

Community Planning Board Action Tracker

Item	Action	Actioning officer/ group	Status/Update
5 November 2020			
3.	Review of Recovery Priorities		
	A CPP vision statement to be developed for approval at the next meeting of the Board, incorporating the points raised regarding the importance of the economy to recovery.	PCG	To be submitted to the Board on 31-3-21 as part of the CPP Priorities update report.
	Resource mapping and how statutory partners can identify and address gaps to be considered as part of priority setting.	All partners	
	Status reports on Locality Plans and Delivery Group Plans to be provided to the next Board.	PCG	Update as part of the CPP Priorities report with a detailed report on Locality Plans to the June CPP Board.
1 February 2021			
2.	Minutes of Meetings		
	In relation to the Minutes of the Community Justice Partnership (CJP) on 4 November 2020, further information to be provided, to the Chair of the Community Planning Board and the Vice Chair of NHS Highland Board in the first instance, on the references to difficulty obtaining information for the Community Justice Plan (Item 5) and justice conversations possibly being diluted at CPP level (Item 8), and whether the Board could do anything to assist with these issues.	Niall MacLennan	Information was provided to the Chair of the Board and Vice Chair of NHS Highland.
4.	Partnership Priority Setting		

	<p>Proposals as to how to take forward the agreed partnership priorities for ongoing resilience to be brought back to the next meeting.</p> <p>Discussions on the agreed priorities to crossover with the discussions on the impact of Brexit.</p> <p>In relation to Brexit, consideration to be given to the implications for staff and students and the impact on key industries/communities.</p>	HOIP Delivery Group leads	<p>Proposed approach included in the CPP Priorities report to the Board.</p> <p>A verbal update will be provided by HIE's Area Manager for Caithness and Sutherland and relates to item 6 below.</p>
5.	<p>Volunteering in Highland – Impacts of Covid</p> <p>Partner organisations to consider how they could support the suggested areas of possible activity set out in section 4.3 of the report, as well as what support could be provided to the third sector to utilise technology such as Near Me to enable activities to be carried out in different ways, and provide a written response to the Board Administrator by 10 March 2021 to inform a further report to the Board on 31 March 2021.</p> <p>Further discussions to take place with organisations such as the Red Cross on the arrangements/requirements in relation to the deployment of volunteers.</p>	<p>All partners/ Mhairi Wylie</p> <p>Mhairi Wylie/ Alison Clark</p>	<p>An update report will be considered by the Board on 31-3-21.</p> <p>The arrangements are in place to deploy volunteers to support testing or similar activity with Red Cross liaising directly with NHS Highland. Any additional supports are co-ordinated through HTSI who are the main link for community groups requiring additional volunteers.</p>
6.	<p>Brexit Update</p> <p>A mapping exercise to be carried out to establish what Brexit activity was taking place and which forum was best placed to take on the lead/decision-making role, with the CPP Board potentially having a coordinating or critical friend role.</p> <p>Consideration to be given, at the next meeting of the Board, to how to jointly communicate the activity taking place and connect with communities differently, including by utilising technology such as Near Me.</p>	<p>Eann Sinclair/ Alison Clark</p> <p>All partners</p>	<p>A verbal update will be provided by HIE's Area Manager for Caithness and Sutherland.</p> <p>Communications is on the Board agenda for 31-3-21.</p>

7.	<p>Review of Strategic Risk Register</p> <p>Covid Resilience current impact score to be increased to 5, thereby increasing the total current score to 20 – Very High.</p>	Alison Clark/ Mel Murray	Actioned.
9.	<p>Any Other Business</p> <p>The governance arrangements in respect of the Highland Alcohol and Drugs Partnership to be considered at the next meeting of the Board.</p>	Alison Clark/Conrad Trickett	On the Board agenda for 31-3-21.