

**HIGHLAND COUNCIL/NHS HIGHLAND
JOINT MONITORING COMMITTEE**

Minutes of the Meeting of the Highland Council/NHS Highland Joint Monitoring Committee held in Committee Room 2, Council Headquarters, Glenurquhart Road, Inverness on Wednesday 22 January 2020 at 11.15 a.m.

PRESENT:-

Highland Council

Mrs Margaret Davidson (Co-Chair)
Mrs Muriel Cockburn
Mrs Liz Denovan
Mrs Donna Manson (DM)
Mrs Linda Munro (via VC)
Ms Lesley Weber (LW)

NHS Highland

Prof Boyd Robertson (Co-Chair)
Ms Sally Amor
Ms Ann Clark
Mr Dave Garden (DG)
Ms Heidi May
Mr David Park (DP)
Mr Simon Steer (SS)
Mr Iain Stewart

Staff Representatives

Mr Adam Palmer (NHS Highland)

Third Sector, Carer and Service User Representatives

Mr Campbell Mair (Highland Home Carers Limited)
Mr Ian McNamara (Highland Senior Citizen's Network)
Ms Gillian Newman (Highland Children's Forum)
Ms Mhairi Wylie (Highland Third Sector Interface)

Also in attendance:-

Mrs Deirdre Mackay, Highland Council

Officers Present:-

Mr M Wilde, NHS Highland
Mrs F Malcolm, Interim Head of Health, Highland Council (FM)
Mr I Kyle, Children's Planning Manager, Highland Council
Mrs L Dunn, Principal, Highland Council (LD)

Mrs M Davidson in the Chair

Item	Subject/Decision	Action
1.	Apologies for Absence	
	Apologies for absence were intimated on behalf of Mr A Mackinnon, Ms K Ralston, Ms M Smith, Dr H Van Woerden, Ms M Macrae and Mr J Gibson.	

2. **Declarations of Interest**

There were no declarations of interest.

3. **Minutes of Previous Meeting**

LD

There had been circulated Minutes of Meeting of the Joint Monitoring Committee held on 27 November 2019 the terms of which were **APPROVED** subject to the following:-

- The Minute be amended to denote that Prof B Boyd was in the Chair;
- Item 6.a third bullet point, the words '*Isl*e of Skye' be replaced with '*Ra*asay';
- Item 7 5th para, the word '*below*' be deleted; and
- Item 8 final sentence of the last para, it was clarified that when you became an employer, Option 1 included employers' liability.

Arising from the Minutes, it was queried whether the material (as referred to on Page 2 Item 3 of Minutes) from the workshop had been circulated to the Committee. The Highland Council Chief Executive reported that an international visit had taken place during the previous week with representatives from the Netherlands and had included a presentation on the lead agency model. The event had been very positive and there was a desire to work with the Highlands using this as a peer learning opportunity on issues such as practice and resource; e-learning training; acute service provision; and community led support with a view to identifying transferable initiatives for Adult Social Care and potentially extending these benefits across other services. A further visit in September 2020 was anticipated.

It was **AGREED** that the information and documentation from the workshop would be circulated to the Committee.

4. **Recovery Plan Update (SG paper)**

LW/DP/LD

It was **NOTED** that this item had been withdrawn and that a special meeting would be scheduled to consider this report.

5. **Document Review Update**

FM

There had been circulated Report No. JMC/02/20 dated 15 January 2020 by the Highland Council Interim Head of Health.

During discussion, it was clarified that:-

- the revised documents (the Partnership Agreement and Integration Scheme) would be submitted to the Committee for consideration prior to being submitted to the Council and NHS Highland for approval;

- although the Integration Scheme did not set out a date for termination it did require to be reviewed taking into account the expiry date of 31 March 2020 and it was confirmed that the dates could be aligned in the revised documents; and
- concerns expressed with regard to the language used in respect of Children and Young People could be addressed through the Transitions Planning workstream.

Thereafter, the Committee:-

- NOTED** and **APPROVED** the current position and the proposed approach; and
- AGREED** that the expiry dates be aligned within the revised documentation and that the Partnership Agreement and Integration Scheme be presented to the Committee for consideration prior to being submitted to the Council and NHS Highland.

6. **Scottish Parliament Adult Social Care Inquiry – Call For Views**

SS/LW

There had been circulated Report No. JMC/04/20 by the NHS Highland Interim Director of Adult Social Care.

During discussion the following main points were raised:-

- Another recommendation should be added on the role of international research;
- The deadline (20 February 2020) for submission of views was tight. It was therefore suggested that a workshop should be held at the end of the next Special Meeting in which to collate responses for the submission;
- There was a need for a more holistic approach to be undertaken to connect the work already being done and the workshop should comprise broader partner representation to enable a submission to be developed which outlined the challenges in delivering services across such a broad, diverse, and geographic area and how this was used as an opportunity to address barriers;
- It was suggested that contact should be made with locality groups in order to collate further information on existing models and examples of good working practices that were currently in place;
- It was clarified that in terms of the scope, Children and Young People were included;
- Although the importance of sharing knowledge and experience was acknowledged, concern was expressed at setting up and facilitating a workshop within the very tight deadline. It was explained that the report recommended that the Joint Officers Group collect responses from partners and submit a joint view;
- The importance of developing a shared vision on the delivery of Adult Social Care was emphasised;

- Scottish Care had set up a number of national sessions for representatives from the third sector and Scottish Care providers. The Highland session was being held on 13 February 2020 and the outcomes from this event would be shared;
- There was a need to modernise the way in which engagement was undertaken and submissions to such consultations were made. It was recommended that officers from the Council's Communications team attend the workshop to capture the excellent practice being undertaken in digital format. This was a much more powerful method and also an opportunity in which to build confidence with the national Government. The approach of being more creative to present our case was welcomed and it was indicated that NHS Highland already had some existing video footage which could be included in the submission;
- It was emphasised that the submission must focus on the uniqueness of the Highlands, i.e. remote, rural and island life; and
- The Highland Council Executive Chief Officer – Health and Social Care advised that if responses were submitted in advance these could be collated and compiled in a report for consideration at the workshop.

Thereafter, the Committee:-

- NOTED** the Scottish Parliament Health and Sport Committee's current call for views on its social care inquiry;
- AGREED** that a workshop be held at the conclusion of the Special Meeting in order to collate feedback and that the format of the submission comprise both a written and digital media response; and
- AGREED** that responses be submitted in advance of the workshop to the NHS Highland Interim Director of Adult Social Care.

7. Governance Update

FM

There had been circulated Report No. JMC/03/20 dated 15 January 2020 by the Highland Council Interim Head of Health.

Further background information was provided on the existing governance structure, i.e. which aspects were prescribed by law and the features for which there was scope to change. It was recommended that issues to be considered at the workshop included configuration of group structures and their associated remits. In particular, it was felt that development should be taken forward through the relevant strategic committees and that performance should be monitored through the respective scrutiny committee to ensure the most effective governance.

Thereafter, the Committee:-

- NOTED** and **APPROVED** the current position and the proposed approach; and

- ii. **AGREED** to proceed with considering the associated issues at the convened workshop.

The meeting was closed at 12.00 noon.