

## HIGHLAND CHILD PROTECTION COMMITTEE

Minutes of the Meeting held on Thursday 5th March, 2020. Committee Room 3, Highland Council HQ, Glenurquhart Road, Inverness

### PRESENT:

Ms Karen Ralston – Head of Children’s Services, Highland Council **CHAIR**  
Ms. Gillian Pincock – Lead Nurse Child Protection (Health), Highland Council  
Ms. Donna-Marie Munro -CP Lead Officer – Highland Child Protection Committee  
Dr Stephanie Govenden – Lead Doctor Child Protection, NHS Highland  
Dr Thomas Kendrew-Jones – Paediatric Trainee  
DCI Richard Baird – PPU, H&I Division, Police Scotland  
DI Caroline Mackay – Police Scotland  
Mr. Ian Kyle – Children’s Planning Manager, Highland Council  
Ms. Karen Erskine – Locality Reporter Manager, H&I Locality, SCRA  
Ms. Jenny Cuthbert – Family Contact Officer, SPS  
Ms. Vicky Strange – Panel Representative, Children’s Hearings Scotland  
Ms. Tracie McDermott – Welfare Support Officer, Army Welfare Service  
Ms. Norma Ruettimann – Training & Development Manager, CALA (Keeping Children Safe) **Teleconferencing**  
Mrs. Mary Cameron – CPC Administration, Highland Council (**Minutes**)

### APOLOGIES:

Ms. Linda Munro – Councillor/THC Children’s Services  
Ms. Sally Amor – Child Health Commissioner/Public Health Specialist, NHS Highland  
Mr. Peter Rawlinson – Head of Operations, SPS  
Mr. James Martin – Director of Corporate Services, Highlife Highland  
Ms. Nicky Grant – Interim Head of Education, Highland Council  
Ms. Suzann Barr – Lead Panel Rep, Children’s Hearings, Scotland

	<b>ITEM</b>	<b>SUMMARY</b>
<b>1</b>	<b>Welcome &amp; Apologies</b>	Apologies received as above: Jenny Cuthbert representing Peter Rawlinson and Vicky Strange representing Suzann Barr. Also present today was Dr Thomas Kendrew-Jones, shadowing Dr Stephanie Govenden towards the end of his paediatric training.
<b>2</b>	<b>SCR/ICR Learning Reviews – ‘In Camera’ &amp; ICR/SCR Action plan</b>	<b>Updates were provided for CPC members</b>

<p>3</p>	<p><b>Standing Items</b></p>	<p>a. <b>Minute of Previous Meeting</b> - Feedback on presentation (SCRA data) was good.</p> <p>b. <b>Matters Arising, Action Tracking Table</b> - Updated after looking at the Implementation Plan (point 9 concluded).  UHI/CPC collaboration - 5 new students working on: #lookout4urm8 for festivals and events, parental responsibility (looking to their own drug and alcohol problems) and, bullying and challenging inappropriate behaviour. Should be ready by the end of March.</p> <p>c. <b>Child Protection Dataset</b> – Figures have remained quite static over the past two quarters and today’s figures are the last of the ‘old’ system, the next set of figures (February-April) will be the first new Data Set.  By the end of this reporting year we’ll have a full data set. Alex McTier has advised that Post Code data will be considered soon. This met with much interest as it will highlight area specific differences.</p> <p>d. i. <b>Quality Assurance</b> – No update available, meeting being held 6<sup>th</sup> March 2020.  ii. <b>Learning &amp; Development</b> – Go back to using levels in course titles. All training to be reviewed. Risk Assessment should be a Level 4, while Identification of Concern should be Level 3. The Level 3 course is being developed. Short sessions are to be included to meet individual needs.  iii. <b>CAPSM</b> – ADP have been given money for a CAPSM co-ordinator. Action for Children have been awarded the contract and will feed in to CPC.  Update the CAPSM document to become a working document - <b>Donna, Stephanie and Debbie Stewart</b> to take it forward.  ADP are currently considering funding for a substance misuse midwife and further down the line a psychologist to be part of CAMHS.  iv. <b>Child Sexual Exploitation</b> - Diane and Callum have both left but DC Craig Thompson is in post now and taking over the role.  The <u>Partners Intelligence Portal</u> (which went live 12/02/20) is proving popular but, to date there is no feedback. Signees include: UHI, Women’s Aid, NHS Highland, HLH, Drug &amp; Alcohol nurses, Care Housing and Highland Council Housing. It is an excellent forum for raising minor concerns which together build a bigger picture.  Plans are in place for improved ‘perpetrator disruption’ with 5 ongoing monthly discussions arranged.</p> <p>v. <b>Keeping Children Safe</b> – Working on communication: e-learning, toolkits for organisations.</p>
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		<p>10pm and 6am are flagging up as the best time to post on social media.  Interest is high on a General Awareness event so more work needs to be done to develop this.  CALA has been accredited by SQA to offer apprenticeships. Neglect module currently in development.  E-learning stats are very good with 165 signing up per month and 136 teachers completing training since July 2019 and it would appear people are signing up for one module and finding others of interest to complete. Sally Amor has provided input to KCS group on Trauma Informed Workforce.</p> <hr/> <p>Terms of Reference – Donna has checked the national guidelines for CPCs with regard to our own Highland committee – ToR to be reviewed and updated.  <b>Agreed</b> that 3 of the 4 statutory agencies MUST be represented at every meeting:  Social Work, Health, Education, Police. Any attendee must have the authority to make decisions/commitments on behalf of their organisation. <b>Karen R</b> to discuss representation with Education.</p>
<p>4</p>	<p><b>Lead Officer Report</b></p> <p><b>Highland CPC/CJP Conference Feedback</b></p> <p><b>Independent Chair</b></p>	<p><b>Conference Feedback</b></p> <p>Many positive reviews and powerful feedback: Moving, Uplifting, Overwhelming, Stunning. Having James Docherty as MC was welcomed, he brought the speakers talks together with true insight and experience. The four speakers were excellent: Luke Hart, Madeleine Black, Darren McGarvey and Matt Carey.  The whole day was a great success.  One idea for next year would be to have a live twitter feed for questions but as Karen pointed out this could be a distraction from concentrating on the main event.</p> <p><b>Independent Chair</b></p> <p>Candidates are now selected and a meeting with CPC members is to take place before the interviews, which will be held the same day (in the afternoon).  Scheduled for 2<sup>nd</sup> April 2020.</p>
<p>5</p>	<p><b>AOCB</b></p>	<p><b>Elected Members</b></p>

		<p>Elected member events – a seminar focusing on Child Protection, perhaps in the ‘world café’ style with groups discussing their own experiences will be organised.</p> <p><b>Next Meeting:</b> Thursday 4<sup>th</sup> June</p>
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