

<b>Agenda Item</b>	<b>10b</b>
<b>Report No</b>	<b>HLC/042/18</b>

## **THE HIGHLAND COUNCIL**

**Committee:** Ross and Cromarty

**Date:** 1 November 2018

**Report Title:** Dingwall Common Good Fund – Annual Report and Quarter 2 Monitoring Report

**Report By:** Derek Yule, Depute Chief Executive and Director of Corporate Resources and Alison Clark, Acting Head of Policy

### **1. Purpose/Executive Summary**

- 1.1 The purpose of this report is to present the audited accounts for 2017/18 and the second Quarter monitoring for 2018/19. The report highlights main issues regarding the accounts and the impact and strategy in relation to the overall Fund value.

### **2. Recommendations**

2.1 Members are asked to:

- Consider the Dingwall Common Good Fund Annual Report for 2017/18;
- Consider the position of the Dingwall Common Good Fund, as shown in the 2018/19 Quarter 2 monitoring statement against budget

### 3. Annual Report

- 3.1 Appendix 1 of this report shows the Income and Expenditure Account and Balance sheet in respect of the Dingwall Common Good Fund for Financial Year 2017/18.
- 3.2 At £26,762, income in the year was slightly over the budget set. Expenditure was significantly lower than expected with an out turn of £6,875 against a budget of £12,200 and excluding the budget of £25,000 set aside for path improvement projects, which was carried forward. Overall there was a surplus of income over expenditure of £19,887. This has increased the usable reserves at 31 March 2018 to £220,058.
- 3.3 Following the year-end valuation process, a revaluation gain of £20,700 has been recognised in terms of the investment property held by the fund. This has no impact on the Usable Reserves of the fund but is shown as an increase in the Capital Adjustment Account which is an unusable reserve reflecting the value of the Investment Properties.

### 4. Monitoring Statement to 30 September 2018

- 4.1 A monitoring statement showing transactions to the end of September 2018 against budget is attached as Appendix 2.
- 4.2 **Income**– The income to date is in relation to the rental of the Jubilee Park Caravan site. Income for Dingwall Town Hall rental will be received in Quarter 3.
- 4.3 **Expenditure** – There is a charge in relation to staff costs for the Common Good Fund Officer which is within the budget set. The Special Grants/Contributions Budget of £27,000 was set to cover the agreed Pefferside Park path improvement works (£25,000) and to allow required work to safeguard and to improve Common Good assets (£2,000). The paths improvement contract has yet to be awarded and may require to be carried forward to the next financial year. Members will be updated in due course.
- 4.4 At present the estimated year-end position is that of a deficit of £2,300. However, at this time it is not known whether the path improvement works will commence in this financial year meaning that that position may improve. This will be monitored and outturns updated for the Quarter 3 monitoring report.

### 5. Implications

- 5.1 **Usable Reserves** stood at £220,058 as at 31 March 2018 having risen from £200,172 as at 31 March 2017.
- 5.2 **Resource** – Members will note a deficit of £2,300 is anticipated at the end of 2018/19. Any future Capital Projects will be brought to Committee for consideration.
- 5.3 **Legal** - none
- 5.4 **Community (Equality, Poverty and Rural)** – None. Any future major project for the protection or refurbishment of Common Good assets would seek to improve equality of access.

- 5.4 **Climate Change/Carbon Clever** – None. Any future project for protection or refurbishment would seek to increase energy efficiency where possible.
- 5.5 **Risk** – None
- 5.6 **Gaelic** – None

Designations: Derek Yule, Depute Chief Executive and Director of Corporate Resources

Alison Clark, Acting Head of Policy

Date: 23 October 2018

Author: Diane Agnew, Ward Manager  
Steven Wright, Trainee Accountant

**STATEMENT OF ACCOUNTS 2017-18**  
**Dingwall Common Good Fund**  
**Income and Expenditure Account**

	2017/18	2016/17
	£	£
<b>Expenditure</b>		
Special Grants	5,950	7,025
Administration charges	121	125
Property Costs	215	-
Staff Costs	589	-
Total expenditure	<u>6,875</u>	<u>7,150</u>
<b>Income</b>		
Rents	25,907	22,575
Interest and investment income	855	703
Total income	<u>26,762</u>	<u>23,278</u>
<b>Surplus/(deficit) for the year</b>	<u>19,887</u>	<u>16,128</u>
Revaluation gains/(losses)	20,700	-
<b>Total comprehensive income and expenditure</b>	<u><u>40,587</u></u>	<u><u>16,128</u></u>

<b>Balance Sheet</b>	31/03/2018 £	31/03/2017 £
<b>Non current assets</b>		
Investment properties	185,700	165,000
<b>Current assets</b>		
Loans fund deposits	<u>223,208</u>	<u>200,172</u>
	223,208	200,172
<b>Current Liability</b>		
Other Creditors	(3,150)	-
<b>Total Net Assets</b>	<u><b>405,758</b></u>	<u><b>365,172</b></u>
<b>Usable reserves</b>		
Revenue funds	220,058	200,172
<b>Unusable reserves</b>		
Capital adjustment account	<u>185,700</u>	<u>165,000</u>
	185,700	165,000
<b>Total reserves</b>	<u><b>405,758</b></u>	<u><b>365,172</b></u>

**Dingwall Common Good - Quarterly  
Monitoring  
Period to 27 September 2018**

	<b>Actual to date £</b>	<b>Budget £</b>	<b>Year End Estimate £</b>	<b>Variance £</b>
<b>INCOME</b>				
Rents	3,750	28,200	28,200	0
Interest and investment income	0	700	700	0
<b>TOTAL INCOME</b>	<u>3,750</u>	<u>28,900</u>	<u>28,900</u>	<u>0</u>
<b>EXPENDITURE</b>				
Staff Costs - CGF Officer	97	1,000	1,000	0
Property costs	0	2,000	4,000	2,000
Grants	316	1,000	1,000	0
Special Grants	0	27,000	25,000	(2,000)
Central support	0	200	200	0
<b>TOTAL EXPENDITURE</b>	<u>413</u>	<u>31,200</u>	<u>31,200</u>	<u>0</u>
<b>Income less Expenditure</b>	<u><u>3,337</u></u>	<u><u>(2,300)</u></u>	<u><u>(2,300)</u></u>	<u><u>0</u></u>