

Agenda Item	7b
Report No	BIDS/012/21

## HIGHLAND COUNCIL

**Committee:** Black Isle, Dingwall and Seaforth Committee

**Date:** 26 April 2021

**Report Title:** Cromarty Common Good – Annual Accounts, Quarter 3 Monitoring Report and Proposed Budget for 2021/22

**Report By:** Executive Chief Officer - Communities and Place  
Executive Chief Officer – Resources and Finance

### 1. Purpose/Executive Summary

- 1.1 This report presents the Cromarty Common Good Fund audited accounts for 2019/20, the Quarter 3 monitoring report for 2020/21 and a proposed budget for 2021/22.

### 2. Recommendations

2.1 Members are asked to:

- Note the Cromarty Common Good Fund Annual Report for 2019/20;
- Note the position of the Cromarty Common Good Fund, as shown in the 2021 Quarter 3 monitoring statement;
- Approve the proposed budget for 2021/22;

### 3. Implications

3.1 Legal, Risk, Gaelic – None.

3.2 Resource Implications: The annual accounts set out the financial position of the Cromarty Common Good Fund including its reserves. The report also sets out the Quarter 3 monitoring and highlights predicated income and expenditure against the budget which is on target.

3.3 Community (Equality, Poverty and Rural) Implications – Any future major project for the protection or refurbishment of Common Good assets would seek to improve equality of access.

3.4 Climate Change and Gaelic– no implications

#### **4. Annual Report**

- 4.1 **Appendix 1** of this report shows the Income and Expenditure Account and Balance Sheet in respect of the Cromarty Common Good for Financial Year 2019/20.
- 4.2 **Appendix 1** shows financial activity in relation to the Cromarty Common Good over the 2019/20 period. The usable reserves at 31 March 2020 were £38,195.

#### **5. Quarter 3 Monitoring Statement**

- 5.1 A monitoring statement showing transactions to the end of December 2020 against budget and estimated year end position is as **Appendix 2**.
- 5.2 **Rental Income** – The income received from rental properties is £6,020. Anticipated income of £100 interest for the year will show in Quarter 4 Monitoring. This is in line with the expected budget.
- 5.3 **Expenditure** There has been a charge for the Cromarty Common Good Fund's proportion of the costs of the Common Good Fund Officer. The property budget relating to Common Good assets remain in the budget due to COVID restrictions during the year.

#### **6. Proposed Budget for 2021/22**

- 6.1 A proposed budget for 2021/22 is set out in **Appendix 3** of the report for the Committee to consider.
- 6.2 **Anticipated Revenue for 2021/22**
- 6.3 **Rental Income** to Cromarty Common Good Fund is derived from Cromarty Victoria Hall and East Church Hall. Income for 2021/22 is anticipated to be £6,020.
- 6.4 **Interest on Revenue Balances** – Assuming the current low interest rates continue, it is anticipated that interest receivable on projected surplus balances will be approximately £100 in 2021/22.

#### **7. Anticipated Expenditure**

- 7.1 **Central Support and Common Good Fund Officer Costs** – Expenditure in this regard relates to support from Corporate Resources and a proportion of the costs of the Common Good Fund Officer. It is proposed that a sum of £300 is budgeted to cover these costs.
- 7.2 **Property Costs** – This relates to insurance and property costs. It is suggested that a revenue property budget of £3,000 be set for 2021/22 towards urgent repairs/works on Common Good assets. This includes a sum of £519 budgeted for rental costs of Townlands Park Play Area, Cromarty.

8. **Grants and Contributions** – In order to protect reserves and the likely future requirement for protection or development of Common Good assets it is proposed that a budget of £1,000 is made available for small grants to community groups.

The proposed budget will result in a surplus of £1,820.

Designation: Carron McDiarmid, Executive Chief Officer, Community and Place  
Liz Denovan, Executive Chief Officer, Resources and Finance

Date: 6 April 2021

Authors: Diane Agnew, Ward Manager  
Jackie McLaughlin, Principal Accounting Technician

**STATEMENT OF ACCOUNTS 2019-20**  
**Cromarty Common Good Fund**  
**Income and Expenditure**

**Appendix 1**

<b>Account</b>	<b>2019/20</b> <b>£</b>	<b>2018/19</b> <b>£</b>
<b>Expenditure</b>		
Special grants	0	490
Administration charges	117	118
Property Costs	601	519
Staff Costs	163	96
<b>Total expenditure</b>	<b>881</b>	<b>1,223</b>
<b>Income</b>		
Rents	6,020	4,840
Interest and investment income	325	235
<b>Total income</b>	<b>6,345</b>	<b>5,075</b>
<b>Surplus/(deficit) for the year</b>	<b>5,464</b>	<b>3,852</b>
Revaluation gains/(losses)	0	1,000
<b>Total comprehensive income and expenditure</b>	<b>5,464</b>	<b>4,852</b>
<b>Balance Sheet</b>	<b>31/03/2020</b> <b>£</b>	<b>31/03/2019</b> <b>£</b>
<b>Non current assets</b>		
Investment properties	56,000	56,000
<b>Current assets</b>		
Loans fund deposits	38,195	32,731
	38,195	32,731
<b>Total Net Assets</b>	<b>94,195</b>	<b>88,731</b>
<b>Usable reserves</b>		
Revenue funds	38,195	32,731
<b>Unusable reserves</b>		
Capital adjustment account	56,000	56,000
	56,000	56,000
<b>Total reserves</b>	<b>94,195</b>	<b>88,731</b>

**Cromarty Common Good - Quarterly  
Monitoring  
Period to Dec 2020**

**Appendix 2**

	<b>Actual to date £</b>	<b>Budget £</b>	<b>Year End Estimate</b>	<b>Variance £</b>
<b>INCOME</b>				
Rents	6,020	6,020	6,020	0
Interest and investment income	-	100	100	0
<b>TOTAL INCOME</b>	6,020	6,120	6,120	0
<b>EXPENDITURE</b>				
Property costs	-	2,000	2,000	0
Grants and Donations	-	1,000	1,000	0
Central support	56	300	300	0
<b>TOTAL EXPENDITURE</b>	56	3,300	3,300	0
<b>Income less Expenditure</b>	<b>5,964</b>	<b>2,820</b>	<b>2,820</b>	<b>0</b>
Unaudited Usable Reserves 2019/20		£38,195		

**CROMARTY COMMON GOOD FUND  
PROPOSED BUDGET  
2021/22**

	<b>2021/22</b>	<b>2020/21</b>
	<b>£</b>	<b>£</b>
<b>Income</b>		
Rents	6,020	6,020
Interest and investment income	100	100
Total income	<u>6,120</u>	<u>6,120</u>
<b>Expenditure</b>		
Property costs	3,000	2,000
Grants	1000	1000
Central Support	300	300
Total expenditure	<u>4,300</u>	<u>3,300</u>
<b>Surplus/(deficit) for year</b>	<u><u>1,820</u></u>	<u><u>2,820</u></u>
 Useable reserves as at 31/03/2020		 38,195