

Agenda Item	7
Report No	GSC/02/20

THE HIGHLAND COUNCIL

Committee: Inverness Common Good Fund Sub-Committee

Date: 3 February 2020

Report Title: Inverness BID – Grant Application 2020/21

Report By: Inverness City Area Manager

1. Purpose/Executive Summary

1.1 This report invites Members to consider applications from Inverness BID.

2. Recommendations

2.1 Members are asked to consider the applications from Inverness BID as detailed in the Appendices to this report and to make a recommendation to the Area Committee either to accept or refuse the applications for funding.

3. Implications

3.1 **Resource** - The cost to the Inverness Common Good Fund will be £101k. Members will be invited to approve the inclusion of a Partnership Working Budget when the 2020/21 Inverness Common Good Fund Budget is presented at this meeting of the City of Inverness Area Committee.

3.2 **Legal** - Grant conditions require recipients to meet all legal obligations ensuring that the funds allocated are applied to the relevant project

3.3 **Community (Equality, Poverty, Rural and Island)** - The Grant conditions require compliance with Council policy where appropriate.

3.4 **Climate Change / Carbon Clever** - None

3.5 **Risk** – None

3.6 **Gaelic** - Where appropriate, projects are required to meet with the Councils policy in

respect of supporting Gaelic language and culture

4. Background

- 4.1 Inverness BID have submitted four applications for funding from the Inverness Common Good Fund.
1. Floral Displays 2020 see Appendix 1
 2. Coach Ambassador 2020 see Appendix 2
 3. Operation Respect Task Team Easter/Summer 2020 see Appendix 3
 4. Inverness Gull Project 2020 see Appendix 4
 5. Inverness Community Safety Partnership 2020 see Appendix 5
- 4.2 Appendix 6 contains up to date accounts and bank statements, Appendix A as mentioned in the application forms and some additional information.
- 4.3 A total of £101,898 is being applied for (as detailed in Appendix 7). This is an increase of £5,796 on 2019/20 Inverness BID have experienced a reduction in levy income as a result of the recent rates revaluation. In addition, the Council is now recovering costs incurred in administering the levy.

5. Partnership Working

- 5.1 The Partnership with BID is now well established. A specific cost centre to fund Partnership Projects was created. In financial year 2019/20 the agreed budget for "Partnership Working – BID" was £112k this remain unchanged for 2020/21.

6. BID Projects 2020/21

- 6.1 In the 2019/20 financial year the percentage contribution for the five projects from the Common Good Fund was 61% with the increase this will increase to 63% for 2020/21 due to extra costs principally relating to the provision of floral displays.
- 6.2 The 2020/21 application seeks total funds of £102k compared with expenditure of £96k last year. Comparative costs per project are set out in Appendix 7.

Designation: Inverness City Area Manager

Date: ** January 2020

Author: David Haas

Background Papers:



APPLICATION FORM FOR ORGANISATIONS APPLYING FOR GRANT AND DISCRETIONARY FUNDING AND FUNDING IN KIND FROM THE HIGHLAND COUNCIL – Over £10,000 – Common Good Funds

Name of Organisation:

Inverness BID

Name of Project or Activity Requiring Support:

The City of Inverness Annual Floral Displays 2020

Which of the Council's funding streams are you applying to?

(Please provide closing date details where applicable)

Inverness Common Good Fund

Is the amount you are applying for:

- £5,000 or under Under £10,000 £10,000 or over

Total amount applied for: £61,138

Estimated cost of funding in kind applied for: £...

Please detail what funding in kind has been applied for e.g. Council staff time, use of premises or equipment, waiving of fees or administration support

N/A

What type of organisation are you? (please tick all that apply)

Third Sector (voluntary or community) organisation		Community Council	
Registered Charity If yes – Registration number		Company Limited by Guarantee If yes – Company Number SC339914.....	✓
Other - please specify... ..			

Please remember guidance to completing the application form is available [here](#). Appropriate links to the guidance are situated throughout the form: [This page](#)

For official use only Application reference number			
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PART 1: ABOUT YOUR ACTIVITIES OR PROJECT

Guidance on completing part 1: ABOUT YOUR ACTIVITIES OR PROJECT

1.1 What is the name of your activity or project?

The City of Inverness Annual Floral Displays

1.2 When will your activity or project take place? (specifically those for which you are seeking an award from The Highland Council)

Start date (month and year).....June 2020.....

End date (month and year).....October 2020.....

Location.....City of Inverness.....

1.3 What activity or project do you want us to support?

For example:

- *Aims of the project and how you are going to do it*
- *Help with running costs or for a specific project or activity?*
- *Who will benefit*

Please note that the Council will be unable to provide any resources not specified on this form or supporting information.

Project Details

The City of Inverness Annual Floral Displays have been a major feature within the city centre since 1993. They were originally co-ordinated by The Inverness Project with the total cost of the displays fully funded by the Inverness Common Good Fund.

The displays are an important part of creating an attractive and welcoming city for the benefit of residents of the burgh and visitors alike.

Inverness BID Limited (a not for profit company) was established in 2008 to assist the marketing and development of Inverness City Centre.

When in 2009 the Directors of Inverness Project decided to retire it requested (with the Highland Council's agreement) that BID take on the role of co-ordinating all of the arrangements for the city-wide displays.

This role involves liaising with display venues (both in advance and during the 5 month season) organising for the purchase of plants, their propagation, installation, watering (at least twice weekly) and at the end of the term the removal and disposal of the displays.

BID also joined with the Inverness Common Good Fund by offering a contribution towards the revenue cost of providing the displays.

The equipment used to present the displays (supports/tubs/baskets/brackets/chains etc) was originally provided by Inverness Common Good Fund and these remain its responsibility. Of course it is necessary to replenish, repair and renovate these items annually.

In 2015 the floral displays were, at the request of the Highland Council, extended to include Bank Street and Huntly Street which have both had new lampposts installed as part of the streetscaping element of the flood alleviation works - these lampposts hold 2 baskets per lamppost.

And in 2018 the project was extended again at the request of the Highland Council to include the upgrading of Drummond & Lombard Streets by the installation of new displays.

Proposals for 2020

The well-designed floral displays have always had a dramatic effect on the appearance of the city and are much appreciated by residents and visitors alike. As previous years in 2020 there will be a large range of flowers used to make colourful, exciting and interesting displays. Particular care is taken to choose plants that provide a wide range of colours but are also hardy to the elements. Native cultivators will be used to ensure that the plants look their best for the full June-October period.

The displays are concentrated to create maximum impact and to ensure that the Common Good Fund and BID investment gives the maximum value for money.

BID is prepared to be responsible again for co-ordinating all the 2020 arrangements for the 707 City Centre floral displays scheduled.

The ICGF is responsible for maintaining, replacing and repairing the display equipment (supports/tubs/baskets/brackets/chains etc). Based on previous experience it is requested that a budget of £2k be provided by the Common Good Fund to meet this cost in 2020 (£1.7k in 2019).

With the main contractors to the Project maintaining their charges at 2019 levels and certain cost savings, the core floral display costs (plants, installation, watering, removal and disposal) are projected at £78.9k compared to £80k in 2019.

In 2020 traders outside the city centre receiving displays are expected to contribute an estimated £9.8k leaving cost of £68.1k to be funded.

In 2019 the Inverness Common Good Fund contributed a total of £58.2k to the project made up of a revenue contribution of £56.5k plus £1.7k maintenance for the display equipment. BID contributed the balance of the project of £13k.

Unfortunately with our BID levy income reduced to circa £200k per annum BID's project budget is reduced by nearly 20% which means in the next financial year we are no longer able to offer the same level of contribution towards the floral display budget. However BID does wish to continue to support the project and is able to offer funding of £8k for 2020 which would mean that the Inverness Common Good Fund is requested to make a contribution to total costs of £60.1k (including maintenance of equipment of £2k) to the total cost of £78.9k

1.4 Does your activity or project involve building or landscaping work?

Yes No

If yes please answer both a) and b) below.

a) Does your organisation (Please tick):
Have ownership of the land or building

Yes No

OR

Hold at lease of at least 5 years that cannot be ended by the landlord?

Yes No

b) Is planning permission needed for your project? Tick one option below.

Planning permission not required

Planning permission required and has been granted

1.5 Please tell us how your project or activity will help the Council to meet its Public Sector Equality Duty to:

- Get rid of unlawful discrimination, harassment and victimisation;
- Make sure that people from different groups* are treated fairly and have equal chances to use services and that there is more equality between groups*;
- Make sure that people from different groups* get on together.

*Groups are people who have "protected characteristics" in the Equality Act: age, gender reassignment, pregnancy and maternity, religion or belief, sexual orientation, disability, marriage and civil partnership, race and sex.

For example are people with protected characteristics likely to face barriers; how you intend to tackle these barriers; does your project promote inclusion?

There are no barriers to any group benefiting from the Project.

1.6 Where relevant and appropriate please describe any contribution your project may make towards promotion of the Gaelic language?

N/A

1.7 Please tell us if you have spoken to anyone about your application for advice and support – e.g. Local Highland Council Elected Member, Community Council Member, Council Staff, local Council for Voluntary Service (CVS) – If yes, please provide details:

Advice has been sought from David Haas, Inverness City Area Manager

1.8 Please tell us about any funding in kind you are seeking from the Council:

Detail i.e. premises, facilities, staff time, waiving of fees	Estimated value
N/A	
N/A	

1.9 Please provide a breakdown of how much will your activities/project will cost and how much Funding you are applying for from The Highland Council:

Item/Activity	Breakdown of Total Costs £	Year 1 £	Year 2* £	Year 3* £	Total £
Personnel & Overheads		£2,000			£2,000
Other Costs e.g. property costs, transport, equipment, insurance, marketing	Plants	£27,132			£27,132
	Installation/Removal of Displays	£14,186			£14,186
	Watering	£32,986			£32,986
	Repair & renovation of baskets, fittings	£2,000			£2,000
	Sundry	£634			£634
Total Project Cost		£78,938			£78,938
Total Funding Request		£61,138			£61,138

1.10 **Other funding relating to this project** Please include other funders and own resources and income. Continue on separate sheet if required.

Organisation and status of application	Year 1 £	Year 2* £	Year 3* £	Total £
Traders outside the BID area Successful <input checked="" type="checkbox"/> Unsuccessful <input type="checkbox"/> Awaiting Decision <input type="checkbox"/>	£9,800			£9,800
Inverness BID Limited Successful <input checked="" type="checkbox"/> Unsuccessful <input type="checkbox"/> Awaiting Decision <input type="checkbox"/>	£8,000			£8,000
Totals	£17,800			£17,800

*See guidance notes for specific funding stream to see if you are able to apply for more than one year of funding.

- 1.11 Please tell us how you know that there is a need for this activity or project and how your approach will meet this need. This might include:
- a. Community support for your project (e.g. surveys, etc.)
 - b. Statistics which show the need for your project (e.g. unemployment figures, crime statistics)
 - c. Evidence from similar projects which shows that they have worked (e.g. research from elsewhere or evaluations of previous local work)

The Project has received Common Good Funding for the past 3 years as follows:

2019 £58,277
2018 £59,000
2017 £54,800

- 1.12 Is this a new or additional activity or project? – Yes No If yes, what change will your activities or project make in your community?

If No, how has your activities or project been funded in the last three years?

In the same way as is proposed for 2020

- 1.13 Please tell us how you will know that your activities or project is working and that you are benefiting your community. You only need to provide targets for the years in which your project will operate. See the detailed guidance for examples of targets.

How you will know you have made the change?		
Year 1 Measurable Outcome	Year 2 Measurable Outcome	Year 3 Measurable Outcome
Feedback from individuals, businesses and other users		

- 1.14 If it is intended that this activity or project continue beyond the period of Council support, how will it be funded?

The Floral Displays are part of making Inverness an attractive and welcoming & attractive place for residents and tourists alike. They improve the city centre ambience which has a long term effect of improving the local economy.

3.3 a) When did your organisation start? Month...March.....Year...2008...

b) What geographic areas and/or communities of interest (e.g. Young people, people with disabilities, older people, people from an ethnic minority background) does your organisation cover?

Inverness BID limited (a not-for-profit company) was established in 2008 to assist the marketing and economic development of the city centre area.

The City of Inverness Annual Floral Displays have been a major feature within the city since 1993. They are an important part of creating an attractive and welcoming city for the benefit of residents of the burgh and visitors alike.

c) Is there any restriction on who can join your organisation?

Yes No If yes, what are they and why do you have them?

Businesses based within Inverness City Centre who pay BID levy are automatically eligible for membership and entitled to vote at General meetings. Other businesses are entitled to apply for voluntary membership.

d) How many people are on your governing body or management committee? ...17...

e) Are there Highland Council Elected Members or Officers or Community Councillors on or attending your Management Committee or Board? *(please note that this will not affect your application)*

Yes No

If yes, please provide names:

Highland Council Elected Members	Role i.e. Office Bearer, Voting Member, Ex-official / advisory, other
Provost Helen Carmichael	Director

Community Councillors	Role i.e. Office Bearer, Voting Member, Ex-official, other

Council Officers	Role i.e. Office Bearer, Voting Member, Ex-official, other

3.4 Does or has your organisation receive(d) any other funding from The Highland Council? Please provide information relating to Council funding for the last 3 years:

Yes No

If yes –

a) What is/was it for, and from which Service or Ward budget was it provided?

Year 1: See Appendix A
Year 2:
Year 3:

b) How much funding do/did you receive?

Year 1: See Appendix A
Year 2:
Year 3:

c) Estimated value of existing funding in kind, and from which Service or Ward budget was/is it provided?

Year 1: See Appendix A
Year 2:
Year 3:



APPLICATION FORM FOR ORGANISATIONS APPLYING FOR GRANT AND DISCRETIONARY FUNDING AND FUNDING IN KIND FROM THE HIGHLAND COUNCIL – Over £10,000 – Common Good Funds

Name of Organisation:

Inverness Business Improvement District

Name of Project or Activity Requiring Support:

Coach Friendly Project 2020

Which of the Council's funding streams are you applying to?

(Please provide closing date details where applicable)

Inverness Common Good Fund

Is the amount you are applying for:

- £5,000 or under Under £10,000 £10,000 or over

Total amount applied for: £10,500

Estimated cost of funding in kind applied for: £.....

Please detail what funding in kind has been applied for e.g. Council staff time, use of premises or equipment, waiving of fees or administration support

What type of organisation are you? (please tick all that apply)

Third Sector (voluntary or community) organisation		Community Council	
Registered Charity If yes – Registration number		Company Limited by Guarantee If yes – Company Number SC339914	✓
Other - please specify.....			

Please remember guidance to completing the application form is available [here](#). Appropriate links to the guidance are situated throughout the form: [This page](#)

For official use only			
Application reference number			

PART 1: ABOUT YOUR ACTIVITIES OR PROJECT

Guidance on completing part 1: ABOUT YOUR ACTIVITIES OR PROJECT

1.1 What is the name of your activity or project?

Coach Friendly Project 2020

1.2 When will your activity or project take place? (specifically those for which you are seeking an award from The Highland Council)

Start date (month and year) April 2020

End date (month and year) October 2020

Location: Inverness City Centre

1.3 What activity or project do you want us to support?

For example:

- *Aims of the project and how you are going to do it*
- *Help with running costs or for a specific project or activity?*
- *Who will benefit*

Please note that the Council will be unable to provide any resources not specified on this form or supporting information.

The joint Report of the Director of Community Services and the Inverness City Manager to the City of Inverness Area Committee on 28th January 2016 on "Developing Inverness as a Coach Friendly City" reported on the success of the use of Ardross Street as a Coach/Drop Off/Pick up point during 2015 and the important role played of the BID Coach Ambassador/s to:

"Act as liaison between residents and businesses on Ardross Street with the Coach Operators to ensure that any concerns are addressed timeously and effectively."

"Welcome people to the city, provide directions, answer questions visitors may have and encourage our guests to visit the many points of interest in the city centre."

In 2015 at the request of the Highland Council, Inverness BID agreed to staff and manage the Coach Ambassador Scheme initially on the basis of the costs being fully funded by the Inverness Common Good Fund.

This involves having a Coach Ambassador to welcome coaches and visitors on a 7-day basis increasing to 2 or 3 ambassadors when a large number of coaches from large cruise liners were due to come to Inverness.

Such has been the success of the welcome offered, the numbers of coaches accommodated and the effective management of the street, that following a joint BID/HC application, in October 2016 Inverness was awarded Coach Friendly status by The Confederation of Passenger Transport UK (CPT) in recognition of "the commitment made by Inverness to meet the needs of coaches, their drivers and their passengers to the city centre".

The 2019 arrangements were again a great success with the 11 bay drop off/pick up point in Ardross Street being used by more than 3,000 visitor coaches – an increase of 14% on the 2017 figure.

This represents a 90% increase on the number of coaches (1583) which used the facility in the first year (2015) which is extremely impressive growth over the 5 years.

The busiest day in 2019 was Tuesday 13th August when the Coach Ambassadors on duty welcomed 54 coaches.

Overall the "Welcome" arrangements and organisation of the coach drop off/pick up facility worked extremely well in 2019 based on the industry norm the Coach Friendly Project is estimated to have supported 135k Coach Visitors.

For 2020 it is again proposed that BID provides the Coach Ambassador service daily (i.e Monday to Sunday) between April and October. Staffing is budgeted together with a further provision for maps, clothing, communications and other sundry items to total £17,500.

1.4 Does your activity or project involve building or landscaping work?

Yes No

If yes please answer both a) and b) below.

a) Does your organisation (Please tick):
Have ownership of the land or building

Yes No

OR

Hold at lease of at least 5 years that cannot be ended by the landlord?

Yes No

b) Is planning permission needed for your project? Tick one option below.

Planning permission not required

Planning permission required and has been granted

1.5 Please tell us how your project or activity will help the Council to meet its Public-Sector Equality Duty to:

- Get rid of unlawful discrimination, harassment and victimisation;
- Make sure that people from different groups* are treated fairly and have equal chances to use services and that there is more equality between groups*;
- Make sure that people from different groups* get on together.

*Groups are people who have "protected characteristics" in the Equality Act: age, gender reassignment, pregnancy and maternity, religion or belief, sexual orientation, disability, marriage and civil partnership, race and sex.

For example, are people with protected characteristics likely to face barriers; how you intend to tackle these barriers; does your project promote inclusion?

There are no barriers to any group benefitting from the project

1.6 Where relevant and appropriate please describe any contribution your project may make towards promotion of the Gaelic language?

N/A

1.7 Please tell us if you have spoken to anyone about your application for advice and support – e.g. Local Highland Council Elected Member, Community Council Member, Council Staff, local Council for Voluntary Service (CVS) – If yes, please provide details:

Advice has been sought from David Haas, The City Area Manager

1.8 Please tell us about any funding in kind you are seeking from the Council:

Detail i.e. premises, facilities, staff time, waiving of fees	Estimated value

1.9 Please provide a breakdown of how much will your activities/project will cost and how much **Funding you are applying for from The Highland Council:**

Item/Activity	Breakdown of Total Costs £	Year 1 £	Year 2* £	Year 3* £	Total £
Staffing		£15,100			£15,100
Other Costs e.g. property costs, transport, equipment, insurance, marketing	Maps, Clothing, Communications etc	£2,400			£2,400
Total Project Cost £		£17,500			£17,500
Total Funding Request £		£10,500			£10,500

1.10 **Other funding relating to this project** Please include other funders and own resources and income. Continue on separate sheet if required.

Organisation and status of application	Year 1 £	Year 2* £	Year 3* £	Total £
Inverness BID Limited - confirmed	£7,000			£7,000
Successful <input checked="" type="checkbox"/> Unsuccessful <input type="checkbox"/> Awaiting Decision <input type="checkbox"/>				
Successful <input type="checkbox"/> Unsuccessful <input type="checkbox"/> Awaiting Decision <input type="checkbox"/>				
Totals	£7,000			£7,000

*See guidance notes for specific funding stream to see if you are able to apply for more than one year of funding.

- 1.11 Please tell us how you know that there is a need for this activity or project and how your approach will meet this need. This might include:
- a. Community support for your project (e.g. surveys, etc.)
 - b. Statistics which show the need for your project (e.g. unemployment figures, crime statistics)
 - c. Evidence from similar projects which shows that they have worked (e.g. research from elsewhere or evaluations of previous local work)

Requested by Highland Council Officers and demonstrated by response from local businesses and Coach users Proposed in Report to City of Inverness Area Committee

- 1.12 Is this a new or additional activity or project? – Yes No

If yes, what change will your activities or project make in your community?

If No, how has your activities or project been funded in the last three years?

Project part funded with ICGF grant of:

£17,000 in 2015
£11,250 in 2016
£9,750 in 2017
£9,750 in 2018
£9,750 in 2019

- 1.13 Please tell us how you will know that your activities or project is working and that you are benefiting your community. You only need to provide targets for the years in which your project will operate. See the detailed guidance for examples of targets.

How you will know you have made the change?		
Year 1 Measurable Outcome	Year 2 Measurable Outcome	Year 3 Measurable Outcome
Positive feedback from local businesses, coach passengers and coach companies		

- 1.14 If it is intended that this activity or project continue beyond the period of Council support, how will it be funded?

BID feels that there will be a future need for these services and will look to jointly fund with Inverness Common Good Fund.



APPLICATION FORM FOR ORGANISATIONS APPLYING FOR GRANT AND DISCRETIONARY FUNDING AND FUNDING IN KIND FROM THE HIGHLAND COUNCIL – Over £10,000 – Common Good Funds

Name of Organisation:

Inverness BID Limited

Name of Project or Activity Requiring Support:

Operation Respect - Task Team Easter, Summer and Autumn 2020

Which of the Council's funding streams are you applying to?

(Please provide closing date details where applicable)

Inverness Common Good Fund

Is the amount you are applying for:

£5,000 or under Under £10,000 £10,000 or over

Total amount applied for: £8,560

Estimated cost of funding in kind applied for: £ None.....

Please detail what funding in kind has been applied for e.g. Council staff time, use of premises or equipment, waiving of fees or administration support

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What type of organisation are you? (please tick all that apply)

Third Sector (voluntary or community) organisation		Community Council	
Registered Charity If yes – Registration number		Company Limited by Guarantee If yes – Company Number SC339914....	✓
Other - please specify.....			

Please remember guidance to completing the application form is available [here](#). Appropriate links to the guidance are situated throughout the form: [This page](#)

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PART 1: ABOUT YOUR ACTIVITIES OR PROJECT

Guidance on completing part 1: ABOUT YOUR ACTIVITIES OR PROJECT

1.1 What is the name of your activity or project?

Operation Respect - Task Team Easter, Summer & Autumn 2020

1.2 When will your activity or project take place? (specifically those for which you are seeking an award from The Highland Council)

Start date: 27th March 2020

End date: 24th October 2020

Location: Inverness City Centre.

1.3 What activity or project do you want us to support?

For example:

- *Aims of the project and how you are going to do it*
- *Help with running costs or for a specific project or activity?*
- *Who will benefit*

Please note that the Council will be unable to provide any resources not specified on this form or supporting information.

The Operation Respect – City Centre Programme has operated in the Easter, Summer, Autumn and Winter holiday periods for the past 10 years. The project previously met the objectives of the 2013 -2019 Single Outcome Agreement and now aligns with and compliments many aspects of the current Highland Community Planning Partnership and its vision for Community Justice and a Safer Highland, the Highland Outcome Improvement Plans for Inverness, and the Scottish Government Criminal Justice and Community Safety agendas in that it acts to reduce crime, the fear of crime and anti-social behaviour and provides increased public reassurance and safety.

Integral to the success of these programmes, in support of the General Public and Businesses, has been the operation of a Security Task Team on the city centre streets. The Task Team have contributed and consistently demonstrated the added value and benefits that are derived from such a crime prevention and public reassurance initiative at peak times of City Centre activity, frequently commented on by residents, visitors and businesses alike.

The value of the Task Team is demonstrated by the results recorded by the Task Team in the Easter, and Summer and October 2019 holidays when they dealt with a total of 247 recorded incidents. The majority of these were either reported via the Shop Safe Radio system or mobile phone, or encountered directly by the Task Team through their pro-active city centre patrols. These incidents have covered criminal activity, anti-social behaviour, preventative actions as well as generally assisting the public in providing an ambassadorial and point of contact role.

The continuance of this project is supported by Police Scotland who acknowledge the valuable assistance provided by the Security Task Team to the general public, business and to the Police and other Emergency Services at reported incidents.

The Task Team are seen as an integral part of Operation Respect and to the City Centre and they work in partnership with the relevant Agencies to provide support, assistance and public reassurance to businesses and those who use the City Centre, with the collective aim to provide a hi-vis presence to assist in reducing street violence, disorder, theft, shoplifting and ASB and the Task Team are invaluable with their local knowledge.

With tourism being such a major industry for Inverness & the Highlands such a programme in the Spring, Summer and Autumn of 2020 continues to offer both positive benefits for the visitors to the area as well as underpinning this vital economic sector in the Easter, Summer and Autumn holiday periods when Inverness attracts the peak number of visitors to the City.

As previously the operating period will again be focused on the two-week Easter holiday break, the eight-week Summer holiday period covering the Scottish and UK School holiday periods of July and August and the two-week Autumn holiday period in October.

The total cost of this year's scheme is £14,469. Maintaining the ratio of the proportional funding provided in 2019, support is requested from the Inverness Common Good Fund of the sum of £8,560 with the balance of £5,909 being contributed by Inverness BID Limited from the levy collected from the city centre businesses.

1.4 Does your activity or project involve building or landscaping work?

Yes No

If yes please answer both a) and b) below.

a) Does your organisation (Please tick):
Have ownership of the land or building

Yes No

OR

Hold at lease of at least 5 years that cannot be ended by the landlord?

Yes No

b) Is planning permission needed for your project? Tick one option below.

Planning permission not required

Planning permission required and has been granted

1.5 Please tell us how your project or activity will help the Council to meet its Public Sector Equality Duty to:

- Get rid of unlawful discrimination, harassment and victimisation;
- Make sure that people from different groups* are treated fairly and have equal chances to use services and that there is more equality between groups*;
- Make sure that people from different groups* get on together.

*Groups are people who have “protected characteristics” in the Equality Act: age, gender reassignment, pregnancy and maternity, religion or belief, sexual orientation, disability, marriage and civil partnership, race and sex.

For example, are people with protected characteristics likely to face barriers; how you intend to tackle these barriers; does your project promote inclusion?

N/A

1.6 Where relevant and appropriate please describe any contribution your project may make towards promotion of the Gaelic language?

N/A

1.7 Please tell us if you have spoken to anyone about your application for advice and support – e.g. Local Highland Council Elected Member, Community Council Member, Council Staff, local Council for Voluntary Service (CVS) – If yes, please provide details:

Advice has been sought from David Haas, the City Manager

1.8 Please tell us about any funding in kind you are seeking from the Council:

Detail i.e. premises, facilities, staff time, waiving of fees	Estimated value
N/A	

1.9 Please provide a breakdown of how much will your activities/project will cost and how much Funding you are applying for from The Highland Council:

Item/Activity	Breakdown of Total Costs £	Year 1 £	Year 2* £	Year 3* £	Total £
Staffing & Management	Security Task Team	£13,399			£13,399
Other Costs e.g. property costs, transport, equipment, insurance, marketing	Clothing	£600			£600
	Sundry	£470			£470
Total Project Cost £		£14,469			£14,469
Total Funding Request £		£8,560			£8,560

1.10 Other funding relating to this project Please include other funders and own resources and income. Continue on separate sheet if required.

Organisation and status of application	Year 1 £	Year 2* £	Year 3* £	Total £
Inverness BID Limited Successful <input checked="" type="checkbox"/> Unsuccessful <input type="checkbox"/> Awaiting Decision <input type="checkbox"/>	£5,903			£5,903
Successful <input type="checkbox"/> Unsuccessful <input type="checkbox"/> Awaiting Decision <input type="checkbox"/>				
Totals	£5,909			£5,909

*See guidance notes for specific funding stream to see if you are able to apply for more than one year of funding.



APPLICATION FORM FOR ORGANISATIONS APPLYING FOR GRANT AND DISCRETIONARY FUNDING AND FUNDING IN KIND FROM THE HIGHLAND COUNCIL – Over £10,000 – Common Good Funds

Name of Organisation:

Inverness BID Limited

Name of Project or Activity Requiring Support:

Inverness Gull Project 2020

Which of the Council's funding streams are you applying to?

(Please provide closing date details where applicable)

Inverness Common Good Fund

Is the amount you are applying for:

£5,000 or under Under £10,000 £10,000 or over

Total amount applied for: £12,000

Estimated cost of funding in kind applied for: £ None.....

Please detail what funding in kind has been applied for e.g. Council staff time, use of premises or equipment, waiving of fees or administration support

What type of organisation are you? (please tick all that apply)

Third Sector (voluntary or community) organisation		Community Council	
Registered Charity If yes – Registration number		Company Limited by Guarantee If yes – Company Number SC339914....	✓
Other - please specify.....			

Please remember guidance to completing the application form is available [here](#). Appropriate links to the guidance are situated throughout the form: [This page](#)

For official use only			
Application reference number			

PART 1: ABOUT YOUR ACTIVITIES OR PROJECT

Guidance on completing part 1: ABOUT YOUR ACTIVITIES OR PROJECT

1.1 What is the name of your activity or project?

Inverness Gull Project

1.2 When will your activity or project take place? (specifically those for which you are seeking an award from The Highland Council)

Start date (month and year)..... 1st April 2020.....

End date (month and year)..... 31st July 2020.....

Location..... City of Inverness

1.3 What activity or project do you want us to support?

For example:

- *Aims of the project and how you are going to do it*
- *Help with running costs or for a specific project or activity?*
- *Who will benefit*

Please note that the Council will be unable to provide any resources not specified on this form or supporting information.

Background and Project Update

In response to concerns expressed by the public, councillors and businesses at the number of gulls in the Inverness area and the mess and disturbance they were causing, in late 2011 Scottish Natural Heritage were asked for advice on what could be done to reduce the problems. There followed a joint report from the Policy and Advice Manager of Scottish Natural Heritage with the Inverness City Manager to the Inverness City Committee on 13th February 2012 on the options for managing urban herring gulls in Inverness.

The report noted the continuing significant increase of the gull population since the last census and stressed that without intervention the number of breeding gulls were projected by SNH to grow by 7% per annum.

It concluded that the problems that the gull population were causing could best be managed by direct intervention to the breeding cycle by nest & egg removal as licensed by the Scottish Government.

In approving the report the committee agree to:

- 1) delegate power to the City Manager, in consultation with the Members of the Donations Working Group, to formulate a course of action based on the actions recommended by (the) report which will include a programme of nest and egg removal within the BID area;
- 2) a budget of up to £30,000 for the pilot (project in) 2012 Summer to be drawn from the large grants budget of the Common Good Fund

Inverness BID had undertaken the original review of other gull management schemes including liaising with the successful project in Dumfries. BID were asked to deliver the

project of egg and nest removal in both Inverness city centre and the Longman and as part of that intervention programme a total of 661 nests and nearly 1400 eggs were removed in the May-July 2012 breeding period.

In his review of the 2012 programme SNH Advisor Andy Douse supported the success of the work undertaken and concluded that "it is thus essential that the programme of control work is maintained if management of the city centre gull problem is to be effective".

Mr Douse went on to say that the project had established that access to the majority of nesting roofs was possible and this means that the programme is likely to be viable and effective in controlling the gull population in the long term.

Although a budget of £40k (ICGF £30k & BID £10k) was set aside for the 2012 Gull Project based on the costs of the similar project in Dumfries, the total costs incurred were limited to £18k which was funded in the agreed proportions.

Programmes in the Summers of 2013-19

Following receipt of annual applications, the Donations Working Group have supported the continuation of the programme with contributions of:

2013:	ICGF	£15k	& BID	£5k	TOTAL	£20k
2014:	ICGF	£12k	& BID	£4k	TOTAL	£16k
2015:	ICGF	£12k	& BID	£4k	TOTAL	£16k
2016:	ICGF	£12k	& BID	£6k	TOTAL	£18k
2017	ICGF	£12k	& BID	£6k	TOTAL	£18k
2018	ICGF	£12k	& BID	£6k	TOTAL	£18k
2019	ICGF	£12k	& BID	£6k	TOTAL	£18k

Over the years the project has been extended to include additional properties in Carsegate as well as the city centre and the Longman.

Over the past 8 years a total of 12908 eggs have been removed and destroyed.

The number of eggs removed and destroyed in 2019 was 1456.

An independent count at the beginning of May 2019 identified 502 apparently occupied nests which indicates a drop in gull population of 25% since an earlier census in 2016.

It is important to note that neither the 2019 nor the 2018 count found any evidence of gulls relocating to nest into the residential areas of Inverness where of course they are often seen seeking food.

A further survey will be undertaken in May 2020 which should make the position clearer.

It is worth remembering that the modelling that SNH carried out in 2016 this project prevented that year between 659-1095 gulls being fledged i.e. reared to an age at which they can fly.

Based on a survival rate of 65% of gulls achieving breeding age (normally their 4th year) from being fledged, the 2016 egg removal programme has thus stopped from between 428 - 712 gulls joining the breeding pool.

To put these figures into further perspective if the gulls prevented in 2016 had reached breeding age, then SNH project that over their expected 8 year breeding life they would have produced between 3,650 and 6,464 fledged chicks.

Proposed Summer 2020 Programme

As stated it has always been accepted that to control and seek to reverse the growth in the gull population over so many years, intervention in the gull breeding cycle by continuously removing nests and eggs would need to be undertaken for the long term.

The SNH Scientific Adviser believes that it is essential that action is taken annually to reduce the problems caused by gulls and that failure to do so will mean that the population will revert to increasing by 7% per annum.

The first 8 years of the programme has reversed the trend of an annual increase in the gull numbers and the 2019 census identified a 25% reduction in the gull population compared with 2016.

It is calculated that £18k per annum should again be sufficient to cover the programme for the Summer of 2020.

BID proposes that this cost be met with £6k being met from the BID levy paid by the city centre businesses with the Common Good Fund being asked to contribute the balance of £12k.

1.4 Does your activity or project involve building or landscaping work?

Yes No

If yes please answer both a) and b) below.

a) Does your organisation (Please tick):
Have ownership of the land or building

Yes No

OR

Hold at lease of at least 5 years that cannot be ended by the landlord?

Yes No

b) Is planning permission needed for your project? Tick one option below.

Planning permission not required

Planning permission required and has been granted

1.5 Please tell us how your project or activity will help the Council to meet its Public Sector Equality Duty to:

- Get rid of unlawful discrimination, harassment and victimisation;
- Make sure that people from different groups* are treated fairly and have equal chances to use services and that there is more equality between groups*;

- Make sure that people from different groups* get on together.
- *Groups are people who have “protected characteristics” in the Equality Act: age, gender reassignment, pregnancy and maternity, religion or belief, sexual orientation, disability, marriage and civil partnership, race and sex.

For example are people with protected characteristics likely to face barriers; how you intend to tackle these barriers; does your project promote inclusion?

N/A

1.6 Where relevant and appropriate please describe any contribution your project may make towards promotion of the Gaelic language?

N/A

1.7 Please tell us if you have spoken to anyone about your application for advice and support – e.g. Local Highland Council Elected Member, Community Council Member, Council Staff, local Council for Voluntary Service (CVS) – If yes, please provide details:

Advice has been sought from David Haas, Inverness City Manager

1.8 Please tell us about any funding in kind you are seeking from the Council:

Detail i.e. premises, facilities, staff time, waiving of fees	Estimated value
N/A	

1.9 Please provide a breakdown of how much will your activities/project will cost and how much Funding you are applying for from The Highland Council:

Item/Activity	Breakdown of Total Costs £	Year 1 £	Year 2* £	Year 3* £	Total £
Staffing		£2000			£2000
Other Costs e.g. property costs, transport, equipment, insurance, marketing	Egg & Nest Removal Programme	£14,000			£14,000
	Census	£1,000			£1,000
	Sundry	£1,000			£1,000
Total Project Cost £		£18,000			£18,000
Total Funding Request £		£12,000			£12,000

1.10 **Other funding relating to this project** Please include other funders and own resources and income. Continue on separate sheet if required.

Organisation and status of application	Year 1 £	Year 2* £	Year 3* £	Total £
Inverness BID Limited - Confirmed	£6,000			£6,000
Successful <input checked="" type="checkbox"/> Unsuccessful <input type="checkbox"/> Awaiting Decision <input type="checkbox"/>				
Successful <input type="checkbox"/> Unsuccessful <input type="checkbox"/> Awaiting Decision <input type="checkbox"/>				
Totals	£6,000			£6,000

*See guidance notes for specific funding stream to see if you are able to apply for more than one year of funding.

- 1.11 Please tell us how you know that there is a need for this activity or project and how your approach will meet this need. This might include:
- a. Community support for your project (e.g. surveys, etc.)
 - b. Statistics which show the need for your project (e.g. unemployment figures, crime statistics)
 - c. Evidence from similar projects which shows that they have worked (e.g. research from elsewhere or evaluations of previous local work)

The report to Inverness City Committee from the Inverness City Manager and the Policy and Advice Manager, Scottish Natural Heritage on 13th February 2012 established the needs and benefits of this project.

- 1.12 Is this a new or additional activity or project? – Yes No
- If yes, what change will your activities or project make in your community?

If No, how has your activities or project been funded in the last three years?

The project has received part funding from Inverness Common Good Fund in the Summers of 2012 to 2019 as well from Inverness BID.

- 1.13 Please tell us how you will know that your activities or project is working and that you are benefiting your community. You only need to provide targets for the years in which your project will operate. See the detailed guidance for examples of targets.

How you will know you have made the change?		
Year 1 Measurable Outcome	Year 2 Measurable Outcome	Year 3 Measurable Outcome
Through the level of eggs and nests removed.		
An annual gull count		

- 1.14 If it is intended that this activity or project continue beyond the period of Council support, how will it be funded?

The report by Scottish Natural Heritage established that it would be necessary for a number of years to intervene in the gull breeding cycle by egg and nest removal to reverse the increase in the existing population and then reduce numbers.

BID has committed budget to the project for future years and it is proposed that a future application for funding be made to ICGF



APPLICATION FORM FOR ORGANISATIONS APPLYING FOR GRANT AND DISCRETIONARY FUNDING AND FUNDING IN KIND FROM THE HIGHLAND COUNCIL – Over £10,000 – Common Good Funds

Name of Organisation:

Inverness BID Limited

Name of Project or Activity Requiring Support:

Inverness Community Safety Partnership

Which of the Council's funding streams are you applying to?

(Please provide closing date details where applicable)

Inverness Common Good Fund

Is the amount you are applying for:

- £5,000 or under
 Under £10,000
 £10,000 or over

Total amount applied for: £9,700.

Estimated cost of funding in kind applied for: £ NONE.....

Please detail what funding in kind has been applied for e.g. Council staff time, use of premises or equipment, waiving of fees or administration support

What type of organisation are you? (please tick all that apply)

Third Sector (voluntary or community) organisation		Community Council	
Registered Charity If yes – Registration number		Company Limited by Guarantee If yes – Company Number SC339914.....	✓
Other - please specify.....			

Please remember guidance to completing the application form is available [here](#). Appropriate links to the guidance are situated throughout the form: [This page](#)

For official use only			
Application reference number			

PART 1: ABOUT YOUR ACTIVITIES OR PROJECT

Guidance on completing part 1: ABOUT YOUR ACTIVITIES OR PROJECT

1.1 What is the name of your activity or project?

Inverness Community Safety Partnership

1.2 When will your activity or project take place? (specifically, those for which you are seeking an award from The Highland Council)

Start date (month and year)... 1st April 2020.....

End date (month and year)... 31st March 2021.....

Location... City of Inverness.....

1.3 What activity or project do you want us to support?

For example:

- *Aims of the project and how you are going to do it*
- *Help with running costs or for a specific project or activity?*
- *Who will benefit*

Please note that the Council will be unable to provide any resources not specified on this form or supporting information.

Project Details

The Scottish Government funded the work of the original Crime Reduction Partnership for an initial 3-year basis. The Highland Council then asked BIDs predecessor, Inverness City Centre Management (ICCM) to take over this role and duties with support funding from the Inverness Common Good Fund.

With the dissolution of ICCM in December 2008, BID was asked to take over this role with funding & support from Inverness Common Good fund. That funding was at a much reduced level compared with that given by ICGF to ICCM.

This application follows the creation of the ICSP pursuant to a decision taken by the Inverness City Committee (ICC) in April 2010.

As part of its core activity, BID has taken responsibility for the provision of administrative support and programming of the Inverness Community Safety Partnership (ICSP) which co-ordinates community safety initiatives in the wider Inverness area. It is also responsible for a number of community safety projects specific to the BID area.

As explained since 2010 the Inverness Community Safety Partnership has taken over an expanded roll for community safety in the wider Inverness. ICSP partners include representatives from;

- Police Scotland
- Highland Council

- Inverness BID
- The Voluntary Sector Agencies
- Highlands & Islands Fire and Rescue Service
- NHS Highland
- Crimestoppers
- Inverness Drug & Alcohol Forum
- Street Pastors
- Inverness Prison

ICSP appoints a Chair and Vice-Chair from its partners on an annual basis. The current Chair is Ms Suzi Calder, NHS Highland Head of Service, Drug & Alcohol Recovery Service, Osprey House, Inverness.

Highland Council are represented by a nominated elected member, Councillor Janet Campbell, and Mr David Haas, Inverness City Area Manager.

The activity and programmes of ICSP is co-ordinated and implemented by Inverness BID through its Community Safety Manager who has very significant experience in community safety having previously spent 30 years working at a senior level with Northern Constabulary.

As part of its remit, ICSP is responsible for;

- Acting on behalf of ICSP, Inverness BID will be responsible for delivery/co-ordination of a wide range of community safety programmes for residents and visitors including Operation Respect - a jointly funded programme with the Highland Council, Police Scotland, BID and other stakeholders including the Street Pastors, Stagecoach, NHS.
- Oversight of Community Safety initiatives that may be undertaken by any of the partner agencies within the boundaries of the geographical remit of the Inverness Partnership, being the 7 City Wards.
- co-ordination of the activity of the partners of the Inverness Partnership in relation to all Community Safety / Business Crime initiatives;
- formulation and review of objectives for Community Safety / Business Crime initiatives on an annual basis;
- Where practicable to assist with the delivery of Community Safety initiatives;
- co-ordinate good practice and make best use of funding opportunities;
- deliver an annual report to the Inverness City Committee on the activities of the Crime Reduction Partnership and its proposals for the forthcoming year; and
- the management of media engagement in all supported activity.

Inverness BID will also service the business community through a number of Community Safety Initiatives. Safeinverness (now managed by BID as a project) operates as a Business Crime Reduction Partnership, sharing information between its members in the Inverness Business Community, liaising with Retailers Against Crime (RAC) and the Scottish Business Resilience Centre (SBRC), and co-ordinating the Inverness Retail Security Group.

ICSP support the vital night time economy and encourages participation in the Inverness Pub Watch and the Best Bar None Awards which promotes excellence in staff welfare, training, performance, community support and the customer experience in the licensed trade, with BID acting as Secretariat and Co-ordinator for both.

Financial Details

In its role as servicing agent for the ISPC, BID is responsible for the staffing/ overhead costs of the designated Community Safety Manager and will be contributing to the programme budget for ICSP of £20,300 making a total cost of the project of £30k

Benefit of Project

The Inverness Community Safety Partnership will be responsible for the delivery of community safety projects for the benefit to residents, visitors and businesses in Inverness. It seeks through its programmes to reduce crime and the fear of crime in conjunction with working with its partner agencies. Through the Partnership full support is given to the Safe Inverness Crime Reduction Partnership and to the regular Operation Respect programmes throughout the year.

1.4 Does your activity or project involve building or landscaping work?

Yes No

If yes please answer both a) and b) below.

a) Does your organisation (Please tick):
Have ownership of the land or building

Yes No

OR

Hold at lease of at least 5 years that cannot be ended by the landlord?

Yes No

b) Is planning permission needed for your project? Tick one option below.

Planning permission not required

Planning permission required and has been granted

1.5 Please tell us how your project or activity will help the Council to meet its Public Sector Equality Duty to:

- Get rid of unlawful discrimination, harassment and victimisation;
- Make sure that people from different groups* are treated fairly and have equal chances to use services and that there is more equality between groups*;
- Make sure that people from different groups* get on together.

*Groups are people who have "protected characteristics" in the Equality Act: age, gender reassignment, pregnancy and maternity, religion or belief, sexual orientation, disability, marriage and civil partnership, race and sex.

For example, are people with protected characteristics likely to face barriers; how you intend to tackle these barriers; does your project promote inclusion?

There are no barriers to groups benefiting from this Project.

1.6 Where relevant and appropriate please describe any contribution your project may make towards promotion of the Gaelic language?

N/A

1.7 Please tell us if you have spoken to anyone about your application for advice and support – e.g. Local Highland Council Elected Member, Community Council Member, Council Staff, local Council for Voluntary Service (CVS) – If yes, please provide details:

Advice has been sought from David Haas, Inverness City Manager

1.8 Please tell us about any funding in kind you are seeking from the Council:

Detail i.e. premises, facilities, staff time, waiving of fees	Estimated value
N/A	

1.9 Please provide a breakdown of how much will your activities/project will cost and how much Funding you are applying for from The Highland Council:

Item/Activity	Breakdown of Total Costs £	Year 1 £	Year 2* £	Year 3* £	Total £
Staffing	Employment Costs	£24,000			£24,000
Other Costs e.g. property costs, transport, equipment, insurance, marketing	Programme Costs	£8,000			£8,000
Total Project Cost £		£32,000			£32,000
Total Funding Request £		£9,700			£9,700

1.10 Other funding relating to this project Please include other funders and own resources and income. Continue on separate sheet if required.

Organisation and status of application	Year 1 £	Year 2* £	Year 3* £	Total £
Inverness BID Limited - Confirmed	£22,300			£22,300
Successful <input type="checkbox"/> Unsuccessful <input type="checkbox"/> Awaiting Decision <input type="checkbox"/>				
Successful <input type="checkbox"/> Unsuccessful <input type="checkbox"/> Awaiting Decision <input type="checkbox"/>				
Totals	£22,300			£22,300

*See guidance notes for specific funding stream to see if you are able to apply for more than one year of funding.

- 1.11 Please tell us how you know that there is a need for this activity or project and how your approach will meet this need. This might include:
- a. Community support for your project (e.g. surveys, etc.)
 - b. Statistics which show the need for your project (e.g. unemployment figures, crime statistics)
 - c. Evidence from similar projects which shows that they have worked (e.g. research from elsewhere or evaluations of previous local work)

The need for this Project was recognised by the Inverness City Committee in 2010 and its role continues to be supported by the member organisations.

The Project has received funding from the Common Good Fund as follows:

2019/20	£9,000
2018/19	£9,000
2017/18	£9,000

- 1.12 Is this a new or additional activity or project? – Yes No
- If yes, what change will your activities or project make in your community?

If No, how has your activities or project been funded in the last three years?

Jointly funded by Inverness Common Good Fund & BID

- 1.13 Please tell us how you will know that your activities or project is working and that you are benefiting your community. You only need to provide targets for the years in which your project will operate. See the detailed guidance for examples of targets.

How you will know you have made the change?		
Year 1 Measurable Outcome	Year 2 Measurable Outcome	Year 3 Measurable Outcome
Achievement of business objectives as set down by ICSP – Response from member agencies – Interaction with public		

- 1.14 If it is intended that this activity or project continue beyond the period of Council support, how will it be funded?

The Inverness Community Safety Partnership helps the Council achieve its goals and objectives in community safety for residents and visitors alike

Inverness BID Limited
Balance Sheet
As at 31 March 2019

Registered number: SC339914

	Notes	2019		2018	
		£	£	£	£
FIXED ASSETS					
CURRENT ASSETS					
Debtors	3	21,759		5,972	
Cash at bank and in hand		1,154		14,714	
		<u>22,913</u>		<u>20,686</u>	
Creditors: Amounts Falling Due Within One Year	4	<u>(22,555)</u>		<u>(18,694)</u>	
NET CURRENT ASSETS (LIABILITIES)			<u>358</u>	<u>1,992</u>	
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>358</u>	<u>1,992</u>	
Creditors: Amounts Falling Due After More Than One Year	5		-	(3,757)	
NET ASSETS			<u>358</u>	<u>(1,765)</u>	
Income and Expenditure Account			<u>358</u>	<u>(1,765)</u>	
MEMBERS' FUNDS			<u>358</u>	<u>(1,765)</u>	

For the year ending 31 March 2019 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.
- These accounts have been prepared and delivered in accordance with the provisions applicable to companies subject to the small companies' regime.
- The company has taken advantage of section 444(1) of the Companies Act 2006 and opted not to deliver to the registrar a copy of the company's Income and Expenditure Account.

On behalf of the board .

/Ms Jacqueline Cuddy

20/12/2019

APPENDIX A

PROJECT FUNDING FROM INVERNESS COMMON GOOD FUND		
DATE	FOR	AMOUNT
	COMMUNITY SAFETY - CGF	
May, Sept & Nov 19	Easter/Summer/Autumn 2019 Task Team	£8,075.00
May & Sept 18	Easter/Summer 2018 Task Team	£6,025.00
May & Sept 17	Easter/Summer 2017 Task Team	£5,790.00
Apr-19	Inverness Community Safety Partnership period 1.4.19-31.3.20	£9,000.00
Apr-18	Inverness Community Safety Partnership period 1.4.18-31.3.19	£9,000.00
Apr-17	Inverness Community Safety Partnership period 1.4.17-31.3.18	£9,000.00
	CIVIC AMENITY - CGF	
April & Sept 19	Gull Project 2019	£12,000.00
April & Sept 18	Gull Project 2018	£12,000.00
April & Sept 17	Gull Project 2017	£12,000.00
May & Sept 19	Floral Displays Summer 2019	£58,277.00
May & Sept 18	Floral Displays Summer 2018	£59,000.00
May & Sept 17	Floral Displays Summer 2017	£54,800.00
	MARKETING - CGF	
Oct-17	Inverness Street Festival 2017	£7,000.00
	COACH AMBASSADOR - CGF	
April & Sept 19	COACH AMBASSADOR - Summer 2019	£9,750.00
April & Sept 18	COACH AMBASSADOR - Summer 2018	£9,340.00
April & Sept 17	COACH AMBASSADOR - Summer 2017	£9,750.00

Hilary Tolmie

From: David Haas
Sent: 16 January 2020 17:06
To: Hilary Tolmie
Subject: FW: ICGF Applications 20/21
Attachments: ICGF Applications 2020.21(ICGF %).xls

Follow Up Flag: Follow up
Flag Status: Flagged

David Haas
City of Inverness Area Manager
Town House, Inverness IV1 1JJ
Tel; 01463/785017
Mob; 07799/072061
Email; david.haas@highland.gov.uk

From: Mike <BIDmanager@inverness.uk.com>
Sent: 16 January 2020 16:37
To: David Haas <David.Haas@highland.gov.uk>
Subject: ICGF Applications 20/21

David

Just to confirm that we have now filed the following 5 applications for 2020/21 (floral has been resubmitted late this afternoon as there was an error) – please find attached a financial comparison compared with those submitted for 2019/20.

For clarification:

- Task Team Easter, Summer & Autumn 2020 – the overall project cost has increased from £13650 to £14469 which is due to budgeting for an anticipated increase in the hourly rate of Task Team Staff of 7%. However we have maintained the same percentage of contribution from both ICGF (59.16%) and BID.
- ICSP – year to 31.3.21 – project costs will rise next year but the percentage contributions are effectively the same.
- Gull Project 2020 – by seeking a new contractor we should be able to maintain the project costs as per 2019 – the percentage contributions will also remain as previously.
- Coach Ambassador 2020 – we are again anticipating an increased rate of pay for staff which makes up most of the increased project cost but the percentage contributions are effectively the same.
- Floral Decorations 2020 – there is a small percentage reduction in the overall project costs plus increased charges to traders in the outside area are being implemented – as discussed BID's contribution is proposed to drop from £13k to £8 thus increasing the percentage contribution by the Common Good.

Happy to discuss

Mike Smith
Manager
Inverness Business Improvement District (BID)
First Floor
17 Queensgate

Inverness BID Applications

		Amount Requested	Total Project Costs	%
1	Coach Friendly Project 2020	£10,500.00	£17,500.00	60.00%
2	Operation Respect Easter/Summer 2020	£8,560.00	£14,469.00	59.16%
3	Inverness Gull Project 2020	£12,000.00	£18,000.00	66.67%
2	Inverness Community Safety Partnership 2020	£9,700.00	£32,000.00	30.31%
4	Floral Displays 2020	£61,138.00	£78,938.00	77.45%
		£101,898.00	£160,907.00	63.33%

Appendix 8

Inverness Common Good Fund Applications 2020/21 - (with 2019/20 as comparison)								
	Project Cost	ICGF	BID	Other	Project Cost	ICGF	BID	Other
	2020/21				2019/20			
Coach Friendly Project 2020	£17,500	£10,500	£7,000		£16,500	£9,750	£6,750	
Task Team Easter/Summer 2020	£14,469	£8,560	£5,903		£11,150	£5,575	£5,575	
Gull Project 2020	£18,000	£12,000	£6,000		£18,000	£12,000	£6,000	
ICSP year to 31.3.21	£32,000	£9,700	£22,300		£29,000	£9,000	£20,000	
Floral Displays Summer 2019	£78,938	£61,138	£9,800	£8,000	£82,777	£59,777	£14,000	£9,000
	£160,907	£101,898	£51,003	£8,000	£157,427	£96,102	£52,325	£9,000
		63%	32%	5%		61%	33%	6%