

Agenda Item	7.
Report No	CC/03/20

HIGHLAND COUNCIL

Committee: Caithness Committee

Date: 19 February 2020

Report Title: Caithness Educational Trusts

Report By: Interim Chief Executive Officer – Education and Learning

1 Purpose/Executive Summary

- 1.1 The Caithness Educational Trust Scheme 1973 was created from endowments already vested in the Caithness County Council by the earlier scheme of 1936 and additional endowments named in schedule 1 to the 1973 Scheme. These additional endowments were vested in the County Council.
- 1.2 There are also 3 endowments where it was provided that annual income would be paid into the Scheme, but they were to remain vested in their original Trustees. These were:
- Kirk's Mortification – taken over by Caithness District Council
 - Hallawall's Bequest
 - Swarclett Fund

2 Recommendations

2.1 Members are asked to:

- i. **Note** that many of the descriptors of the prize criteria are old fashioned and of their time. In our diverse society It is not in the interests of our children and young people to have prizes awarded to others on the basis of educational attainment. It is recommended that Members **agree** the funds that are noted in Appendix 1, schedule 3,4 and 5 are allocated to the school and that the head teacher uses this for the benefit of any/all pupils;
- ii. **Agree** that a process is set up to automatically issue these funds in April of each financial year which will provide clarity around the remaining budget for the coming year;
- iii. **Agree** that an application window be applied and that based on available funds and received applications we allocate the amount set aside for the year on that basis. This will require some advertising on the council website and by other means to encourage applications at a certain time;

- iv. **Agree** the amount set aside for bursary payments is agreed by the Committee at the beginning of the financial year with data available to inform decision making; and
- v. **Agree** the sum allocated in each year provides opportunity and fairness with new applicants receiving priority over returning applicants, with a new maximum being set per person.

3 Implications

- 3.1 Resource – This will enable the trust to be managed more efficiently and effectively with clear guidance and criteria being applied. It will also bring some fairness to the way the fund is being disaggregated.
- 3.2 Legal - There are no legal implications as we are acting within the bounds of the trust with some minor modernisation.
- 3.3 Community (Equality, Poverty and Rural) – As above I think these minor alterations will allow for fairer distribution of funds to those most in need.
- 3.4 Climate Change / Carbon Clever – There are no implications
- 3.5 Risk – There are no risk implications arising from this report.
- 3.6 Gaelic - There are no Gaelic implications.

4 Report

- 4.1 The purposes of the 1973 Scheme are as follows:
 - Make the special payments stated in Schedule 3 to the 1973 Scheme – figures to be paid are specified.
 - Pay the bursaries and prizes stated namely: Rhind Bursaries, bursaries listed in Schedule 4 and the prizes listed in Schedule 5 to the 1973 Scheme – figures to be paid are specified.
 - Any income remaining after the above can be applied in accordance with the approved plan.
 - The order that the income must be applied in is as stated above – first special payments, second bursaries and prizes then third income plan items. **See Appendix 1.**
- 4.2 The figures for the various awards were set in 1973 and do not appear to have been formally updated since. Attached is a spreadsheet that has applied an indexed linked calculation to place a current monetary value for the awards specified. **Appendix 1 columns D and E.**
- 4.3 The type of awards that can be included in the income plan are contained in Schedule 6 to the 1973 Scheme. Some or all can be included. The Council must allocate a maximum sum it would propose to spend in any financial year. The total of all proposed sums in the income plan should exceed the estimated free income by not less than 15% and not more than 25% of the estimated free income. Members are advised that:-

1. The Trust previously owned Rhind House from which it derived rental income. However, this property was sold in January 2018 for £90,000. These funds are currently held as a capital receipt in respect of the Scheme.
2. The capital of the trust at the end of 2018-19 financial year was £317,737.
3. The income received by the trust in 2018-19 financial year was £2,471.
4. The expenditure from the trust was £5,819.
5. Details of the most recent expenditure from April 2019 to date are attached.
Appendix 2.
6. The 1973 Scheme needs to be brought up to date and actively promoted to ensure that those that should be benefitting are afforded the opportunity to do so.

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Date: 7 February 2020

CAITHNESS EDUCATIONAL TRUST SCHEME 1973

BURSARIES/PRIZES	School	Purposes	1973 figures	2019 figures	Paid 2019/20	REF:	Dr Ledger Code
SPECIAL PAYMENTS (sched 3)							
To Head Teacher	Thurso Miller Academy	library books	7.50	90.00	09/05/2019	31694	19-20001-000/DD-4006
To Head Teacher	Castletown Primary	library books	6.40	75.00	06/06/2019	32145	19-20001-000/DD-4006
Teacher of youngest pupils	Lybster Primary	Xmas treat	4.30	51.50	07/05/2019	31636	19-20001-000/EF-1009
To Head Teacher	Lybster Primary	Xmas treat	3.00	35.00	07/05/2019	31636	19-20001-000/EF-1009
Director of social work	Burgh of Wick	children in need	28.50	342.00			19-20001-000/EF-1009
Director of social work	Parish of Bower	children in need	15.00	180.00			
RHIND BURSARIES section 19							19-20001-000/EF-1005
1st preference - split between girls	Parishes of Wick, Canisbay, Dunnet, Bower, Watten & the Bruan district of Latheron. If none, then resident in rest of Caithness area.	undertaking or to undertake courses in domestic economy at further ed centres or central institutions Scotland	total of 460.00 available a year	total of 5500.00			
If no candidates as above then available to boys or girls	As above	undertaking or due to undertake courses at further ed or central institutions	as above	as above			
BURSARIES (sched 4)							19-20001-000/EF-1005
Buik Bursary		Pupils native of Parish of Wick & attending Wick High School	1 x 33.00	1 x 395.00			
Dunbar Bursary		Persons resident in Parish of Latheron	1 x 11.30	1 x 135.00			
Dunnet Memorial Bursary		Any persons educated at any school in Parish of Bower	1 x 28.00	1 x 335.00			
Jessie Paton & Donnie Brydon Bursary		Persons resident in Parish of Latheron	1 x 33.30	1 x 400.00			
John Taylor Bursary		Natives of Parish of Thurso	3 x 45.00	3 x 540.00			
PRIZES (Sched 5)							19-20001-000/DK-9009
William Black Memorial prize	Halkirk Primary School	Best pupil in top class	1 x 4.40	1 x 52.50			
Bruce Medal	Lybster Primary School	Best pupil in top class	1 x 3.10	1 x 37.00			
Buik Medal	Wick High School	Prize or prizes for 1 or more science subjects	1 x 6.60	1 x 79.00	30/05/2019	32049	

Campbell Prize	Pulteneytown Academy	Pupil makin most satisfactory progress in highest class	1 x 5.60	1 x 67.00	13/05/2019	31727
William Campbell Memorial Prize	Lybster Primary School	Second best pupil in top class	1 x 6.10	1 x 73.00		
Kinderspiel Medal	Wick High School	Prize for English	1 x 1.00	1 x 12.00	30/05/2019	32049
Manson Prize	Halkirk Primary School	Best pupil in top class	1 x 1.20	1 x 14.50		
William Manson Medal	Wick High School	Best pupil in mathematics	1 x 2.00	1 x 24.00	30/05/2019	32049
Miller Academy Medal & Prize	Miller Academy	Prize or prizes to best pupils in top class	total of 7.00 available a year	total of 84.00		
William Miller Medal & Prize	Thurso High School	Pupil in final year of secondary intending to study at university or training college who, in head teachers opinion best merits the award	1 x 11.50	1 x 138.00		
Milligan-Rhind Prize	Wick High School	Best pupil in English composition	1 x 3.10	1 x 37.00	30/05/2019	32049
Murray Memorial Prize	Castletown Primary School	Best pupil in English in top class	1 x 3.10	1 x 37.00		
Hector Sutherland Memorial Medal	Wick High School	Prize for English	1 x 8.25	1 x 89.00	30/05/2019	32049
James Sutherland Madras Prize	Halkirk Primary School	Best pupil in English	1 x 1.00	1 x 12.00		
William Gunn Sutherland Memorial Prize for Leadership	Halkirk Primary School	Prize for boy showing qualities of good leadership	1 x 1.20	1 x 14.50		
William & Alexander Taylor Prize	Halkirk Primary School	Not specified	1 x 5.10	1 x 61.00		
Canon Walker Memorial Prize	Thurso High School	Not specified	1 x 1.50	1 x 18.00		
TOTAL TO BE USED BEFORE INCOME PLAN CATEGORIES				8928.00		

Screen Data Export

Option NML400
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 Date 04/02/2020
 Time 14:03

Transactions for Enquiry Group: Actuals v Budget/GL Account Code Range: 19-20001-000/FA-1100 to 19-20001-000/FA-1100 / Enquiry Year: 1920/ Period: 00 to 12

<u>Journal Reference</u>	<u>Source Code</u>	<u>Period</u>	<u>Journal Voucher Type</u>	<u>Amount (Posted)</u>	<u>Amount (Pending)</u>	<u>Narrative</u>	<u>Journal Line</u>	<u>GL Account Code</u>	<u>Journal Date</u>	<u>MF Update Date</u>
0030000078	19	192004	AP01	169		0 Caith Educ Trust Payment	000001	1920001000FA1100	06/05/2019	01/07/2019
0030000087	19	192006	AP01	2000		0 Caith EducTrust payment	000001	1920001000FA1100	04/09/2019	18/09/2019
0030000086	19	192006	AP01	3000		0 CAITHNESS EDUC TRUST PAYMENT	000001	1920001000FA1100	28/08/2019	18/09/2019
0030000085	19	192006	AP01	3000		0 CAITHNESS EDUC TRUST PAYMENT	000001	1920001000FA1100	22/08/2019	18/09/2019
0030000088	19	192006	AP01	3000		0 Payment from Caith Educ	000001	1920001000FA1100	10/09/2019	23/09/2019
0030000089	19	192006	AP01	1000		0 Caith Educ Trust Payment	000001	1920001000FA1100	10/09/2019	25/09/2019
0030000090	19	192006	AP01	1000		0 Caith Educ Trust Payment	000001	1920001000FA1100	10/09/2019	25/09/2019
0030000091	19	192007	AP01	1684		0 Safe Highlander Event - Transport	000001	1920001000FA1100	17/09/2019	09/10/2019
0030000092	19	192008	AP01	1820		0 Caith Educational Trust Fund payment	000001	1920001000FA1100	21/10/2019	08/11/2019
0030000093	19	192008	AP01	1000		0 Caith Educational Trust Fund payment	000001	1920001000FA1100	21/10/2019	08/11/2019
0030000094	19	192008	AP01	536		0 PAYMENT OF CAITH EDUC TRUST GRANT	000001	1920001000FA1100	21/10/2019	13/11/2019
0030000095	19	192008	AP01	3000		0 Pa\yment of Caith Educ Trust Grant	000001	1920001000FA1100	05/11/2019	13/11/2019
0030000096	19	192008	AP01	2000		0 Payment from Caith Educ Trust Fund	000001	1920001000FA1100	14/11/2019	20/11/2019
0030000097	19	192009	AP01	3000		0 Payment from CET	000001	1920001000FA1100	19/11/2019	04/12/2019
0030000098	19	192009	AP01	3000		0 Payment from CET fund	000001	1920001000FA1100	22/11/2019	04/12/2019
0030000099	19	192010	AP01	3000		0 Caithness Educ Trust payment	000001	1920001000FA1100	07/01/2020	07/01/2020
0030000100	19	192010	AP01	3000		0 CET payment	000001	1920001000FA1100	07/01/2020	07/01/2020

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