

The Highland Council

Recruitment Panel: Executive Chief Officer: Education and Learning

Minutes of Meeting of the
Recruitment Panel held Remotely on
Wednesday 30 June, 2021 at 9.30
a.m.

Present:

Mr R Bremner	Mr A Henderson
Mrs M Davidson	Mr B Lobban
Mr J Finlayson	Mr G MacKenzie
Mr A Graham (substitute)	Ms L Munro
Mr J Gray	

Officials in attendance:-

Mrs D Manson, Chief Executive
Mrs L McGunnigle, HR Manager, Resources and Finance Service
Mrs J Sikkema, HR Business Partner (Education & Learning), Resources & Finance Service
Mr A MacInnes, Administrative Assistant, Performance and Governance Service

Also in Attendance:

Mr D Barnfield, Director/Coach/Facilitator, Developing Potential (UK) Ltd (Part of meeting only)

Mr B Lobban in the Chair

1. Apologies for Absence

Apologies for absence were intimated on behalf of Mr A Christie and Mr A Jarvie.

2. Declarations of Interest

There were no declarations of interest.

3. Exclusion of the Public

The Panel **RESOLVED** that, under Section 50A(4) of the Local Government (Scotland) Act, 1973, the public be excluded from the meeting for the following items on the grounds that they involved the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 7A of the Act.

4. Minutes of Last Meeting

There had been circulated to Members only, the Minutes of the last meeting of the Recruitment Panel held on 10 June, 2021, the terms of which were **APPROVED**.

5. Appointment of Executive Chief Officer, Education and Learning

There had been circulated to Members only:- a copy of the Job Specification and Person Specification for the post of Executive Chief Officer – Education and Learning; copies of the applications submitted by the shortlisted candidates; candidate scoring sheets; and candidate competency reports from psychometric tests; a scenario for the candidates presentation and interview questions.

The Panel considered applications for the post of Executive Chief Officer, Education and Learning and proceeded to interview the candidates. Thereafter, there was a summary of the outcome of psychometric tests on each candidate by the Director/Coach/Facilitator, Developing Potential (UK) Ltd

Following consideration, it was **AGREED** that Nicky Grant be appointed to the post of Executive Chief Officer, Education and Learning.

The meeting ended at 1.40 p.m.