



## **Highland Community Justice Partnership**

Minutes of Meeting held 4 November 2020

Present: Niall MacLennan, SFRS (Chair), James Maybee Highland Council, Ross McKillop Police Scotland, Carlie Borthwick Third Sector Rep, Sally Amor NHS, Debbie Delonnette Highland Council Housing,

In Attendance: Margaret McShane HTSI, Mhairi Wylie HTSI, Alan Grant HTSI

1. Apologies:  
Roddy Bailey SDS, Ann Dowd DWP, Libby Bligh Libertie project, Suzy Calder NHS, Alan Prosser VSS, Lewis Hannah Highland Council Housing, Brian McKirdy SPS,
2. Declaration of interest:  
None.
3. Minutes of Previous Meeting:  
Notes of the previous Community Justice Partnership Meeting in September were circulated for noting.  
AGREED as correct.

### Actions from Minutes:

Action 1 – Margaret updated Paul has been contacted so this is in hand - **Ongoing**

Action 2 – Chair updated that CP Board Recovery Strategy updates will be given by the CJP Chair - **Complete**

**Activity from CJ Plan:** Deliver employment training programme...

Action 3 – Roddy & Ann to progress –  
Update that Roddy has met with Ann to discuss and likely that a sub-group with Niall & Margaret will take place to progress - **Ongoing**

Action 4 – discussion around procurement framework needs progressed off table perhaps at a future Development Day – still to be progressed – Margaret and Niall to discuss - **To be Done**

Action 5 – Executive Summary for Small Change for Justice now to be discussed at a future Development Day – **To be done**

Action 6 – James to update and feedback from the event in relation to bail supervision on 27 March '20

James updated EM is being worked on for Bail and they are revisiting the Bail Supervision Guidance – **To be done**

Action 6.1 – Niall to write to Sheriff Pyle over the next week to discuss Bail Supervision/CPOs – **To be done**

Action 7 – Margaret to contact Eden Court to see if they can host the Second Chancers exhibition – **To be done**

Action 7.1 – Others to consider venues and get back to Margaret

James – Council HQ, Glen Urquhart Rd

Roddy – Outside Inverness

Libby – Albyn/Wick

Sally – Could take out

Roddy – Community Partnerships

These Actions have not been progressed yet. Libby proposed perhaps the prison might be able to host the exhibition.

Action 7.2 – Libby to look into this option – **To be done**

Action 8 – Update on the VRU project in Caithness & Sutherland, Niall and Sally to take this to the CPP for information

Niall to update the CPP Board on Thursday 5 November – **To be done**

Action 9 – Margaret to follow up a training/awareness session for employers in Third and private sector around employment of those with convictions including those who attended the Courage of our Convictions event last November.

Libby intimated that she has links to 63 construction companies through her work with the employability pathway. They could be considered in this process.

Margaret trying to progress this piece of work with Disclosure Scotland – **Ongoing**

Suggestion that perhaps the Chair could contact Sheriff Pyle to intimate that the CJP is interested in assisting with beneficial outcomes from the Justice Centre if they can.

Action 10 – Niall to contact Sheriff Pyle, Margaret offered to assist Sally offered assistance in terms of any public health approach – **To be done**

Action 11 – Debbie Stewart mentioned information from the NHS Inform website which she would like to circulate to the Partnership – now circulated - **Complete**

Action 12 – Alan Grant to contact HADAS in Church St, Inverness to arrange naloxone training for the Link Workers – **Complete**

Action 13 – Margaret to share the link to the endorsement Libby mentioned - **Complete**

Action 14 – Mhairi to send information around the Custody Link Project to CJP members – Alan Grant has prepared a document which will be circulated to members – **To be done**

Action 15 – Margaret to circulate Outcome Indicator information to those who took part in the sub-group – **Complete**

Action 16 – Margaret to follow up progression of Community Integration Plan with Suzy – **Complete**

James updated that further meetings have taken place involving CJSW, SPS, NHS where good progress has been made. More detail will be provided at the next meeting.

Action 17 – Margaret to contact Sally in relation to the submission of the response for Consultation: Age of Referral to the Reporter - **Complete**

4. Community Justice Update:

Margaret spoke to the update that had been circulated. James enquired if the CJ Newsletter could be provided in a different format.

**Action** – Mhairi and Margaret to look at this

5. Needs Assessment:

Niall updated the meeting that the housing section of the needs assessment required to be amended. This will most likely be a merger of the original information and the requested input by housing. The purpose of the report is to identify gaps and needs.

Niall updated the importance of reflection from clients and that the next action plan could be informed by the needs assessment.

Debbie Delonnette acknowledged that the views of service users was important but requested a balanced view.

Niall invited other comments and James had a word of caution as some of the information had been taken from a small group of clients/service users. There was no mention of drug related deaths which is important for Highland.

Mhairi updated the difficulty with obtaining information for the CJ Plan and the Needs Assessment. This document should be seen as an initial platform from which we build.

Niall agreed that especially in terms of data this document can be developed and added to and should be used as a starting point.

6. Public Facing Annual Report:

Niall spoke to the report which had been circulated.

Mhairi mentioned that it would be sent to CJS, CJP, Third Sector and to the CPP as part of this meeting.

James mentioned that we should promote the likes of the Newsletter more. Mhairi updated that people sign up to get the Newsletter and perhaps communication and engagement should be considered by the CJP.

**Action** – Look at how the Partnership communicate information on a wider scale - **ALL**

7. Evidence of Link Worker Project Case Studies:

Alan updated that a few case studies had emerged and would be looked at during the evaluation of the project. Work is ongoing to bring some case studies to the CJP Meeting in December.

Mhairi mentioned this exercise is not to change policy but would be for the Partnership to note or discuss people's experiences of the justice system.

Niall agreed it would be good to have real life accounts of what's happening.

8. Chairs Briefing:

Niall updated the meeting about the Chairs Briefing which CJS had held in September. The presentation outlined the national challenges being faced and the 'Ask' from CJS around –

1. Reducing remand – liaison with the judiciary
2. Outstanding warrants – managed more effectively
3. Prison recall
4. Diversion from prosecution – barriers around this

This could be used for the next reiteration of the CJ Plan.

Niall's understanding is that CJ Scotland are currently requesting partnerships to hold back in terms of producing new 3 year plans and that consideration must be given to the current effects of Covid-19 on the justice system.

**Action** – Niall to forward presentation slides to the group

Sally mentioned she has been involved in discussion with integrated services around young people moving to adult services and that trauma informed approach and wider impact on those going through the justice system.

**Action** – Sally to send Niall and Margaret further information around this

Discussion took place around the right decisions for people being made and that there are resources in place to deal with this. These resourcing difficulties include statutory and third sector. Perhaps more realistic options from the powers that be to a local level.

It was generally agreed that the prison population will not change unless there's investment. Justice conversations are possibly being diluted at CPP level and should this be discussed with Community Justice Scotland?

Sally updated that public health is involved in prevention work within schools around justice, mental health, drugs & alcohol, and this is sustained until their early 20s.

9. Development of new CJ Plan:

Niall updated the meeting that there had been a discussion around using the existing plan as a framework for an interim plan as the three priority outcomes are still relevant. Other members felt this would give the new chair the opportunity to contribute to the new plan also.

Niall suggested that the needs assessment would assist with the new plan and that partners should have a look at the existing plan to see what is still relevant within their sections and what needs to be added.

It was also suggested a smaller group look at some ideas and direction for this – Niall, James, Ross & Margaret

**Action** – Margaret to request information from the partnership around ideas for the plan

#### 10. Finances:

James updated the meeting that not much had changed since the previous update and some of the underspend had been committed to the funding of the independent chair post.

**Action** - Mhairi to provide details of how this looks

In relation to Small Change for Justice £45K is being held. It was mentioned that there needs to be some verification of the original proposals around this and if they are still deliverable due to Covid-19.

**Action** – Margaret to contact those identified to pitch to assess if they can still deliver what they proposed pre-Covid-19.

This will form an agenda item at the next CJP meeting.

Carlie also mentioned about the benefits of this being a face to face event rather than digital.

James mentioned the balance that Highland Council are holding and Mhairi mentioned some of this would be used for the independent chair and perhaps for an analyst to provide a specific piece of work to support the needs assessment. HTSI can raise an invoice if it's known what the money is to be used for.

**Action** – Mhairi to outline a proposal of what the CJP use the money for at the next meeting.

#### 11. AOCB:

Ross updated the meeting that Steve McLennan is now in post as a Harm Reduction Officer, which has been funded by the ADP. He will be working with those hard to reach vulnerable victims e.g. involved in cuckooing. He will also be looking at suicide prevention, mental health, and substance misuse.

There is an opportunity for him to meet with the Custody Link Workers to discuss their respective roles.

Margaret mentioned the 16 Days of Action Campaign which is being run by RASASH around gender-based violence. It will run from the end of November into December and asked for the support of the Partnership for the campaign.

This was agreed.

12. Date of Next Meeting:

**Thursday 10 December 20, 1400 – 1600, likely to be on Teams**



## Action Table

No	Action	Who	Due Date	Update
1/20	Training for employers	Margaret		Sep '20, Paul McCann at Disclosure Scotland to get back re a digital programme - Ongoing
2/20	Key messages to be circulated to CPP Coordination Group	Niall		Nov '20 Complete
3/20	Delivery of employment training programme	Roddy & Ann		Nov '20 Ongoing
4/20	Discussion around procurement framework	All		Sep '20, Carried forward to development session
5/20	Executive summary of findings following Small Change for Justice	All		Sep '20, Carried forward to development session
6/20	Discussion re. Bail Supervision following national event	Niall & James		Sep '20, Event on hold due to Covid-19
7/20	Second Chancers Exhibition II, contact Eden Court	Margaret		Sep '20, On hold due to Covid-19
	Venues to be considered	James, Roddy, Libby, Sally		Sep '20, On hold due to Covid-19
8/20	Update to CPP re. VRU project in Caithness & Sutherland	Niall		Sep '20, To be done
9/20	Follow up with employers who attended Courage of our Convictions event	Margaret		Sep '20, Linked to Action 1, will be followed up
10/20	Sheriff Pyle to be contacted re. assistance from CJP	Niall		Sep '20, To be done
11/20	NHS Inform info to be circulated	Debbie Stewart		Nov '20 Complete
12/20	Alan Grant to arrange Naloxone training for Link Workers	Alan Grant		Nov '20 Complete
13/20	Digital input from Libertie to be circulated to CJP	Margaret		Nov '20 Complete
14/20	Custody Link information to be circulated to CJP	Mhairi		Nov '20 To be done



<b>15/20</b>	Outcome Indicator information to be circulated to sub-group members	Margaret		Nov '20 Complete
<b>16/20</b>	Meeting to be set up to discuss progression of Community Integration Plan	Margaret		Nov '20 Complete
<b>17/20</b>	Sally to be contacted regarding submission of response to Consultation: Age of referral to the Reporter	Margaret		Nov '20 Complete
<b>18/20</b>	Look at different format for CJ Newsletter	Margaret		
<b>19/20</b>	Review communication of CJP information	All		
<b>20/20</b>	Slides of Chairs Briefing to be circulated	Niall		
<b>21/20</b>	Information around young people transitioning to adult services (trauma informed approach) to be sent to Niall & Margaret	Sally		
<b>22/20</b>	Request to CJP for ideas for the interim plan	Margaret		
<b>23/20</b>	Details of finances in relation to the Chair post to be provided to the CJP	Mhairi		
<b>24/20</b>	Contact to be made with participants of Small Change For Justice to ascertain if they can still deliver their original proposals	Margaret		
<b>25/20</b>	Outline of proposal for extra funding awarded to CJP from SG	Mhairi		