporate Resources Service  
Mr C MacCallum, Payroll and Pension Manager, Corporate Resources Service  
Mr B Cameron, Housing Policy and Investment Manager, Community Services  
Ms D Sutton, Amenities Manager (South), Community Services  
Ms L Mackenzie, HR Officer, Corporate Resources Service  
Mr A MacInnes, Administrative Assistant, Chief Executive's Service

**Mr A Mackinnon in the Chair**

**1. Apologies for Absence**

There were no apologies for absence.

**2. Declarations of Interest**

There were no declarations of interest.

**3. Exclusion of the Public**

The Sub-Committee **RESOLVED** that under Section 50A(4) of the Local Government (Scotland) Act 1973 the public be excluded from the meeting on the grounds that the matter for discussion involved the likely disclosure of exempt information as defined in Paragraph 1 of Part I of Schedule 7A of the Act.

**4. Applications for Employment Release**

There had been circulated to Members only:-

- i. Employment Release applications from Community Services;
- ii. a copy of the Employment Release Scheme; and
- iii. an explanatory note of the calculations involved in determining the financial implications of applications for employment release.

Having heard Officers detail amendments to the first two application forms, the

Sub-Committee **AGREED** that the undernoted applications be granted Employment Release on the following grounds: Criteria 1- on the grounds of redundancy; Criteria 2 (iv) – to effect financial savings.

<u>Pension Scheme Reference No.</u>	<u>Leaving Date</u>	<u>Criteria</u>
YW633184B	22/05/18	Categories 1 and 2(iv) of the Employment Release Scheme
YX881649C	23/06/18	Categories 1 and 2(iv) of the Employment Release Scheme

In terms of the remaining application (Pension Scheme Reference YZ832925D) the Sub Committee **REFUSED** the application for Employment Release on the grounds of redundancy. The Sub Committee agreed that every redeployment opportunity be explored for this employee prior to the application being considered again.

The Sub Committee also **AGREED** that an employee's years of service be included in future Employment Release application forms.

The meeting ended at 1.10p.m.