

The Highland Council Recruitment Panel: Executive Chief Officers

Minutes of Meeting of the Recruitment Panel held in Council Headquarters, Inverness on Wednesday, 8 January 2020 at 2.00 p.m.

Present:

Mr A Christie
Dr I Cockburn
Mr J Finlayson
Mr J Gray
Mr A Jarvie

Mr B Lobban
Mr M Reiss (substitute)
Mrs T Robertson (substitute)
Mrs M Smith

Officials in attendance:-

Mrs D Manson, Chief Executive
Ms E Barrie, Interim Head of HR, Corporate Resources Service
Mr A MacInnes, Administrative Assistant, Chief Executive's Service

Mr B Lobban in the Chair

1. Apologies for Absence

Apologies for absence were intimated on behalf of Mrs M Davidson, Mr A Henderson and Mr A MacKinnon.

2. Declarations of Interest

There were no declarations of interest.

3. Exclusion of the Public

The Panel **RESOLVED** that, under Section 50A(4) of the Local Government (Scotland) Act, 1973, the public be excluded from the meeting for the following items on the grounds that they involved the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 7A of the Act.

4. Executive Chief Officer – Education & Learning

There had been circulated to Members only Job Description/Person Specification and applications received for the post of Executive Chief Officer – Education & Learning.

The Panel considered the applications and following discussion **AGREED** that:-

i the recruitment process for the ECO - Education & Learning be paused for the time being;

ii that candidate number 1 would be informed that while the recruitment process had been paused, the Panel would interview the candidate when the recruitment process recommenced; and

iii a report be submitted to the next meeting, in approximately 2/3 weeks time, that would cover a review of the job description/person specification, recruitment

strategy, salary and timeline for 'Grow your own talent' for the ECO – Education & Learning.

5. Date for Interviews

As the recruitment process for the Executive Chief Officer – Education & Learning had been paused, this item was withdrawn from the agenda.

The meeting ended at 2.35 p.m.