



## **Highland Community Justice Partnership**

Minutes of Meeting held 10 December 2020

Present: Niall MacLennan, SFRS (Chair), James Maybee Highland Council, Ross McKillop Police Scotland, Brian McKirdy SPS, Roddy Bailey SDS, Alan Prosser VSS, Libby Bligh Libertie, Carlie Borthwick Third Sector Rep, Jonathan Golder DWP, Suzy Calder, NHS

In Attendance: Margaret McShane HTSI, Mhairi Wylie HTSI, Alan Grant HTSI

1. Apologies:

Debbie Delonnette Highland Council Housing, Lewis Hannah Highland Council Housing, Debbie Stewart HADP

2. Declaration of interest:

None.

3. Minutes of Previous Meeting:

Notes of the previous Community Justice Partnership Meeting in November were circulated for noting.

AGREED as correct.

Actions from Minutes:

Action 1 – Margaret updated Paul has been contacted so this is in hand - **Ongoing**

**Activity from CJ Plan:** Deliver employment training programme...

Action 3 – Roddy & Ann to progress –

Update that Roddy has met with Ann to discuss and likely that a sub-group with Niall & Margaret will take place to progress - **Ongoing**

Action 4 – discussion around procurement framework needs progressed off table perhaps at a future Development Day – still to be progressed – Margaret and Niall to discuss - **To be Done**

Action 5 – Executive Summary for Small Change for Justice now to be discussed at a future Development Day – **To be done**

Action 6 – James to update and feedback from the event in relation to bail supervision on 27 March '20

James updated EM is being worked on for Bail and they are revisiting the Bail Supervision Guidance – **To be done**

Action 7 – Margaret to contact Eden Court to see if they can host the Second Chancers exhibition – **To be done**

Action 7.1 – Others to consider venues and get back to Margaret

James – Council HQ, Glen Urquhart Rd

Roddy – Outside Inverness

Libby – Albyn/Wick

Sally – Could take out

Roddy – Community Partnerships

These Actions have not been progressed yet. Libby proposed perhaps the prison might be able to host the exhibition.

Action 7.2 – Libby to look into this option – **To be done**

Action 8 – Update on the VRU project in Caithness & Sutherland, Niall and Sally to take this to the CPP for information

Niall to update the CPP Board on Thursday 5 November – **To be done**

Action 9 – Margaret to follow up a training/awareness session for employers in Third and private sector around employment of those with convictions including those who attended the Courage of our Convictions event last November.

Libby intimated that she has links to 63 construction companies through her work with the employability pathway. They could be considered in this process.

Margaret trying to progress this piece of work with Disclosure Scotland – **Ongoing**

Action 10 – Niall to contact Sheriff Pyle, Margaret offered to assist

Sally offered assistance in terms of any public health approach – **Complete**

Action 14 – Mhairi to send information around the Custody Link Project to CJP members – Alan Grant has prepared a document which will be circulated to members – **To be done**

Action 18 – Margaret to look at different format for the CJ Newsletter – **To be done**

Action 19 - Review communication of CJP information – All – **To be done**

Action 20 - Slides of Chairs Briefing to be circulated – Niall – **Complete**

Action 21 - Information around young people transitioning to adult services (trauma informed approach) to be sent to Niall & Margaret - **Ongoing**

Action 22 - Request to CJP for ideas for the interim plan – All/Margaret – **Ongoing**

Action 23 - Details of finances in relation to the Chair post to be provided to the CJP – Mhairi – **Ongoing**

Action 24 - Contact to be made with participants of Small Change for Justice to ascertain if they can still deliver their original proposals – Margaret – **Ongoing**

Action 25 - Outline of proposal for extra funding awarded to CJP from SG – Mhairi - **Complete**

4. Community Justice Update:

Margaret spoke to the update that had been circulated.

Libby mentioned a funding opportunity that could be circulated to the CJ Forum Attendees.

Brian updated the meeting about the Community Integration Plan pilot project between SPS, CJSW and NHS which will go to the Project Board. The My Compass assessment tool will be used within the prison for a few individuals and their progress will be tracked within the community. There will be an evaluation of the pilot. Housing is also involved with the pilot and Suzy can perhaps feed back how the project is going.

Niall offered support from the CJP if required.

5. Update on Chair:

Niall updated the meeting that applications had been received for the role and that interviews would be held on 14 December. The new Chair will officially take over the role from 1 April 2021.

6. Evidence of Link Worker Project Case Studies:

Alan spoke to the paper circulated to the meeting that there have been 25 cases dealt with so far and they are mainly people struggling to manage their lives rather than career criminals. Several meetings have taken place with agencies to discuss how things can be improved.

Suzy questioned the 18-24 month waiting time mentioned in the report and asked if this could be looked at and if it is a perception. Also is this information a deterrent for people trying to access the service.

James observed that there appears to be a lot of mental health issues. Alan updated they are looking at the potential gaps in service/referral routes as it appears that not everyone is receiving treatment or support.

Roddy enquired whether any training needs have been identified for Custody Link staff, Alan updated that this is constantly under review whilst engaging with services to learn more and striving to work better together.

It was understood that any issues can be reported back through the CJP Meetings.

Ross suggested the newly appointed Harm Reduction Officer Steve MacLean would be a good contact for the Link Workers

Mhairi mentioned about the organisations the clients are referred to and Alan mentioned that they encourage clients to self-refer to agencies.

Action – Further information to be circulated following the meeting – Margaret

7. Finance Update:

James updated the meeting that the money through the ledger remains the same as stated at the previous meeting.

8. Proposal for CJP Finances:

Mhairi spoke to the paper circulated suggesting that funding could be used to engage an analyst to provide a 1. Health check around the already existing data and 2. Link in with organisational analysts from CJP membership to assess what data would be useful going forward.

This should allow us to measure and monitor the impact of the CJP Plan.

Discussion around the finances is due to take place.

The data will also be measure against other authorities to get an indication of where Highland sits.

Mhairi asked if the CJP would be in agreement to progress this piece of work.

AGREED this should be progressed

Action – Feed back to Margaret regarding the proposal to fund analytical work  
– All

Libby suggested speaking to Interface at UHI regarding this proposal and Mhairi agreed to consider.

Verbal agreement from James and Ross to progress.

9. Development of new CJ Plan:

Niall spoke to the paper that had been circulated outlining the proposal and timeline for the new CJ Plan. Discussion took place around ideas for inclusion in the plan with suggestions of digital inclusion and Other Activity for Unpaid Work.

Ross mentioned that there is access to funding for SOCG, perhaps for technology and this could be looked at.

Niall mentioned the Princes Trust and Brian mentioned that SPS work with them.

Action – Brian to send Niall information around the Princes Trust

Action – Niall, Mhairi and Margaret to discuss plan for development sessions to be held on Teams

10. AOCB:

Suzy mentioned the Harm Reduction Response Vehicle with police/ambulance/paramedic and drug & alcohol staff will be in use over December and January as part of Operation Respect. Suzy will report back as to the findings of this approach.

Mhairi updated that she had attended the Integrated Children's Board and thinks that the CJP needs to link into this although Sally sits across both. The CPC have set up a Youth Justice Group and this work is linked to the CJP. James mentioned the Youth Justice Improvement Group which straddles both child and adult services. Niall mentioned that it may be worth raising at the CP Coordinator's Group.

Mhairi also mentioned that after inheriting the Café in Church St, Inverness, this will be re-positioned as a drop-in centre whilst being run as a Café. There will be volunteers running this over the festive period serving hot food to those that need it. There is still work to be done around long-term funding for the Café.

Action – Margaret to circulate the flyer of the Café to the group with opening times etc.

Margaret Mentioned that she has recently sent out surveys to the CJP and their assistance in completion would be appreciated.

Niall raised that there had been discussion around attendance at the HPPCOG and provision of information to the group. CJP members are not listed as attendees on the TOR.

James mentioned that there is value in the CJP sharing information as there is a shared interest around the ADP, CPC and ASP agendas. He suggested that perhaps an annual report around data would suffice in relation to the provision of information.

Niall updated that a meeting had taken place between himself, James and Sheriff Pyle around Bail Supervision and CPOs. It was a positive meeting although further information is required in relation to what support is available for these measures. Crown Office would also need to look at national decisions around this.

In relation to a Sheriff attending the CJP, Sheriff Pyle seemed to be keen for this and acknowledged that it happens in other areas of Scotland.

Action – Niall to write to Sheriff Pyle with the request for attendance of a Sheriff at the CJP Meetings

11. Date of Next Meeting:  
TBC



## Action Table

No	Action	Who	Due Date	Update
1/20	Training for employers	Margaret		Sep '20, Paul McCann at Disclosure Scotland to get back re a digital programme - Ongoing
3/20	Delivery of employment training programme	Roddy & Ann		Nov '20 Ongoing
4/20	Discussion around procurement framework	All		Sep '20, Carried forward to development session
5/20	Executive summary of findings following Small Change for Justice	All		Sep '20, Carried forward to development session
6/20	Discussion re. Bail Supervision following national event	Niall & James		Sep '20, Event on hold due to Covid-19
7/20	Second Chancers Exhibition II, contact Eden Court	Margaret		Sep '20, On hold due to Covid-19
	Venues to be considered	James, Roddy, Libby, Sally		Sep '20, On hold due to Covid-19
8/20	Update to CPP re. VRU project in Caithness & Sutherland	Niall		Sep '20, To be done
9/20	Follow up with employers who attended Courage of our Convictions event	Margaret		Sep '20, Linked to Action 1, will be followed up
10/20	Sheriff Pyle to be contacted re. assistance from CJP	Niall		Dec '20, Complete
14/20	Custody Link information to be circulated to CJP	Mhairi		Nov '20 To be done
18/20	Look at different format for CJ Newsletter	Margaret		Dec '20, Potentially Feb/Mar
19/20	Review communication of CJP information	All		Dec '20, Ongoing
20/20	Slides of Chairs Briefing to be circulated	Niall		Dec '20, Complete
21/20	Information around young people transitioning to adult services (trauma informed approach) to be sent to Niall & Margaret	Sally		Dec '20, Ongoing
22/20	Request to CJP for ideas for the interim plan	Margaret		Dec '20, Ongoing

<b>23/20</b>	Details of finances in relation to the Chair post to be provided to the CJP	Mhairi		Dec '20, Ongoing
<b>24/20</b>	Contact to be made with participants of Small Change for Justice to ascertain if they can still deliver their original proposals	Margaret		Dec '20, Ongoing
<b>25/20</b>	Outline of proposal for extra funding awarded to CJP from SG	Mhairi		Dec '20, Complete
<b>26/20</b>	Further information re. Link Worker project to be circulated following the meeting	Margaret		
<b>27/20</b>	Feed back to Margaret regarding the proposal to fund analytical work	All		
<b>28/20</b>	Brian to send Niall information around the Princes Trust	Brian		
<b>29/20</b>	Niall, Mhairi and Margaret to discuss plan for development sessions to be held on Teams	Niall, Mhairi, Margaret		
<b>30/20</b>	Margaret to circulate the flyer of the Café to the group with opening times etc.	Margaret		
<b>31/20</b>	Niall to write to Sheriff Pyle with the request for attendance of a Sheriff at the CJP Meetings	Niall		