

Agenda Item	15b
Report No	CIA 57/18

HIGHLAND COUNCIL

Committee: City of Inverness Area Committee

Date: 22 November 2018

Report Title: Inverness Common Good Fund Financial Monitoring

Report By: Inverness City Area Manager

Purpose/Executive Summary

This report presents the expenditure monitoring position for the Inverness Common Good Fund as at 1 November 2018 and the projected year end position.

Recommendations

Members are asked to consider the financial monitoring report to 1 November 2018; and note that overall expenditure is within agreed budgets.

2. Introduction

- 2.1 This report is produced in support of the Council's corporate governance process. The purpose of the report is to advise members of the anticipated financial position against the agreed budget at the end of financial year 2018/19. **Appendices 1 and 2** show both core and project income and expenditure to 01 November 2018, the predicted year end outturn and the predicted variance.
- 2.2 **Appendix 3** provides members with more detail on the Events Management Budget.

3. Overview

- 3.2 **Appendix 1** shows core revenue expenditure for the year of £2.288m to be met by revenue income of £2.349m (including a transfer from Reserves of £0.211m), which would deliver a revenue surplus of £0.061m for commitment to Projects. The overspend of £0.024m is a result of the unbudgeted cost of the ICGF share of the costs of the CGF officer.
- 3.3 **Appendix 2** shows project spend of £1.240m, to be funded from the revenue surplus as outlined in 3.1, with the remaining balance to come from Reserves. An underspend of £0.636m is currently expected on project spend. Commentary on significant variances.
- 3.4 Any further requests for additional funding or new initiatives requiring funding will be brought to subsequent meetings of this committee for approval.
- 3.5 The combined estimated outturn position is a net underspend of £0.612m.

4. Variances – Projects

- 4.1 Town House Refurbishment – Phase 3
An underspend of £0.636m is currently anticipated in this financial year due to the timing of the award of the contract. This represents a timing issue and does not impact on the overall cost of the project.
- 4.2 Ness Islands – Structural Maintenance Programme
An overspend £0.010m is currently anticipated due to additional bridge works being required.
- 4.3 Victorian Market – Opportunities for Improvement
This generic project budget of £0.150m is no longer required as improvement projects within the Victorian Market are now reported on a project by project basis on the face of the monitoring statement.
- 4.4 Victorian Market – Shop Front Redesign
An underspend of £0.010m is currently anticipated in this financial year. This budget was set for initial planning/scoping works to be carried out in 2018/19, with the main project being undertaken in future years.
- 4.5 Town House – Civic Floor
This project will not be undertaken in 2018/19 and will be carried forward into

2019/20.

5. Implications

- 5.1 The report details the financial resource implications. There are no other resource implications. There are no Equalities, Climate Change/Carbon Clever, Legal, Gaelic, Risk or Rural Implications.

Designation: Inverness City Area Manager

Date: 5 November 2018

Author: David Haas, Inverness City Area Manager

Background Papers:

**APPENDIX 1
MONITORING STATEMENT 2018/19
INVERNESS COMMON GOOD FUND CORE SPEND
FOR PERIOD ENDING 01 NOVEMBER 2018**

	ACTUAL YEAR TO DATE	ANNUAL BUDGET	ESTIMATED OUTTURN	ESTIMATED VARIANCE
	£000	£000	£000	£000
EXPENDITURE				
Victorian Market	109	216	216	0
Victorian Market Management	26	45	45	0
Town House Maintenance	18	100	100	0
ICGF General	12	0	25	25
1-5 Church Street Maintenance	8	20	20	0
Other Properties	44	104	104	0
Civic and Conference Hospitality	96	132	132	0
Ness Islands & Bank Maintenance	0	35	35	0
River Ness Fishings	0	20	20	0
Festive Lights	0	65	65	0
Town Twinning	0	9	9	0
Winter Payments	19	132	132	0
Inverness Common Good Fund Grants	155	518	518	0
Conference Support	0	48	48	0
City Promotions	14	44	44	0
Disabled Go Project (2013-18)	8	8	8	0
Castle Wynd Conveniences	18	23	23	0
Partnership Working	95	112	112	0
Events & Festivals	110	340	340	0
CCTV	0	90	90	0
Property Management Fees	0	124	124	0
Central Support Charge	0	60	60	0
Inverness Steeple	0	10	10	0
Commemorative Bedding	0	8	8	0
TOTAL EXPENDITURE	732	2,263	2,288	25
FUNDED BY:				
Rents & Lettings				
Industrial Estates	984	1500	1500	0
Victorian Market	153	247	247	0
Town House	259	258	259	(1)
1-5 Church Street	69	75	75	0
Other Properties	19	36	36	0
Other Income				
Fishing Assessment Dues	19	20	20	0
Contribution to Grants from Reserves	0	203	203	0
Contribution to Conference Support from Reserves	0	8	8	0
Interest on Revenue Balances	0	1	1	0
TOTAL FUNDING	1503	2348	2349	(1)
AVAILABLE TO FUND PROJECT SPEND	771	85	61	24

**APPENDIX 2
MONITORING STATEMENT 2018/19
INVERNESS COMMON GOOD FUND PROJECT SPEND
FOR PERIOD ENDING 01 NOVEMBER 2018**

	ACTUAL YEAR TO DATE	ANNUAL BUDGET	ESTIMATED OUTTURN	ESTIMATED VARIANCE
	£000	£000	£000	£000
PROJECT SPEND				
Town House Refurbishment - Phase 2	-22	100	100	0
Town House Refurbishment - Phase 3	85	1116	650	(466)
Refurbishment 1-3 Church St	0	0	0	0
Ness Islands - Structural Maintenance Programme	0	132	142	10
Victorian Market - Opportunities for Improvement	0	150	0	(150)
Lotland Street Starter Unit/ Alternative	0	0	0	0
Victorian Market - Shop Front Redesign	24	40	30	(10)
Old High Church Clock	5	30	30	0
Victorian Market -Academy St Entrance	13	200	200	0
Cavell Gardens Improvement Works	2	55	55	0
Town House - Civic Floor	0	20	0	(20)
Whin Park Improvement Works	0	33	33	0
TOTAL	107	1876	1240	(636)
FUNDS AVAILABLE FOR PROJECT SPEND	771	85	61	24
BALANCE TO BE FUNDED BY RESERVES	664	(1,791)	(1,179)	(612)

APPENDIX 3
Events and Festivals Budget Monitoring
For Period Ending 01 November 2018

	ACTUAL
	YEAR TO DATE
	£
Income	
Grants	0
Income	<u>(35,762)</u>
	(35,762)
Expenditure	
Council Staff	2,934
Entertainers	20,955
Equipment	47,818
Event Office	35,281
Licences	0
Marketing	30,167
Security and First Aid	<u>8,795</u>
	145,950
Net Total	110,188