

Agenda Item	<b>8</b>
Report No	<b>BSAC/04/22</b>

## HIGHLAND COUNCIL

**Committee:** Badenoch and Strathspey

**Date:** 15 February 2022

**Report Title:** Place Based Investment Programme

**Report By:** Executive Chief Officer Infrastructure, Environment & Economy

### 1 Purpose/Executive Summary

- 1.1 The Scottish Government has allocated the Council £1,963,000 ring-fenced Place Based Investment Programme (PBIP) funding for 2021/22. On 1 September 2021, Members of the Economy and Infrastructure Committee Members agreed an area distribution of the grant. Badenoch and Strathspey Area Committee was allocated £129,222.
- 1.2 In discussion with Ward 20 Members at the Ward Business Meeting held on 4 October 2021, Members expressed a desire to invite bids for the available PBIP grant.
- 1.3 The process opened on 29 December 2021 and closed 19 January 2022. A total of eight applications were received. The total grant amount requested was £293,751.40. An extract of the salient sections of each application can be viewed in Appendix 1.

### 2 Recommendations

- 2.1 Members are asked to:-
  - i. **consider** the applications submitted and agree which projects are to be offered a Place Based Investment Programme grant and the value of funds to be offered; and
  - ii. **grant** delegated authority to the Executive Chief Officer Infrastructure, Environment and Economy in consultation with the Area Committee Chair to allocate any uncommitted PBIP grant to approved PBIP beneficiaries in the event that additional investment is required.

### **3 Implications**

- 3.1 **Resource** - The Placed Based Investment Programme are capital and ring-fenced with specific conditions attached. The grant can be spent by Council or third parties. The grant needs to be contractually committed by 31 March 2022.
- 3.2 **Legal** – The Council, along with statutory community planning partners, has a legal duty from the Community Empowerment Act (Scotland) (2015) to tackle inequalities. The Council and its partners must produce 'locality plans' at a more local level for areas experiencing particular disadvantage. All partners must take account of these plans in carrying out their functions and must contribute appropriate resources to improve the priority outcomes. By seeking the views of the community partnerships in allocating this place-based funding and in recognising the areas of need to consider, the place-based investment can support the Council's legal duties.
- 3.3 **Community (Equality, Poverty and Rural)** – A key objective of the Place Based Investment Programme is to support wellbeing and inclusive economic development, tackling inequality and disadvantage, community involvement and ownership. While the allocation formula included use of the Scottish Index of Multiple Deprivation (SIMD), the Council has agreed with community planning partners to also use the Socio-Economic Performance (SEP) index which recognises rural deprivation better. This has led to over 20 locality planning areas being identified for community planning partners to work together in and with communities to reduce inequalities. Communities where locality plans have been or are being produced should be included in the consideration for this funding.
- 3.4 **Climate Change / Carbon Clever** - A key objective of the Place Based Investment Programme is to accelerate net zero ambitions.
- 3.5 **Risk** - When managing external funding it is imperative that the risks to the Council are accessed/mitigated and any back-to-back grant award letters with third parties and financial claims management protect Council financial and reputational interests. In addition, the Best Value Assurance Report 2020 highlighted the need for the Council to make progress with partners in delivering our shared empowerment and locality planning obligations. The involvement of community partnerships in informing the priorities for place-based investment will help deliver this improvement action.
- 3.6 **Gaelic** - No direct implications arising albeit specific projects may bring positive implications.

### **4 Place Based Investment Programme background**

- 4.1 The 2020 Programme for Government committed to establishing a Place-Based Investment Programme (PBIP), linking and aligning place-based funding initiatives. The aim of the PBIP is to ensure that all place-based investments are shaped by the needs and aspirations of local communities and accelerate ambitions for place, 20-minute neighbourhoods, town centre action, community led regeneration and community wealth building.

- 4.2 The Place Principle, which underpins this approach, was adopted by Scottish Government and COSLA as a basis for collaborative working to ensure that future local investment is relevant to local communities for the benefit of local people. Bringing relevant services, enterprise, and communities together to make our towns, villages, and neighbourhoods more viable.
- 4.3 The Scottish Government recognise that local government is a key partner in delivering the PBIP. Scottish Government and CoSLA have agreed that Local Government will receive a share of the funding over 5 years to support and advance place-based investment.
- 4.4 Local Government will receive a share of this capital funding, with £38m in 2021/22; £33m in 2022/23; £23m in 2023/24; £23m in 2024/25; and £23m in 2025/26. The £1,963,000 awarded to the Highland Council for 2021/22 is based on a distribution methodology agreed by COSLA and Scottish Ministers with 80% distributed based on the total population and number of towns, and 20% distributed based on deprivation. E&I Committee agreed that the same formula be applied to arrive at the area committee allocations.
- 4.5 Assuming that no changes are made to the aforementioned distribution formula, the Council can expect the following awards in future years:-
- £1,704,710 in 2022/23
  - £1,188,131 in 2023/24
  - £1,188,131 in 2024/25
  - £1,188,131 in 2025/26

## **5 PBIP objectives**

- 5.1 The main objectives of the Place Based Investment Programme are:-
- to link and align place-based initiatives and establish a coherent local framework to implement the Place Principle;
  - to support place policy ambitions such as town centre revitalisation, community led regeneration, 20-minute neighbourhoods and Community Wealth Building;
  - to ensure that all place-based investments are shaped by the needs and aspirations of local communities; and
  - to accelerate ambitions for net zero, wellbeing and inclusive economic development, tackling inequality and disadvantage, community involvement and ownership.

## **6. PBIP locations**

6.1 The Programme aims to invest in centres or neighbourhoods connected with two categories of settlement.

1. Rural settings with smaller populations, dependent on larger geographical area for support, for example:-
  - small towns with a limited range of non-specialised facilities; and
  - villages with very limited, or non-existent, access to facilities.

2. Urban settings with sizeable populations, for example:-

- regional capitals with extensive provision supporting a wide geographical area;
- larger towns with a comprehensive range of dedicated services and facilities; and
- individual neighbourhoods with limited access to relevant local provision.

6.2 As a consequence of the above aims, Economy & Infrastructure Committee agreed that all places, irrespective of population, be considered eligible for PBIP support.

## 7. BSA PBIP Applications

7.1	Project	PBIP requested £	Eligible PBIP costs £
	Kingussie Shinty Club (Market Stance Pitch – floodlighting & fences)	50,000	50,000
	Kingussie K6 Memorial Project (ARC)	18,206.40 <i>Subsequently revised to 20,706.40</i>	20,706.40
	Burnfield Public Convenience Project (Grantown Initiative)	23,900	23,900
	Woodland Wheels Pump Track Floodlights (Boat of Garten Community Company)	10,000	10,000
	Dulaig Play Park (Grantown Initiative)	15,000	15,000
	Newtonmore Play Park (‘the group’)	15,000	15,000
	Burnfield Garden (Grantown Society/GoSVCC)	61,165	61,165
	Newtonmore Village Hall	97,980	97,980
	<b>Total</b>	<b>293,751.40</b>	<b>293,751.40</b>

7.2 As is typical with this type of funding, the proposals received by The Highland Council vary significantly in terms of project outputs and outcomes. Each project proposed has its own particular local benefits and impacts. In assessing which project to support, Members will need to consider four key factors when determining applications:-

1. Does the project satisfy one of the seven PBIP objectives (section 5)?
2. Is the expenditure capital in nature?  
*i.e., A fixed physical asset.*

3. Can the expenditure be contractually committed by 31 March 2022?  
*Whilst the 5-year pipeline of funding is welcome and allows for more opportunity to identify and develop projects with more funding certainty, the grant condition that funds are to be committed on annual basis undermines any advantage secured and limits the ability to develop and support those projects that may potentially deliver the biggest impacts for Badenoch and Strathspey communities. It was agreed at the E&I Committee meeting on 1 September 2021 that the Council would write to the Scottish Government seeking flexibility in that regard.*
4. Does the project align with local CPP objectives?  
*A key requirement of the decision-making process agreed by E&I Committee is that Members take into account the views of the community partnerships when allocating this place-based funding. A verbal update will be provided by the Ward Manager.*

7.3 The following paragraphs summarise the eight proposals received by The Highland Council for the Badenoch and Strathspey area and provides commentary on the key issues to be considered by Members when determining which projects they wish to offer PBIP grant.

7.4 Kingussie Shinty Club (Market Stance Pitch – floodlighting & fences)

Kingussie Shinty Club are seeking the sum of £50,000 towards phase 2 of the Market Stance regeneration project. Phase 2 consists of floodlighting and fencing and is estimated to cost £173,259. Given that this project has previously secured TCF investment previously, it is no surprise that alignment with the town centre renewal objective is a particularly strong outcome for this particular project.

The project is capital nature and whilst the full funding package may not be in place by the end of March 2022, it is possible to commit the PBIP by that time by investing it in the fencing. Therefore all essential eligibility criteria are met.

PBIP objectives met?	Yes
Capital?	Yes
Deliverable?	Partially. There is an element of risk that phase 2 may not be implemented in a comprehensive fashion due to the decision timetable of match funders. However, it is possible to commit the PBIP.
CPP alignment?	Verbal update to be provided

7.5 Kingussie K6 Memorial Project (ARC)

ARC are seeking the sum of £20,706.40 to provide a permanent memorial to the 60 soldiers and officer of Force K6, Royal Indian Army Service Corps, who died during WW2 across Scotland, England, Wales and Europe. This project is in support of promoting the act of Remembrance, focussing on community regeneration, enhancing community spirit and promoting wider societal and faith inclusivity. The total estimated cost of the project is £21,706.40

The location of the proposed memorial is in the Gynack Gardens. The Gardens has previously secured TCF investment. Therefore this project should be viewed as a further phase of those improvement and thus aligns with the town centre renewal objective of the PBIP.

PBIP objectives met?	Yes
Capital?	Yes
Deliverable?	Yes. Quotations obtained.
CPP alignment?	Verbal update to be provided

7.6 Burnfield Public Convenience Project (Grantown Initiative)

Grantown Initiative are seeking the sum of £21,000 towards the £44,900 refurbishment of Burnfield Public Convenience, including motorhome waste disposal.

PBIP objectives met?	Yes
Capital?	Yes
Deliverable?	Yes – match funding in place and quotations obtained.
CPP alignment?	Verbal update to be provided

7.7 Woodland Wheels Pump Track Floodlights (Boat of Garten Community Company)

Boat of Garten Community Company are seeking £10,000 towards phase 2 of the project. Phase 2 is to install floodlights for the track. The provision of lighting is important to extend the available hours of use in the winter months, particularly for after school activity. The estimated cost is £32,090.40

PBIP objectives met?	Yes
Capital?	Yes
Deliverable?	Yes – all match funding in place and quotations obtained.
CPP alignment?	Verbal update to be provided

7.8 Dulaig Play Park (Grantown Initiative)

Grantown Initiative are seeking £15,000 towards the comprehensive refurbishment of Dulaig Park, including installation on new play equipment. The estimated cost of the project is £80,000.

PBIP objectives met?	Yes
Capital?	Yes
Deliverable?	Yes. Slight risk present. Cost estimates are nearly a year old. This may necessitate a revision of the scope of works to deliver within available budget.
CPP alignment?	Verbal update to be provided

7.9 Newtonmore Play Park ('the group')

'The group' are seeking £15,000 towards the comprehensive upgrade of Newtonmore Play Park, including the installation of new play equipment. The estimated cost of the project is £120,000.

PBIP objectives met?	Yes
Capital?	Yes
Deliverable?	No. Only £30,000 of match funding is in place and the programme indicates that designs are still to be subject to community consultation in May 2022. Assume that landowner consent will also be required. Given that funds need to be committed by 31 March 2022. This application is premature and should be considered in future rounds of the PBIP.
CPP alignment?	Verbal update to be provided

7.10 Burnfield Garden (Grantown Society/GoSVCC)

Grantown Society and GoSVCC are seeking £61,165 towards the £62,365 redevelopment of Burnfield Garden. The garden will feature a covered area to the rear using a parabolic high tensile all-weather structure which will also provide a sheltered open air performance area, a central hard surface area with seating and a small sculpture on the millennium plinth, landscaping with paths, open grassy areas, shrubs and flowers, further seating and picnic benches, a small storage shed and a “wellbeing wall” (i.e. the rear stone dyke with small plants and herbs inserted into the spaces), an information board, as well as the existing “Quoit” sculpture, petanque court and draughts board.

PBIP objectives met?	Yes
Capital?	No
Deliverable?	No. Significant risk is present. Evidence has been provided that there is an appetite to improve the area but there does not appear to be a comprehensive design that has been subject to rigorous public consultation. No statutory consents are in place.
CPP alignment?	Verbal update to be provided

7.11 Newtonmore Village Hall

Newtonmore Village Hall are seeking £97,980 to extend the village hall and provide a community kitchen, disabled toilet and accessible shower and changing facility.

PBIP objectives met?	Yes
Capital?	Yes
Deliverable?	No. Significant risk is present. The proposal is based on a 2011 consultation exercise. It is not competent to make an investment decision on such historic data. No statutory consents are in place.
CPP alignment?	Verbal update to be provided

**8. PBIP Area Allocation Balance**

- 8.1 If Members do not commit the entire PBIP area allocation, it is suggested that any residual funds are held as contingency and that delegated authority be granted to the ECO – Infrastructure, Environment and Economy in consultation with the Area Committee Chair to allocate any uncommitted PBIP grant.

Designation: Executive Chief Officer Infrastructure, Environment & Economy

Date: 3 February 2022

Author: Alan Webster, Regeneration Team Leader

## Appendix 1: PBIP Application Extracts

### Market Stance Playing Field (Kingussie Shinty Club)

#### 4.1 Project location - include postcode

Market Stance Playing Field, Ruthven Road, Kingussie. PH21 1EP.

#### 4.2 Do you own the land/building, or a lease/control of asset is in place?

*Lease agreements must be for at least 10-years. Please provide evidence of ownership or lease with the application. If not in place, what are the arrangements to obtain this and by when?*

Details: The Club has applied to Highland Council for a 25 year lease under the Community Asset Transfer scheme. This also includes the process of leasing Common Good Fund Land. The Community Consultation part of the process is complete with a positive outcome and there is now to be a final agreement from a Sheriff Court in early 2022. The Club hopes to have a lease in place by April 2022.

In addition, we have an agreement with Highland Council and Highlife Highland to occupy the pitch and carry out preparatory works whilst the necessary legal processes are being worked through. The agreement is attached.

#### 4.3 The Project

##### **(a) Please summarise the project, explaining how it will achieve the funds' objectives as noted in 1.7, and list which outcomes it hopes to achieve.**

The PBIP Funding would be used to assist with an upgrade of the Market Stance Playing Field. Kingussie Camanachd Club will lead the project which is a community regeneration project on behalf of the whole Kingussie Community. The Playing Field is only a few hundred yards from the Town Centre and is an important part of Town Centre revitalisation. This is a Community Ownership project as it involves a 25 year lease by the community, and the Playing Field's location is central enough to come under the National "20 minutes Town Centre" strategy. The Playing Field had been in a state of disrepair for several years and it is not in a condition where it can be used for sport, leisure, recreation, or physical activity. Phase 1 of the project was to do substantial ground works and grass seeding, and construct a rabbit proof fence. Phase 1 was completed in the summer of 2021. This project will regenerate the sporting activities of groups in the Town, and the increased physical activity will have a clear positive improvement on people's "wellbeing" both physically and socially.

This application is for phase 2 which is to put high sports fencing around the entire boundary perimeter, and to install floodlights. Purchase of a second-hand sit on mower will also be done, but it is not part of this project. These items are all essential to regenerate a quality Playing Field which can be used for a whole range of sports and by people of all ages for walking, recreation and physical activity. There have been no activities on the pitch for several years and developing it to a modern day quality sports facility will restore the area to its former thriving centre of outdoor activity for the Town.

This application is for capital funding, and the delivery of both parts of the project will be undertaken by Kingussie Camanachd Club. The future running of the project and long-term maintenance will also be the responsibility of Kingussie Camanachd Club. The Club has a strong track record in delivering projects of this nature.



We feel that this project meets several of the Programme Objectives listed in section 1.6 and the Objective we meet most closely is Community Ownership. Our application for a 25 year lease is part of Community Asset Transfer in the Highland area, and we have also gone through the process of a Community Consultation as the Playing Field is part of Kingussie's Common Good Land. We are able to demonstrate a clear backing from the local community.

**(b) How will the project benefit local communities and surrounding locality areas? Who will benefit from the project?**

The project is to upgrade the Playing Field to a modern standard and create a venue that can be used by people of all ages and circumstances including those who don't normally take part in community activity. The many sports clubs and organisations include; Kingussie Football Club, Badenoch Ladies Shinty Club, Kingussie High School and Kingussie Primary School, Cycle Friendly Kingussie, as well as Kingussie Camanachd Club. Individuals will also be able to use the Playing Field for sport and recreation when there are no formal bookings by organisations.

Letters of support from these organisations and others are attached along with this application. The main purpose of the project is not just to restore the Playing Field to its former quality but also to upgrade it to 21<sup>st</sup> Century standards. It is ideal that it is located next to the Kingussie Camanachd Clubhouse, and it is within 300 yards of both schools, so the maximum number of people possible will benefit.

The entire community who are involved with sport will benefit and it will be run in a way that community individuals and groups will have free use of the playing field (other than an hourly rate for Clubs if the floodlights are switched on). This is in keeping with the overall principle that the Market Stance Playing Field is the main sports recreation area in Kingussie, as it was gifted to the town by Dochfour Estate in 1947.

Kingussie Camanachd Club will take full responsibility for grass cutting and maintenance, although other groups have also intimated that they may be able to assist with grass cutting. The local schools will also benefit and they have indicated that the pitch would be a huge benefit to them. It is clear to Kingussie Camanachd Club that the Playing Field would be extremely well used for both general recreation and more formal training and competitive sport.

**(c) What need or opportunity will the project address? How do you know there is local support for the project? Please provide evidence of community support with the application i.e. letters of support/consultation reports**

The first thing we did was discuss the project with local sports organisations and the local schools. There was overwhelming support for the project and we are in no doubt that the facility will be extremely well used if we are able to construct it. All the letters of support are attached along with this application form.

One of the reasons we know that there is a clear need for the project is that the facility was well used before it was allowed to slip into a state of disrepair. Our Club has the resources to maintain the Playing Field at a very high standard, and we are certain it will regenerate the Playing Field to an even greater level of use than it ever had in the past. The opportunity that is addressed is a clear need for physical recreation in the Town both casually and in a formal competitive environment.

An example of a need is that Kingussie Football Club were travelling to Aviemore in 2019 to play their "home" matches, because the Playing Field in Kingussie was not in condition to be used.

There is also a Social need, because population levels are rising slowly but not keeping pace with Highland or national trends and there are fewer jobs available in the town compared to the average across the area. There is a significantly higher number of people over the age of 65 compared to Scotland as a whole (24.5% vs 18.9%).

Because we have completed Phase 1, it was possible to play the annual traditional New Year's Day Shinty Match on the Playing Field on 1<sup>st</sup> January 2022, and it was very clear that the facility desperately needs fencing around the pitch and floodlights. For the entire duration of the match there were problems with the balls being lost into the neighbouring properties. The pitch also is located beside the Ruthven Road and there was the safety issue of the balls straying on to the road.

We are crystal clear that there is a demonstrable need and opportunity for this project. All letters of support are attached with this application.

**(d) List the main activities to deliver the project including timescales – this will be the project delivery plan. Projects must be completed and claimed by the end of September 2022.**

Activity name	Achieved by (date)
Installation of floodlighting	July 2022
Installation of high sports fencing	July 2022
25 year lease signed	April 2022
Planning Permission for fencing and floodlights	Already achieved

**(e) In developing the project, please detail how you have considered the following:**

**Environmental impact – describe how you have taken into consideration how the project specifically addresses climate change/net zero ambitions.**

- From the start of this project, we have had a Net Zero ambition. The main approach we have taken in terms of reducing Carbon Dioxide from the atmosphere is to include in the project the planting of 30 trees on land we own about 300 yards from the Playing Field. The trees are being gifted to us, so we have not included them in the budget.
- The only vehicle we will use is a sit-on mower which will be used three times a week for an hour each time. In the future when electric sit-on mowers become available we will switch to them.
- We have selected the most efficient lights that we can find and they are LED bulbs. The detail is .... Each floodlight is - 1350-watt LEDs - creating a total of 175,000 lumens.
- We will also be using “noise reducing” sound baffles on the sports fencing to reduce the noise when the ball hits the fence.

**Equalities impact – explain how you have taken groups with protected characteristics into account in the development of the project. How will you strive to ensure that no one is excluded or disadvantaged from benefitting from the project?**

Our Club has had an organisational Equal Opportunities policy in place for a number of years now as part of our establishment as one of the leading clubs in the sport of shinty. We do not discriminate against anyone for any reason.

We are supportive of events such as the National Shinty Disability Festival held in Aviemore each year.

For example, the landscape of the pitch and car parking allows access for people with disabilities including spectators as well as participants of any activity.

**(f) How will the project be supported after PBIP funding and what will be the lasting benefits?**

Our Club already has a large pool of volunteers offering to assist with the maintenance and grass cutting. Since we finished Phase 1 this has come to fruition and the volunteers have delivered on their promises and helped the Council maintain the playing field since the summer of 2021 (The Highland Council owns the Playing Field).

In terms of the financial revenue costs, we expect them to be relatively low (perhaps about £1k per year for fuel). Our Club has a large financial turnover each year of over £40k and we are confident we can comfortably raise the extra £1k of revenue to run the Playing Field as part of our planned annual fundraising. We have a very successful track record regarding on-going fundraising. The Playing Field also has the potential for sponsorship if required to raise the running costs. We are certain we can comfortably raise the running costs for this project every year in the future.

**(g) Please outline how the project fits with local plans and strategies**

Kingussie is within the boundary of the Cairngorms National Park. All Planning applications are assessed against the Cairngorms National Park Local Development Plan (LDP) which enables the right kind of development to happen in the right place to help deliver the aims of the National Park. Our application for Planning Permission was successful.

Also, we have already received Town Centre Funding for Phase 1, which is an indication that our project is considered to fit with local plans.

We believe our project is a fit with the National Park 2021 local plan which states on page 62 that **“Developments of sport and recreation facilities, allotments and community growing spaces, diversification of, or extensions to existing sport and recreation related business activities, or the enhancement of the quality and design of existing facilities will be supported where: a) they demonstrate best practice in terms of sustainable design, operation and future maintenance, and where there are no adverse environmental impacts on the site or neighbouring areas”**.

In terms of our own Club, our organisation is a SCIO Charity and is a thriving amateur sports club in Kingussie for the sport of Shinty. We have 100 playing members and there are 5 teams across all age groups. There is also a local Ladies Team. We also have a membership from our supporters. The committee is made up of 13 trustees of the charity. There are also 8 coaches. Our organisation is one of the top clubs in the sport of shinty since 1890 and promotes the sport of shinty for our entire community. Our vision is to be the best shinty club in Scotland both on and off the pitch. The project which this application is for is being led by our club, but it is on behalf of all the sports clubs in our community. Letters of support from all these organisations will accompany this application.

<b>4.4 Does the project require planning permission or statutory regulatory consents?</b>	<b>YES</b>
<b>If YES, please detail below – if consents are in place, please provide evidence with the application</b>	
<b>Type</b>	<b>Date granted/expected</b>
Full Planning Permission ref: 20/05126/FUL	10 <sup>th</sup> September 2021

## **SECTION 5: BUDGET**

*This can be provided in a separate excel spreadsheet if preferred. Delete the example below before completing this section.*

<b>5.1 Main project expenditure</b>		
<b>Budget Heading</b>	<b>Detailed cost</b>	<b>Amount</b>
Construction	Floodlighting	£55,041.60
Construction	High Sports Fencing	£118,218.00
<b>TOTAL PROJECT COST</b>		<b>£173,259.60</b>

<b>5.2 Reasonableness of cost – how did you obtain project costs?</b>
High sports fencing and sports floodlighting are specialist subjects which are not available locally. We have quotations from National contractors and the lowest quotations are in the budget on this form. For the sports fencing the quotation is from HFBC in Nairn, and for the floodlighting the quotation is from Lighting Reality in Stourport-on-Severn (via Binnie Electrical in Newtonmore.).

## **SECTION 6 – MATCH FUNDING**

<b>6.1 Please give details of confirmed match funding if applicable:</b>		
<i>If match funding is confirmed, please provide letters of awards with the application</i>		
<b>Name</b>	<b>Date awarded/expected</b>	<b>Amount £</b>
<b>We will be applying to the following as well as to PBIP</b>	<b>Applying in April 2022 to the below</b>	
Round 2 of the Community Ownership Fund		85,000
SportScotland Facilities Fund		15,000
Postcode Lottery Scotland		15,000
Trusts like; Barrack or Weir, or Awards for All.		5,000
Private donations and sponsorship		2,000
Fundraising by local clubs		1,259
<b>Total match funding</b>		<b>£123,259.00</b>
<b>PBIP Grant requested</b>		<b>£ 50,000.00</b>
<b>Total project cost</b>		<b>£173,259.00</b>

**6.2 Will the project involve “in kind” support?**

*This should not be counted as confirmed match funding for the project*

No

If yes, please detail:

**6.3 For private sector led projects please detail why public subsidy is necessary? Clearly identify the market failure or equity rationale such as social difficulties or distributional concerns that the project is seeking to address. In addition, please explain the specific public policy objective that the project is supporting.**

**This is a Community Project and the Public Funding is required for the Capital Costs.**

**SECTION 7 – REVENUE GENERATION PROJECTS**

*For projects that will generate revenue, please submit a business plan and financial forecast with the application.*

**7.1 Will the project generate revenue?**

No

If yes, how will the revenue benefit the organisation? How will it be utilised?

**7.2 Have you considered taking out a loan for the project?**

No

**Please state your reasons: This is a Capital Project. We will not be taking out a loan as a voluntary Charity such as ours is unable to commit to repaying a long term loan.**

**7.3 Have you had support from other organisations in developing the project? If so, please specify the organisation and contact person.**

<b>Name of organisation</b> <i>(e.g. Highlands and Islands Enterprise, Business Gateway etc.)</i>	<b>Contact Person</b>

**7.4 Has the organisation previously received public funding?**

**Yes**

**If yes, please provide details of awards for the last 3 years:**

<b>Funding</b>	<b>Date of award</b>	<b>Amount £</b>	<b>State Aid YES/NO</b>
Badenoch & Strathspey Ward Discretionary Funding	2021	4,000.00	No
Adapt & Thrive Covid-19 Recovery Fund	2021	6,000.00	No
Town Centre Fund via Highland Council	2021	10,000.00	No

## Force K6 Memorial Project (ARC)

### 4.1 Project location - include postcode

Gynack Memorial Gardens, bounded by High Street, Ruthven Road, Gynack Street and Spey Street, Kingussie, PH21 1EN.

### 4.2 Do you own the land/building, or a lease/control of asset is in place?

*Lease agreements must be for at least 10-years. Please provide evidence of ownership or lease with the application. If not in place, what are the arrangements to obtain this and by when?*

**Details:** This area is owned and managed by Highland Council and ARC, have agreement in principle, to site the memorial in the gardens.

### 4.3 The Project

#### (a) Please summarise the project, explaining how it will achieve the funds' objectives as noted in 1.7, and list which outcomes it hopes to achieve.

To provide a permanent memorial to the 60 soldiers and officer of Force K6, Royal Indian Army Service Corps, who died during WW2 across Scotland, England, Wales and Europe. This project is in support of promoting the act of Remembrance, focussing on community regeneration, enhancing community spirit and promoting wider societal and faith inclusivity. This memorial will provide a dignified focal point for the Force K6 families and the general public in order to pay their respects and learn more about the self-less contribution of Mrs Isobel Harling (nee MacPhearson) to the Kingussie Force K6 soldiers.

**Town centre revitalisation** - The aim of this memorial project is to enable local community to stimulate and support a locally based economic investments which will encourage the economic centre of Kingussie to diversify, flourish and grow, creating footfall, STAY tourism and increase spending through continued local improvements and partnerships. ARC is involved in the provision of Farmers Market in the Gynack Gardens and the memorial will add to the wider public amenity as part of this local regeneration.

**20-minute neighbourhoods** – Kingussie Community wishes to be seen as a global leader in pulling local, national and international faith commemoration and living history together, in one place. Kingussie Community has been empowered to make changes to their community neighbourhood space to facilitate this by liaising with local groups, key stakeholders, including groups with protected characteristics, faith groups and local community representatives. It will also encourage post-COVID recovery by encouraging those who have not been engaging within society due to COVID to come to a safe space to enjoy heritage, community and promote wider health and well-being.

The memorial brings people, right back into the heart of the neighbourhood and is less than 20 minutes from all of the town's locations. This further creates an important asset to help regenerate and improve the area, creating an attractive and unique centre point able to promote discussion about living heritage and the part the people of Kingussie have to play in improving the area that they live. The memorial compliments perfectly, the very essence of drawing communities together, in one place, Gynack gardens, Kingussie.

**Community wealth building** – common-wealth is supported by the creation of "slow-tourism", the creation and improvement of local community space in order to allow visitors, local, national and international to spend money in the local businesses and consider future investment in a community that supports inclusivity. The Commonwealth is supported because this permanent memorial will be the first of its kind dedicated to their local soldiers, from pre-partitioned India/Pakistan, who are interred within the local graveyard and looked after by the community for in excess of 70 years.

This is a multi-faceted project which achieves a wide variety of aims and objectives supportive of community regeneration and living heritage.

**Wellbeing and inclusive economic development** – the project highlights the commitment to improving safe community space for the enjoyment of the local people. It also provides an area for quiet reflection and remembrance. Economic development and regeneration is co-dependant. The progress made by KCDC on regenerating the gardens has underpinned that regeneration cannot be made without investing in development, growing local communities and delivering sustainable employment through the services of local trades and businesses to achieve the desired financial outcomes. Regeneration encouraged locals and visitors into the village and spend money thus generating more interest and staying longer. It is vital to provide value and interest for visitors and also promote inclusivity in a unique way that highlights an element of society that has been under-represented, locally, regionally, nationally and arguably, internationally for successive generations. This project will also support post COVID recovery in the promotion of outdoor space to encourage safe social contact and interactions, encourage people to re-engage with society who may have previously been shielding or afraid to take part or visit activities and attractions.

It is evidential proof of our sense of being an “inclusive people” permanent demonstration of the commitment of the local community to promoting inclusivity by celebrating diversity, history and heritage within our community and continued support to under-represented groups.

**Tackling inequality and disadvantage** – this project will be a method used to highlight inclusivity, acceptance and tolerance of non-Christian faith and how a local community has been able to conduct ongoing acts of Remembrance for soldiers, not from their local area, not relatives nor of the same faith and skin colour, to promote acts of tolerance and connect different aspects of society with each other.

**Community ownership** – the area identified for the memorial is managed in partnership by the local community with support from Highland Council. There are no restrictions on pedestrian nor non-ambulant access due to the design accommodating these characteristics.

**(b) How will the project benefit local communities and surrounding locality areas? Who will benefit from the project?**

This will be the centre-piece memorial, dedicated to Force K6, with 60 names immortalised on the locally sourced stone crafted memorial. Kingussie will be regionally, nationally and internationally recognised by a wide variety of groups and interested parties in visiting the memorial and wider Gynack Community gardens. Visitors are projected as coming from all over the world to pay their respects, to find out more about the story of Force K6 and visit the graves. The memorial will also augment the recent community re-development, fully complimenting existing memorials and garden features.

By creating the memorial and the information boards, everybody will increase their local knowledge, gain a sense of belonging and develop further community pride, ownership and stakeholder ship in the current perception that the Force K6 graves are “hidden history”.

The memorial will increase awareness of diverse communities within the local population.

Local young people will continue to learn about their heritage and place within promotion of inclusivity through the memorial. It will also aim to improve attitudes to faith, race, religion and background, all which encompass a number of Protected Characteristics under Equalities Law. Young people will learn about other people’s families that have not returned home following conflict and war.



They will learn that there are different communities that support each other at times of conflict through a unique memorial right in the heart of their town, which stands along and distinct in design from traditional war memorials yet complimenting what already stands in commemoration. They will gain knowledge and understanding about the relevance and collective responsibility of the act of Remembrance. The education of young learners, gatekeepers, influencers and visitors will encourage further people to stay longer in the town, learn more, pass information onto their friends and family and ultimately spend more money in the local community.

Regeneration will attract local people who have been not utilising the new Garden space and encourage them to take part and organise their own activities in the gardens where the memorial will sit. The memorial itself will give specific focus, attract focus and potentially encourage other events to be organised in the community space.

**(c) What need or opportunity will the project address? How do you know there is local support for the project? Please provide evidence of community support with the application i.e. letters of support/consultation reports**

The Project has been in development since 2016 when capturing Living Heritage of Legion Scotland, the celebration of the dedication of Isobel Harling (local resident) and family to Remembrance activities for the soldiers who have been interred at Kingussie for over 70 years, with Isobel facilitating and conducting the informal “tending” of these soldier’s graves. These acts took place many years prior to the CWGC taking a formal role in the ongoing care and maintenance of the graves.

Support from the project has come from many areas including Highland Council, Legion Scotland (Kingussie), local councillor meetings, the support of faith groups including those who conduct services of Remembrance to support the memory of the soldiers, British Army – though the provision of a Project Officer for Force K6 and ongoing national interest in the project. No formal consultation reports can be presented but the issue of a memorial for Force K6 and the British Indian Army has been raised at Scottish Parliament by Anas Sarwar on Tues 02 Nov 21.

The Project will support and address the issue of the creation of a permanent memorial to 60 soldiers and officer for Force K6, who were resident in Kingussie and the wider Strathspey and Badenoch Community, supporting the wider WW2 War Effort and supporting 52<sup>nd</sup> Lowland Bde in preparation for OPERATION JUPITER, the Invasion of Norway. It will capture the imagination of young people, gatekeepers and influencers across communities.

**(d) List the main activities to deliver the project including timescales – this will be the project delivery plan. Projects must be completed and claimed by the end of September 2022.**

Activity name	Achieved by (date)
Final Design agreed with Key Stakeholders	NLT Feb 2022
Memorial Slab engraved	Mar 2022
Ground Works / Foundations initiated (weather dependant)	Mar – Apr 22
Stonework & Memorial Slab in-situ	Apr 22
Surrounding Groundworks completed	Apr – May 22
Dedication Service	May / Jun 2022

**(e) In developing the project, please detail how you have considered the following:**

**Environmental impact** – describe how you have taken into consideration how the project specifically addresses climate change/net zero ambitions.

All the contractors involved with the construction of the memorial are situated within 30 miles of Kingussie, thus reducing transport emissions and unnecessary journey and movement of materials. The Memorial Slab is being laser cut in order to reduce the creation of waste materials. The Memorial Construction Company are local trade-persons, who have sourced local Highland stone to create the memorial and blend it in with the existing Gynack Garden landscape.

**Equalities impact** – explain how you have taken groups with protected characteristics into account in the development of the project. How will you strive to ensure that no one is excluded or disadvantaged from benefitting from the project?

KSI within the Muslim faith groups have been consulted, alongside historians who have been part of the wider Force K6 recognition. The MOD Imam and Regional Command Cultural Advisor have been consulted to confirm and support the cultural sensitivities of ensuring the Arabic and English Religious engraving and RIASC Cap Badge are correct. The memorial slab names have been cross-checked against the list of deceased Force K6 soldiers and officer then cross-checked against the online Commonwealth War Grave Commission database to ensure accuracy. Scottish and Welsh based Muslim Faith groups alongside Indian/ Pakistan Consulates, with MinLord aware through MOD Cultural Advisor. The design of the area surrounding the memorial is such that those with mobility and age-related issues are able to safely visit and enjoy the memorial by ensuring the area is accessible with sufficient space to manoeuvre mobility scooters, chairs etc.

**(f) How will the project be supported after PBIP funding and what will be the lasting benefits?**

Once created, the memorial becomes the responsibility of Highland Council to provide maintenance as part of the Gynack Gardens. It will also become part of Highland Council's inspection regime. There are specific renovation and repair funds available where there is significant deterioration of the memorial. The design and standard of construction will guarantee that there will not be any maintenance out-with normal cleaning required for a significant number of years.

The intention is for the memorial to create a permanent, central and dignified point for reflection from the wide range of under-represented and local communities. Using the bespoke information contained upon the 3 x information boards located within the gardens, it will draw together the Commonwealth War Grave Commission Force K6 Graves within Kingussie Cemetery and also those at Dornoch, the living heritage of the Harling family, at a centralised point and which will act as a focal point for acts of Remembrance, reflection and inform further generations of how these soldiers came from far afield to be interred in Kingussie.

**(g) Please outline how the project fits with local plans and strategies**

Badenoch Great Place Project is focussing on maximising the value of Kingussie and local areas in south Badenoch to amplify local living and history and heritage in order to maximise Slow Tourism as a direct benefit to local communities.

The tie-in with this project and the KCDC garden development will add value to the community space, increase and promote local historical history knowledge, awareness and cultural diversity and inclusion.

Supporting this memorial project lays good foundations for illustrates genuine support for a wider ranging memorial projects which support under-represented groups, such as Hindu, Muslim and Sikh faith who primarily fought for Britain as part of the British Indian Army.

This memorial will signpost the unique contribution that Force K6 gave from a Commonwealth Country and supporting the wider British WW2 War effort, which will counter the far-right narrative.

**4.4 Does the project require planning permission or statutory regulatory consents?**

**YES / NO**

**If YES, please detail below – if consents are in place, please provide evidence with the application**

Type	Date granted/expected

**SECTION 5: BUDGET**

*This can be provided in a separate excel spreadsheet if preferred. Delete the example below before completing this section.*

**5.1 Main project expenditure**

Budget Heading	Detailed cost	Amount
Manufacture	Manufacture of Memorial Plaque	£11106.00
Construction	Foundations, Memorial and Groundworks	£6890.00
Signage	3 x Lectern Information Boards	£3710.40
<b>TOTAL PROJECT COST</b>		<b>£21706.40</b>

**5.2 Reasonableness of cost – how did you obtain project costs?**

Memorial Slab costs were sent to various Council Approved Contractors with an outline SOR. The most expensive quote was in excess of £15k with 2 quotations being received from 3 contractors. The Construction / Dry Stone wall specialist is one of only a few Highlands based contractors of their kind. Several contractors were unable or unwilling to quote due to distance and existing work. The preferred construction contractor has a reputation for using traditional building techniques, local stone and the correct type of mortar required for a long-lasting memorial such as this.

The Signage was sought from contacting the existing provider of the current Information Boards / Signage within the Gynack Gardens. A singular quote was received which includes any artwork that is required, and the Boards painted to the same RAL Paint Code of the current boards, provided to the local community by the CNPA. Delivery Costs are to be included in an updated quote. There is currently work being conducted to reduce the quotation for delivery costs.

## **SECTION 6 – MATCH FUNDING**

<b>6.1 Please give details of confirmed match funding if applicable:</b> <i>If match funding is confirmed, please provide letters of awards with the application</i>		
<b>Name</b>	<b>Date awarded/expected</b>	<b>Amount £</b>
1. KCDC Hydro Feed-In Tariff Grant	Jan 2022	£2500.00
2. Scottish Ahlul Bayt Society donation	Jan 2022	£1000.00
<b>Total match funding</b>		<b>£3500.00</b>
<b>PBIP Grant requested</b>		<b>£18206.40</b>
<b>Total project cost</b>		<b>£21706.40</b>

<b>6.2 Will the project involve “in kind” support?</b> <i>This should not be counted as confirmed match funding for the project</i>
<b>Yes / No</b>  <b>If yes, please detail:</b>
<b>6.3 For private sector led projects please detail why public subsidy is necessary? Clearly identify the market failure or equity rationale such as social difficulties or distributional concerns that the project is seeking to address. In addition, please explain the specific public policy objective that the project is supporting.</b>

## **SECTION 7 – REVENUE GENERATION PROJECTS**

*For projects that will generate revenue, please submit a business plan and financial forecast with the application.*

<b>7.1 Will the project generate revenue?</b>
<b>Yes / No</b>  <b>If yes, how will the revenue benefit the organisation? How will it be utilised?</b>
<b>7.2 Have you considered taking out a loan for the project?</b>
<b>Yes / No</b>  <b>Please state your reasons:</b>

**7.3 Have you had support from other organisations in developing the project? If so, please specify the organisation and contact person.**

<b>Name of organisation</b> <i>(e.g. Highlands and Islands Enterprise, Business Gateway etc.)</i>	<b>Contact Person</b>
Highland Council – Area Planning Manager (South)	David Mudie
Alastair Stewart Memorials - Inverness	Pam / Andrew
Highland Council – Ward Manager	Liz Cowie
Elected Representative – Kingussie	Pippa Hadley
Cairngorm Stonemasonry – builder	Marc Bruce
MOD / Army Cultural Advisor / Imam	Major N Mohammad (Regional Command)

**7.4 Has the organisation previously received public funding?**

**Yes / No**

**If yes, please provide details of awards for the last 3 years:**

<b>Funding</b>	<b>Date of award</b>	<b>Amount £</b>	<b>State Aid YES/NO</b>
From Scottish Land Fund to assist with Business plans and Community Survey towards Stage II application.	Apr 20	£12,060	Yes

## Burnfield Public Convenience Project (Grantown Initiative)

### SECTION 4: PROJECT DETAILS

Please refer to the Guidance Notes to complete this section. It provides important information, definitions, and examples to ensure you answer each section correctly.

<b>4.1 Project location - include postcode</b>
Burnfield Toilets Burnfield Road Grantown on Spey PH26 3HF
<b>4.2 Do you own the land/building, or a lease/control of asset is in place?</b> <i>Lease agreements must be for at least 10-years. Please provide evidence of ownership or lease with the application. If not in place, what are the arrangements to obtain this and by when?</i>
Transfer of ownership of the building and its associated footprint of land is underway from THC to Grantown Initiative under the Community Asset Transfer process. The transfer was agreed by THC in November 2021 and the legal transfer process is currently proceeding with both sets of legal teams. Costs of transfer are fully funded. As the formal transfer of ownership has not yet been completed, GI has been informed that a 'Letter of Comfort' could be made available from THC if required to support this funding application.

<b>4.3 The Project</b>
<b>(a) Please summarise the project, explaining how it will achieve the funds' objectives as noted in 1.7, and list which outcomes it hopes to achieve.</b>
<u>Project Summary</u> Grantown Initiative (GI) is a not-for-profit community development company, which exists to benefit the residents and businesses of Grantown on Spey and surrounding area. It is set up with a Board of Directors and various sub committees which amongst other projects, run major celebratory events in the town such as Hogmanay, Grantown Does Christmas, Torchlight Procession and Thunder in the Glens (Grantown). GI also includes the Grantown Business Association as a sub group.  The public toilets at Burnfield were closed to the public in 2018 and consistently since then, during consultation events, residents, businesses and visitors have called for them to be re-opened for the benefit of the town. The Burnfield toilet block is located in the central part of Grantown, just off the main Square and lies within the largest car park. On a daily basis, people are observed trying to access them.  On acquisition, the toilets at Burnfield would be run by the community on a not for profit basis, with any surplus retained for ongoing maintenance and improvement costs. The building although fairly sound on the outside, requires considerable almost total refurbishment inside to bring it up to an improved standard that GI and the community would wish to offer to the public. The structural survey report from Gunn MacPhee shows that the space inside the toilets is very tired and unwelcoming, as well as exhibiting standing water and evidence of damp and black mould.  A plan to completely refurbish the current Ladies, Gents and Disabled toilets to an improved standard has been costed by the GI board, together with local trade companies. GI intends to completely strip out and replace all of the existing sanitary ware and tiling, to provide a refreshed and welcoming facility, that includes some vandal-proofing measures as well as enabling the facility to run in as carbon-neutral way as possible.

It also intends to repair the external collapsed drain, just outside the Ladies unit. All of this work has been well planned and it is this refurbishment stage of the project that we are requesting funding support for in this application.

#### Meeting Fund Objectives (see 1.6)

This project will:

- support and help invest in Grantown's town centre so that it can continue its aims of becoming more vibrant, diverse, accessible, enterprising, sustainable and a thriving place for people to live, work, visit and enjoy. It is well recognised that sustainable regeneration of a town can only be achieved through collaboration and investment which include or are led by the local community itself.
- evidence socially just use of land and property, by developing the function and ownership of local assets held by anchor organisations, so local communities can benefit from financial and social gain. It will help redirect wealth back into the local economy and place control and benefits into the hands of local people.
- encourage the principles of a wellbeing economy, by bolstering the development of a healthy and sustainable place and community, provision of employment, as well as through a contribution to sustainable tourism.
- provide illustration of increased evidence of community ownership and enterprising models of delivery for considerable public benefit.

#### Project Outcomes

The principal outcome is that the public toilets will be open again in this central part of the town, to all members of the public, every day of the year.

Additional outcomes include:

- the creation of two part-time local jobs for the running and maintenance of the facility
- further opportunity for Grantown to reach its full potential and achieve its aspirations to create a vibrant, thriving and attractive town - for visitors and residents alike. For this, a central, easily accessible, well managed and cared for toilet facility is essential
- events that the town puts on throughout the year will become more sustainable through the provision of this facility close to the Square
- an issue highlighted in local community action planning responses is seen to be acknowledged and resolved.

#### **(b) How will the project benefit local communities and surrounding locality areas? Who will benefit from the project?**

By refurbishing and re-opening the toilets at Burnfield in the heart of Grantown, the community including residents and businesses will benefit in the following ways:

- Appeal and reputation of the town will be enhanced.
- Community pride and cohesion will be strengthened, as the message being sent out is that the community is active, well-coordinated with its third sector organisations, welcoming to visitors, mindful of business needs and responsible in its civic duties.
- Heightened positive reputation of the community company to respond to community and members' needs, take on long-term projects and be a respected and reliable employer.
- Provision of at least two long-term jobs in the community
- Ability to welcome an increasing number of visitors into the town centre (Square and High Street) in the future, which will occur through planned projects (internal and external to the company) such as the Town Trail, opening of the new whisky distillery at Craggan and The Rails to Grantown project.

#### **(c) What need or opportunity will the project address? How do you know there is local support for the project?** *Please provide evidence of community support with the application i.e. letters of support/consultation reports*

The majority of the 300 members of GI (both residents and business owners), plus other members of the community, have signalled compellingly through discussion, consultation and community surveys over

the last 18 months, that there is a need and desire to have the Burnfield toilets re-opened to the public. The main justifications for doing so is:

- In order for Grantown to reach its full potential and achieve its aspirations to create a vibrant, thriving and attractive town - for visitors and residents alike – a central, easily accessible, well managed and cared for toilet facility is essential.
- All of the community-led events that take place in the town, utilise the space in The Square. Many of these occasions attract large numbers of people into that space, often exceeding 1500 in number. Events regularly have to budget for provision of chemical toilets being placed in the square for the duration of the activity, which is costly, unsightly and unpleasant for residents living nearby. These events have all confirmed they would be willing to help subsidise the cost of running the toilets through a fee per event day.
- There is an expectation, particularly from visitors to the town, that a town the size of Grantown, with Public Realm space the size of the Square, will have a public toilet close by, which will add to their positive experience of a welcoming place.
- Burnfield is also the main car park for the town, used by buses, lorries and coaches on a daily basis, as well as many other vehicles. Toilet facilities to easily service this number of customers would therefore seem to be an obvious solution.

Letters of support have been included with this application.

**(d) List the main activities to deliver the project including timescales – this will be the project delivery plan. *Projects must be completed and claimed by the end of September 2022.***

Activity name	Achieved by (date)
Refurbishment contract awarded to building firm (local)	March 2022
Refurbishment delivery	September 2022

**(e) In developing the project, please detail how you have considered the following:**

**Environmental impact** – *describe how you have taken into consideration how the project specifically addresses climate change/net zero ambitions.*

The refurbishment will include fitting of double-glazed window units which will prevent draughts and significantly reduce heat loss over the current single pane windows.

**Equalities impact** – *explain how you have taken groups with protected characteristics into account in the development of the project. How will you strive to ensure that no one is excluded or disadvantaged from benefitting from the project?*

When completed, the project will enable this set of public toilets to re-open to all members of the public. The block contains a Disabled Toilet block which will be fully accessible for wheelchair users and members of the public with other mobility issues.

**(f) How will the project be supported after PBIP funding and what will be the lasting benefits?**

Running of the toilets

The facility's annual running costs have been well researched and broken down into income and expenditure to show a realistic level of turnover. This information was shown in the Burnfield Toilets Annual Costs spreadsheet that was accepted by THC during the asset transfer agreement process.

This outlines the case for the sustainability of the service provision, once the asset is transferred into community ownership and is fully refurbished. It is estimated that the business will generate a small profit annually and this will allow for reserves to be accrued, to cover any planned or unplanned expenditure over time.



**Ongoing Maintenance**

The building is compact and fairly straightforward in its function, but on acquisition the GI board will establish a structural maintenance schedule to incorporate regular or incidental tasks that will need to be carried out on a systematic basis. As provided, any surplus will be used to set aside reserves, that can be built up and designated specifically against the maintenance schedule on a rolling basis.

**(g) Please outline how the project fits with local plans and strategies**

The project will deliver on one of the main priorities that came out of the Grantown local community action planning process.

<b>4.4 Does the project require planning permission or statutory regulatory consents?</b>	<b>NO</b>
<i>If YES, please detail below – if consents are in place, please provide evidence with the application</i>	
<b>Type</b>	<b>Date granted/expected</b>

**SECTION 5: BUDGET**

*This can be provided in a separate excel spreadsheet if preferred. Delete the example below before completing this section.*

<b>5.1 Main project expenditure</b>		
<b>Budget Heading</b>	<b>Detailed cost</b>	<b>Amount</b>
Refurbishment	Internal refit of Ladies, Gents and Disabled toilet areas	£27,000
	Motorhome waste installation	£10,000
	Repair to external drains	£2,400
	Installation of charging barriers	£5,500
<b>TOTAL PROJECT COST</b>		<b>£44,900</b>

<b>5.2 Reasonableness of cost – how did you obtain project costs?</b>
Quotes were received from 2 local building firms and suppliers of motorhome waste disposal equipment.

**SECTION 6 – MATCH FUNDING**

<b>6.1 Please give details of confirmed match funding if applicable:</b>		
<i>If match funding is confirmed, please provide letters of awards with the application</i>		
<b>Name</b>	<b>Date awarded/expected</b>	<b>Amount £</b>
Cairngorms National Park Authority	March 2022	20,000
GI own fundraising	confirmed	1,000
<b>Total match funding</b>		<b>£21,000</b>
<b>PBIP Grant requested</b>		<b>£23,900</b>
<b>Total project cost</b>		<b>£44,900</b>

<b>6.2 Will the project involve "in kind" support?</b> <i>This should not be counted as confirmed match funding for the project</i>
No
<b>6.3 For private sector led projects please detail why public subsidy is necessary? Clearly identify the market failure or equity rationale such as social difficulties or distributional concerns that the project is seeking to address. In addition, please explain the specific public policy objective that the project is supporting.</b>
N/A

**SECTION 7 – REVENUE GENERATION PROJECTS**

*For projects that will generate revenue, please submit a business plan and financial forecast with the application.*

<b>7.1 Will the project generate revenue?</b>	
Yes	
<b>If yes, how will the revenue benefit the organisation? How will it be utilised?</b>	
Once refurbishment is complete and the toilets open to the public, access to the facilities will include an entry charge. This will contribute to the annual costs of running of the facilities and also help build a fund for ongoing maintenance requirements, as they arise. Any additional amounts available after running costs are paid, will go into the maintenance fund.	
<b>7.2 Have you considered taking out a loan for the project?</b>	
No	
<b>Please state your reasons:</b> The facilities will only just cover annual running costs and a small maintenance budget, so would not generate enough income to cover a loan repayment. The toilets will be provided as a service to the community and therefore charges to the public for using them, will be kept low.	
<b>7.3 Have you had support from other organisations in developing the project? If so, please specify the organisation and contact person.</b>	
<b>Name of organisation</b> <i>(e.g. Highlands and Islands Enterprise, Business Gateway etc.)</i>	<b>Contact Person</b>
HIE	Paul Harrington

<b>7.4 Has the organisation previously received public funding?</b>			
Yes			
<b>If yes, please provide details of awards for the last 3 years:</b>			
Funding	Date of award	Amount £	State Aid YES/NO
Dulaig Playpark grant from Ward 20 Discretionary Budget	Jan 2021	3,000	No

## Woodland Wheels Pump Track Floodlights(Boat of Garten Community Company)

### 4.1 Project location - include postcode

Boat of Garten Woods (new pump track on site of old curling rink)  
PH24

### 4.2 Do you own the land/building, or a lease/control of asset is in place?

*Lease agreements must be for at least 10-years. Please provide evidence of ownership or lease with the application. If not in place, what are the arrangements to obtain this and by when?*

We own the land Title Deeds enclosed.

### 4.3 The Project

**(a) Please summarise the project, explaining how it will achieve the funds' objectives as noted in 1.7, and list which outcomes it hopes to achieve.**

We address the key objectives of the fund which is to

#### **Town centre revitalisation and within 20 minutes of our neighbourhood**

We have built a wheeled sports pump track at the disused curling rinks in Boat of Garten, with construction completed at the end of October 2021. This was phase 1. Phase 2 is to install floodlights for the track. The provision of lighting is important to extend the available hours of use in the winter months, particularly for after school activity.

The new facility is within 20 minutes reach for Boat of Garten, Aviemore and Carrbridge communities. The new pump track will help to revitalise the village centre by attracting not only local people from surrounding villages/towns but also a large number of snowsports users when there's little snow or adverse weather on Cairngorm and they will come to Boat of Garten for alternative bike activities.

The new pump track will reduce the need for wheeled sports users to travel to Inverness to access quality facilities thereby removing potential leakage to the city. A quality **FLOODLIT** Pump Track facility has the potential to attract local and regional events.

The Village will be revitalised as shown through the economic impact figures below:-

#### **Wellbeing and inclusive economic development**

Based on VisitScotland's £87/ overnight stay costs consequent economic impact of attracting 250 participants over a weekend. then it follows that  $250 \times £87 = £21,750$  spend to the local economy. Six events a year might generate £130,500/year.

Given the scale of open space and woodland bike trails in and around the pump track there is adequate open space for accommodating large numbers of both participants and spectators on the surrounding public open space.

There are also no quality wheeled sports facilities in the Badenoch and Strathspey area so Boat of Garten has the potential to become an attraction for casual users, family cycling groups and disabled users.

Marks and Spencer Bank research indicates that the monthly spend per participant on Athletics is £22, Cycling £29 and Football £27. Based on these figures we estimate that *locally* there will be 800/month pump track users spending £25/month (shops, cafes, pubs, sportswear). Their collective annual spend could be in the region of £240,000/year in the local economy.

Combined their economic spend could be £370,500/year in the local economy.

Returns on investment in sports programmes for at-risk youth are estimated at £7.35 of social benefit for every

£1 spent – through financial savings to police, the criminal justice system and the community.

This implies that spending on sports facilities floodlit pump track of £300,000 in Boat of Garten could result in savings on other budgets of £2,205,000 over the long term to NHS/Police budgets etc. Sport, aimed at youths at risk of criminal behaviour, can enhance self-esteem and reduce re-offending as a result of providing this exciting and easily accessible diversionary facility. Floodlighting the track will benefit children and young people who will be able to use the track after school hours all year round, and all users who cannot access the track during the daytime due to work or other commitments. The installation of floodlighting will enable users to make the best use of this new facility, encouraging outdoor physical activity during the dark winter months.

### **Net Zero**

Reduction on CO<sup>2</sup> Emissions as a result of building a local pump track

Most local people travel either to Wolftrax or Inverness for their bike activities. A round trip from Boat of Garten to Wolftrax is around 60 miles and to Inverness 66 miles. Assuming 100 youngsters are taken by car once a week for 40 weeks/year to Wolftrax this uses 240,000 travel miles. If 75 are taken to Inverness once a week for 40 weeks/year this uses 198,000 travel miles. By building a local track 438,000 miles/year would be reduced which calculates to a CO<sup>2</sup> Emissions saving of approximately 0.7lbs CO<sup>2</sup>/Mile =153.3 tonnes/year and 1,533 tonnes over 10 years.

Also, by educating young people to cycle safely it will encourage more of them (and their parents) to cycle locally including to and from schools. We estimate that by increasing the number of local under 18s to cycle this could save car/bus trips to and from local schools for 700 young people cycling 5 miles/day x 40 weeks = 700,000 miles equating to 245tonnes of CO<sup>2</sup> Emissions/year or 2,450 over 10 years.

The impact therefore in carbon reduction could be in the order of saving 398.3 tonnes a year. By installing floodlights would mean users would not have to drive to Inverness to use the floodlit track there. Using the above figure floodlights would save around 200 tonnes of CO<sup>2</sup> Emissions/year. The lighting plan is a low spillage design environmentally sustainable suitable for the woodland setting - a Non-Material Variation for the existing planning permission has been granted. It uses low energy efficient LEDs and will be operated by an on-demand switch with a timer and a pre-set shut down time. Annual running costs are low and will be covered by the Group's funds going forward.

### **Wellbeing and inclusive economic development**

The National Performance Framework outlines 11 outcomes for the people of Scotland, with the following directly relevant to the provision of a new pump track facility in Boat of Garten:

#### **People live in communities that are inclusive, empowered, resilient, and safe.**

By increasing the facilities available, Woodland Wheels will continue to support the provision of activities and sports, supporting a more inclusive portfolio of possible outdoor leisure activities within Boat of Garten and the surrounding region.

#### **People value, enjoy, protect, and enhance their environment.**

Boat of Garten, and the surrounding area, benefits from its close proximity to woodlands, and well-kept and respected outdoor spaces within the Cairngorms National Park. Engaging in physical activity within this setting is a common pastime for residents and visitors, and as such the proposed facility looks to minimize impact to the area. The current site is run down and un-used, whilst the new plans will bring this back to use for local people in a way that enhances and respects the local environment.

#### **People are healthy and active.**

By its very nature, the proposed facilities for Boat promotes active lifestyles, in particular for those who may experience greater barriers to participation. In developing active lifestyles, and increasing the levels of physical activity, participants have a direct positive impact on their physical and mental health. The provision of new cycling facilities in Boat of Garten will help meet this outcome.

By encouraging both improved physical health and increased opportunity to develop social skills and interact with peers, the facilities proposed will improve the quality of life for its users. By increasing and improving the range of cycling facilities, Woodland Wheels will continue to expand and develop opportunities for more people to become more active and healthier.

Restrictions due to Covic-19 may continue for some time, or be imposed again in the future. A facility such as the pump track would provide a much-needed opportunity for residents of all ages to use during allowed daily activity. Once restrictions are relaxed, some people will remain cautious about some types of activity and a pump track would be a safe way of taking exercise and having social interaction while practicing distancing.

### **Tackling inequality and disadvantage**

By providing quality facilities at local level, we are tackling **Rural** inequality and disadvantage  
**Community ownership**

The track and the floodlights will be essentially in community ownership. There will be no charge to use the track 365 days a year.

We had considered charging for the use of floodlights but instead we will have a QR (Quick Response) code on our park sign which asks all users to scan the code and make a donation towards the electricity costs and upkeep of the track. This is an innovative way to raise operating costs without the administration costs of doing this. Any shortfall we can cover confidently through crowd funding as we have a good track record in this. Also, the lighting design is state of the art so could be considered to be innovative. The floodlighting design is also innovative and has been created to take account of nearby Capercaillies and bats and the lighting selected is low energy LED lights. The lighting lifespan has 50,000 hours of light before the units require replacing. Given the lighting will normally only be throughout the winter months, assuming they are on for 7days/week for 26 weeks for 4 hours this will only register as 728 hours of use/year, so the lights **have a lifespan of over 50 years**. The costs of the lights will average £12.60/week to operate or around £328/year. To meet these costs the company will have a QR code of the Track Sign where users are asked to make a donation with any shortfall being raised through crowd funding.

### **(b) How will the project benefit local communities and surrounding locality areas? Who will benefit from the project?**

Your local place, in accordance with the Place Principle and/or Town Centre First Principle, **by making an all year- round floodlit pump track free of charge to use as a driver of economic recovery for people spending money to visit in Boat of Garten.**

- Realising 20- minute neighbourhood **ambitions by creating a wheeled sports facility accessible free of charge to local Boat of Garten and surrounding communities.**
- Net Zero or low carbon- **by reducing the car trips to Wolftrax and Inverness to access good facilities thereby reducing CO2 emissions.**
- Local environment and green infrastructure- **by improving the built green infrastructure at disused old curling rink on which we are building the pump track.**
- Reducing inequalities; supporting social inclusion, disadvantaged communities, or having an impact on wider disadvantaged **areas Boat of Garten is Geographically service deprived addressing these inequalities by providing local facilities.**
- Resourcing for the Place Based Investment Programme (PBIP) **Our project also links to the aims of the Place Based Investment Fund which we would have applied to, but Highland Council haven't agreed the criteria as yet**

Building the wealth of your local community/businesses- **Wealth can also be built through improving a community's Health and Wellbeing. We have support of local businesses and Cairngorm Business Partnership.**

**(c) What need or opportunity will the project address? How do you know there is local support for the project? Please provide evidence of community support with the application i.e., letters of support/consultation reports**

The Woodland Wheels group has actively been engaging with the community through social media and word of mouth, both to raise awareness for the project, and to undertake successful community crowd funding for the initial planning and feasibility steps.

As of March 2020, the Facebook Page (their primary social platform) has 956 followers. The following selection of posts and engagement demonstrate the strength of community support.



Additionally, the Crowd Funding page, presented and supported by Danny McCaskill, achieved its £15,000 target in 28 days, through donations from local businesses and the community.

The following comments from Facebook & Crowd Funder also demonstrate the community support in the area:

- Can't wait!! This is just what the village needs. (Euan Ross)
- A truly fabulous place with great trails and fantastic facilities. (Graham Cook)
- Beautiful area to get out and enjoy. Will encourage kids to get in a bike and enjoy what's out there instead of being glued to a screen. We need more places like this! Can only have a positive affect for the community and its visitors alike. (Gillian Arnott)
- Great project, it would be an amazing facility for the non-snow days (Cairngorm Ski Club)
- So excited about this project, amazing vision. We're behind you, all the way. (Osprey Coffee House)
- This would be a great addition to the village, well done! (Invernevis Chalets).

○ **Community Survey**

In developing a wider feasibility study to support the development of a new pump track in Boat of Garten, a wide-reaching online survey was conducted. This survey was completed by 250 respondents, representing themselves, and where applicable, their children and grandchildren

**Project Support**

Respondents were asked to select the statement that best described their motivation for responding to the survey. This provided an indication of how many people were completing the survey on behalf of their wider family (children, grandchildren etc.), and also allowed the subsequent questions to be tailored as required. As outlined below, 192 respondents indicated that they, or their family, would use any proposed pump track facility, with a further 25 non-users demonstrating their support. Four respondents stated that they were not supportive of the project.

### The Provision of a New Facility

Respondents were asked to indicate whether they were supportive of a new wheeled sports facility on the proposed site at Boat of Garten. As outlined in the pie chart below, there was overwhelming (99%) support for the proposed new facility

**180 out of 250 said the facilities should have floodlights.**

We have 15 letters of support including Highlife Highland, Police Scotland, Cairngorm Business Partnership representing over 400 businesses, Mountain Bike Scotland, Boat of Garten and Vicinity Community Council, Deshar Primary school, Boat of Garten Community Hall, Breeze Women's Cycling, Active Schools Co-ordinator, Cairngorm Ski Club and Edward Mountain MSP.

**(d) List the main activities to deliver the project including timescales – this will be the project delivery plan. Projects must be completed and claimed by the end of September 2022.**

Activity name	Achieved by (date)
Supply and erect 6 off 8m Columns	14/03/2022
Supply and install 18 Luminaires	14/03/2022
Supply 1 x lowering winch	14/03/2022
Design Time, Remobilisation costs, Accommodation, Plant hire, Driver, Labour, Lighting rotation plates, Items for completion	14/03/2022
Full operations & installation guidance, documentation - testing and commissioning	14/03/2022

**(e) In developing the project, please detail how you have considered the following:**

**Environmental impact** – describe how you have taken into consideration how the project specifically addresses climate change/net zero ambitions.

The lighting plan is a low spillage design environmentally sustainable suitable for the woodland setting - a Non-Material Variation for the existing planning permission has been granted. It uses low energy efficient LEDs and will be operated by an on-demand switch with a timer and a pre-set shut down time. Annual running costs are low and will be covered by the Group's funds going forward. Our lighting engineer had to design a lighting scheme that was acceptable to the National Park given the prevalence of bats and Capercaillie in the area. This has been achieved. Throughout the winter months most local people travel to Inverness for their floodlit bike activities. A round trip to Inverness 66 miles. Assuming 50 young people and 25 adults travel by car once a week for 40 weeks/year this uses 198,000 travel miles. By providing floodlights locally building a local track 198,000 miles/year would be reduced which calculates to a CO<sup>2</sup> Emissions saving of approximately 0.7lbs CO<sup>2</sup>/Mile =69.3 tonnes/year and 693 tonnes over 10 years.

By installing floodlights would mean users would not have to drive to Inverness throughout the winter months to use the floodlit track there. Using the above figure floodlights would save around 69/3 tonnes of CO<sup>2</sup> Emissions/year.

We feel the addition of the electronic foot traffic counter will help us to identify the use and impact of the project, noting that the other example parks and hubs, as free to use public facilities, have little information of usage, engagement, and impact. This is something we would want to measure and understand to ensure the benefits of the project are evidenced, allowing the Company to further develop facilities and initiatives moving forward.

**Equalities impact** – *explain how you have taken groups with protected characteristics into account in the development of the project. How will you strive to ensure that no one is excluded or disadvantaged from benefitting from the project?*

The Council's Public Sector Equality Duty will be helped by increasing the available time of use for the pump track during the winter months for health and exercise and social interaction outdoors. Gaps in facilities, particularly those that are free of charge and not requiring transport to access, affects children and young people in our community. This can be addressed by ensuring that the pump track is available all year round for all ages and abilities without discrimination, making the best possible use of this new community asset.

Pump tracks foster an environment where people, regardless of age, ethnicity, disability, sexual orientation, and other protected characteristics, can relate to each other through social activity and the shared enjoyment and challenge of sport. With the space being designed for and shared among people of all ages and abilities, from balance bike toddlers to advanced riders honing their skills, the nature of the activity engenders inclusion and respect from the outset and the provision of lights will extend the opportunities for all to access the track particularly in the dark winter months that can be a challenging time for many.

**(f) How will the project be supported after PBIP funding and what will be the lasting benefits?**

**Our Feasibility Study identified how the facility will be self-sustaining after completion. A summary of this is below.**

○ **Access and Pricing**

In order to deliver on the objectives and strategies listed within this report, to ensure the greatest benefit for users, the facility should be provided with free of charge access. However, Woodland Wheels must ensure that adequate revenue is generated to cover the cost of repairs, insurance policies, etc, on an annual basis. In addition, this report includes the costs that may be required should the group decide that floodlights are included in phase 2 of the facility.

○ **Revenue Assumptions**

Woodland Wheels will have limited capacity to generate revenue; however, there will be a requirement to ensure adequate funds are raised to meet all running costs. The following revenue streams have been identified for the project.

**Coaching**

The consultation survey identified a demand for formal coaching. This report assumes 20 sessions per year each catering for an average of 10 participants. Respondents to the survey indicated a fair perceived price of £4 for a session, therefore generating an income of £800.00. When considering an instructor cost of £20 per hour, this generates a net income of **£400.00**.

**Events**

The facility should consider running a number of one-off events throughout the year, and in managing these events, Woodland Wheels can determine how money can be generated from each event. This may include entrant fees, stall holder pitch fees or donation buckets. In running four events per year, this report assumes an annual revenue of **£1,000.00** (net of all associated running costs).

**Grants, Sponsorships and Donations**

In delivering this project, Woodland Wheels has shown the capacity to secure grant funding. Following the development of the project, Woodland Wheels should consider grant funding, and the securing of sponsorship and donations as a key part of its on-going responsibility. For this report, a conservative estimate of **£500.00** per year has been suggested.

○ **Expenditure Assumptions**

Following the construction of the pump track, Woodland Wheels will require to meet a number of annual and on-going operational costs. These have been listed below:



## Maintenance

The construction of the new pump track will deliver sufficient quality and longevity that the maintenance required in the subsequent years is limited. However, in consulting other similar facilities, Woodland Wheels should budget for small repair works that may be undertaken to the ancillary spaces, landscaping, track edges, or following minor vandalism or damage. For this report, a budget of **£1,000.00** has been assumed.

## Floodlights – Energy Costs (Phase 2)

If Woodland Wheels opt to include floodlighting as part of the project, they should ensure that the lighting works in a manner that allows control over timings and maximum use. i.e., they should be set to switch off after a set point at night, and periodically or where nobody is using the park. As noted earlier, the floodlighting should be controlled by a prepaid meter, therefore removing the need for the group to manage the associated costs

### Summary of Financial Viability

<b>Income</b>	
Coaching	£400.00
Events	£1,000.00
Donations, Grants and Sponsorship	£500.00
	<b>£1,900.00</b>
<b>Expenditure</b>	
Maintenance and Upkeep	£1,000.00
Floodlighting if prepaid card used this will be a net zero cost	<b>£0.00</b>
<b>Profit / Loss</b>	<b>£900.00</b>

### Five Year Projections

The following table outline the five-year projected income and expenditure for the operation of the new pump track. For all income and expenditure elements, an annual inflation of 2% has been considered.

	<b>Year One</b>	<b>Year Two</b>	<b>Year Three</b>	<b>Year Four</b>	<b>Year Five</b>
<b>Income</b>					
Coaching	£400.00	£408.00	£416.16	£424.48	£432.97
Events	£1,000.00	£1,020.00	£1,040.40	£1,061.21	£1,082.43
Donations, Grants and Sponsorship	£500.00	£510.00	£520.20	£530.60	£541.22
	<b>£1,900.00</b>	<b>£1,938.00</b>	<b>£1,976.76</b>	<b>£2,016.30</b>	<b>£2,056.62</b>
<b>Expenditure</b>					
Maintenance and Upkeep	£1,000.00	£1,020.00	£1,040.40	£1,061.21	£1,082.43
<b>Profit / Loss</b>	<b>£900.00</b>	<b>£918.00</b>	<b>£936.36</b>	<b>£955.09</b>	<b>£974.19</b>

### (g) Please outline how the project fits with local plans and strategies

Fitness and Wellness have, of late, become crucial policy objectives for the Scottish Government. A range of strategies, white papers and policy frameworks have been published in recent years which stress a health agenda for a variety of reasons including, but not limited to, the following examples:

### ○ **Scottish Government's National Performance Framework**

The Scottish Government's targeted its focus on how Government and public services could help in creating a more successful country, providing opportunities for all of Scotland to flourish, through increasing sustainable economic growth. The National Performance Framework outlines the following overarching aims and values:

The framework is for all of Scotland and aims to:

- create a more successful country
- give opportunities to all people living in Scotland
- increase the wellbeing of people living in Scotland
- create sustainable and inclusive growth
- reduce inequalities and give equal importance to economic, environmental and social progress

The values guide all stakeholder approach, to:

- treat all our people with kindness, dignity and compassion
- respect the rule of law
- act in an open and transparent way

The National Performance Framework outlines 11 outcomes for the people of Scotland, with the following directly relevant to the provision of a new pump track facility in Boat of Garten:

#### **People live in communities that are inclusive, empowered, resilient, and safe.**

By increasing the facilities available, Woodland Wheels will continue to support the provision of activities and sports, supporting a more inclusive portfolio of possible outdoor leisure activities within Boat of Garten and the surrounding region.

#### **People value, enjoy, protect, and enhance their environment.**

Boat of Garten, and the surrounding area, benefits from its close proximity to woodlands, and well-kept and respected outdoor spaces within the Cairngorms National Park. Engaging in physical activity within this setting is a common pastime for residents and visitors, and as such the proposed facility looks to minimize impact to the area. The current site is run down and un-used, whilst the new plans will bring this back to use for local people in a way that enhances and respects the local environment.

#### **People are healthy and active.**

By its very nature, the proposed facilities for Boat promotes active lifestyles, in particular for those who may experience greater barriers to participation. In developing active lifestyles, and increasing the levels of physical activity, participants have a direct positive impact on their physical and mental health. The provision of new cycling facilities in Boat of Garten will help meet this outcome.

By encouraging both improved physical health and increased opportunity to develop social skills and interact with peers, the facilities proposed will improve the quality of life for its users. By increasing and improving the range of cycling facilities, Woodland Wheels will continue to expand and develop opportunities for more people to become more active and healthier.

Restrictions due to Covic-19 may continue for some time or be imposed again in the future. A facility such as the pump track would provide a much-needed opportunity for residents of all ages to use during allowed daily activity. Once restrictions are relaxed, some people will remain cautious about some types of activity and a pump track would be a safe way of taking exercise and having social interaction while practicing distancing.

### ○ **Scottish Government's 2014 Legacy Plan**

This plan sets out the key legacy aims and ambitions and highlights a wide range of initiatives, which will be taken forward with key partners over the next 10 years. The plan focuses on an Active Scotland, Connected Scotland, Flourishing Scotland and a Sustainable Scotland.

Improving the Nation's health is the overarching theme of the plan and the Active Scotland component of the plan includes two key initiatives.

Both are aimed at increasing the availability and accessibility of physical activity and sport to individuals and communities that will, in turn, contribute to improving the health and fitness of people in Scotland.

These initiatives are the Active Nation and the development of Community Sport Hubs. Active Nation aims to create a popular and high-profile movement to motivate people of all ages across Scotland to become more active. Community Sports Hubs are focused on the bringing together of communities of interest to share best practice and shared values across a range of sports.

The development of a new pump track in Boat of Garten aligns with this strategy, creating a potential wheeled sports hub for users and assisting those with additional needs.

- **Scottish Government's Infrastructure Investment Plan: Updated Programme Pipeline (2015)**

This policy document highlights regeneration activity focusing on ensuring that people live in socially, physically and economically sustainable communities. Woodland Wheels will increase the provision of cycling facilities in the area, supporting evidenced demand and creating a sustainable and economically beneficial facility and new opportunities through coaching, instruction, and increased visitor numbers to the local area.

- **Scottish Government Creating Places (2013)**

This policy statement on Architecture & Place for Scotland promotes good design, the principles of context, identity and character and six qualities of successful places namely: distinctive, safe/pleasant, easy to move around, welcoming, adaptable and resource efficient. These will all be incorporated into the design of the new pump track, and the considerations as to how they link with existing cycle tracks, transport links etc.

- **Physical Activity Implementation Plan -A More Active Scotland**

This 10-year plan adapts key elements of the Toronto Charter for Physical Activity (which makes the case for increased action in tackling physical inactivity) to Scotland, and links it directly to the Scottish Government's legacy ambitions from the Commonwealth Games. Underpinning delivery of the overall commitments of the plan will be a series of detailed action plans which define how the plan's commitments will be met.

In addition, the Scottish Government and its partners continue to spread the word about the importance of physical activity, informing people about how and where to get involved through the following websites:

- [www.takelifeon.co.uk](http://www.takelifeon.co.uk) – this gives ideas for a more active lifestyle
- [www.activescotland.org.uk](http://www.activescotland.org.uk) – this gives information on sports and activities available locally – just enter a postcode or an activity
- [www.take30.co.uk](http://www.take30.co.uk) – this is Ramblers Scotland's guide to walking for health and fitness.
- [www.healthyworkinglives.com](http://www.healthyworkinglives.com) – this helps employers promote physical activity in the workplace

By providing opportunities to increase participation in sport and outdoor activities, Woodland Wheels will contribute towards achieving the outcomes of the National Physical Activity Implementation Plan.

- **Let's Make Scotland More Active**

The National Strategy for Physical Activity (2003–2022), most recently reviewed in 2008, aims to change Scotland's reputation for inactivity. This Strategy sets out the vision that: "People in Scotland will enjoy the benefits of having a physically active life." This requires changes in both policy and culture. However, as the World Health Organisation (WHO) has noted:

"There is insufficient action and limited policy orientation for encouraging the adoption and maintenance of physically active lifestyles within supportive political, social and physical environments... political leaders and decision-makers need to be convinced of the importance of physical activity for health."

The provision of a pump track, directly in response to the community's explicit needs, will help to support this policy, making it easier for people of all ages in and around Boat of Garten to safely participate in wheeled sports.

### ○ **Sport for Life- A Vision for Sport in Scotland**

This is SportScotland's Corporate Plan. They recommend an active Scotland where everyone benefits from sport. In an active Scotland, ways are sought to be physically active every day. This includes the following key areas:

- Keeping moving at home and at work. Taking an active approach to getting around. Choosing to be active in our leisure time.
- More of us will take part in sport because we see it being relevant to our lives.
- Being involved in ways that suit us.
- Meeting fewer barriers.
- Feeling more included.
- We will all experience more of the benefits of sport.
- For some of us, by taking part. For others, through our communities.

Woodland Wheels' plans strongly resonate with the above vision.

### ○ **Preventing Overweight and Obesity in Scotland: A Route Map Towards Healthy Weight.**

This joint policy directive, proposed by the Scottish Government and CoSLA, aims at helping central and local government decision-makers to deliver long-term solutions to obesity and overweight. With lack of exercise cited as a prominent reason for obesity in Scotland, any expansion or development of facilities that will support a more active lifestyle should be strongly supported.

### ○ **Start Active, Stay Active**

This UK-wide report, published jointly by the four home countries Chief Medical Officers, includes guidelines on the volume, duration, and frequency of physical activity required at different points in life. With relevance to sports facilities, the report highlights the need for a lifelong approach to fitness and exercise documenting recommendations for each age range. In relation to adults in sport, the report recommends the following:

"Adults should aim to be active daily. Over a week, activity should add up to at least 150 minutes (2.5 hours) of moderate intensity activity in bouts of 10 minutes or more – one way to approach this is to do 30 minutes physical activities on at least 5 days a week."

By providing new facilities, shaped by community consultation, participants would be more likely to increase the frequency of usage, thus bringing their levels of activity in line with the recommendation of the Start Active, Stay Active report.

### ○ **Take Life On**

This Scottish Government Health and Wellbeing campaign promotes healthy, active lifestyles through various online, media and event marketing. The focus is on encouraging people to find activities near them, understand the health implications of inactivity and obesity, and to ultimately reduce the resultant strain on the NHS in Scotland. Therefore, it is clear, that by developing any new facilities in Boat of Garten Woodland Wheels will create the opportunities to encourage local residents (and visitors) to remain active and healthy in line with the Take Life On strategy.

### ○ **Cairngorms National Park – Development Plan 2015-2020**

The National Park Development Plan (2015-2020) notes Sports & Recreation as a key policy theme, with the following highlights supported by the Woodland Wheels Project:

- The Cairngorms National Park offers outstanding opportunities for formal and informal recreation, from sports pitches and sports centres to ski centres, golf courses and mountain bike centres, and a network of paths that links communities to the countryside.
- There are also many other public and amenity open spaces, ranging from public parks, landscaping schemes within large-scale developments, community sports hubs and formal equipped play areas.
- In the next five years new sport and recreation development will make a positive contribution to the enjoyment of the Park by its communities and by visitors alike.

- We will have created more and better facilities to the benefit of the wider economy, in a way which protects the Park's special qualities.

Woodland Wheels' project meets these aspirations.

**4.4 Does the project require planning permission or statutory regulatory consents?** YES

If YES, please detail below – if consents are in place, please provide evidence with the application

Type	Date granted/expected
Full Planning Permission and Non-material Variation granted	25/08/2020

## **SECTION 5: BUDGET**

This can be provided in a separate excel spreadsheet if preferred. Delete the example below before completing this section.

### **5.1 Main project expenditure**

Budget Heading	Detailed cost	Amount
Supply and erect 6 off 8m Columns		£5,992.00
Supply and install 18 Luminaires		£14,040.00
Supply 1 x lowering winch		£1,680.00
Design Time, Remobilisation costs, Accommodation, Plant hire, Driver, Labour, Lighting rotation plates, Items for completion		£4,500.00
Full operations & installation guidance, documentation - testing and commissioning		£530.00
Sub Total		£26,742.00
VAT		£5,384.40
<b>TOTAL PROJECT COST</b>		<b>£32,090.40</b>

### **5.2 Reasonableness of cost – how did you obtain project costs?**

We obtained 3 quotes

## **SECTION 6 – MATCH FUNDING**

### **6.1 Please give details of confirmed match funding if applicable:**

*If match funding is confirmed, please provide letters of awards with the application*

Name	Date awarded/expected	Amount £
Awards for All	Confirmed	7,500
Gordon & Ena Baxter Foundation	Confirmed	6,000
Ward Budget	Confirmed	3,000
Own Funds	Confirmed 12/12/21	5,590.40

<b>Total match funding</b>		<b>£22,090.40</b>
<b>PBIP Grant requested</b>		<b>£10,000</b>
<b>Total project cost</b>		<b>£32,090.40</b>

**6.2 Will the project involve “in kind” support?**

*This should not be counted as confirmed match funding for the project*

**No**  
**If yes, please detail:**

**6.3 For private sector led projects please detail why public subsidy is necessary? Clearly identify the market failure or equity rationale such as social difficulties or distributional concerns that the project is seeking to address. In addition, please explain the specific public policy objective that the project is supporting.**

**N/A**

**SECTION 7 – REVENUE GENERATION PROJECTS**

*For projects that will generate revenue, please submit a business plan and financial forecast with the application.*

**7.1 Will the project generate revenue?**

**Yes**

**If yes, how will the revenue benefit the organisation? How will it be utilised?**  
**Only to cover operating costs as outlined above in 4.3(f)**

**7.2 Have you considered taking out a loan for the project?**

**No**  
**Please state your reasons: We don't want to get into debt and we don't have security on which to take a loan.**

**7.3 Have you had support from other organisations in developing the project? If so, please specify the organisation and contact person.**

<b>Name of organisation</b> <i>(e.g., Highlands and Islands Enterprise, Business Gateway etc.)</i>	<b>Contact Person</b>
<b>Alan Jones Associates</b>	Project Manager

**7.4 Has the organisation previously received public funding?****Yes / No****If yes, please provide details of awards for the last 3 years:**

<b>Funding</b>	<b>Date of award</b>	<b>Amount £</b>	<b>State Aid YES/NO</b>
Cairngorms National Park	08/02/2019	2000	NO
Rank Foundation	16/05/2019	4000	NO
Suez Communities Trust (All Abilities Path)	07/10/2019	12000	NO
Suez Communities Trust (All Abilities Path)	11/11/2019	12000	NO
Oats Trading (All Abilities Path)	27/11/2019	3166.20	NO
Scot Gov SIACS PMT (All Abilities Path)	16/06/2020	41306.4	Yes
Highland Council (Woodland Wheels)	06/11/2020	3000	Yes
Cairngorms National Park (Woodland Wheels)	22/03/2021	495	No
Highland Council (Woodland Wheels)	13/09/2021	3000	Yes
EB Scotland (Woodland Wheels)	17/09/2021	25000	NO
Awards for All (Woodland Wheels)	24/09/2021	7500	No
Cairngorms Trust (Woodland Wheels)	24/09/2021	27000	NO
HIE (Woodland Wheels)	24/09/2021	26817	NO
Viridor (Woodland Wheels)	24/09/2021	25000	NO
Sport Scotland (Woodland Wheels)	25/10/2021	100000	NO

## Dulaig Park (Grantown Initiative)

### 4.1 Project location - include postcode

Dulaig Park, Grantown-on-Spey, PH26 3QQ

### 4.2 Do you own the land/building, or a lease/control of asset is in place?

*Lease agreements must be for at least 10-years. Please provide evidence of ownership or lease with the application. If not in place, what are the arrangements to obtain this and by when?*

#### Details:

The area of ground in question is public realm land, owned and maintained by Highland Council. The Dulaig Park Renovation project is seeking funding to renovate and restore this area to a better state for increased, more purposeful and enjoyable use by the public.

### 4.3 The Project

#### **(h) Please summarise the project, explaining how it will achieve the funds' objectives as noted in 1.7, and list which outcomes it hopes to achieve.**

The Grantown Initiative project, Dulaig Park Renovation aims to revitalise the Highland Council owned play park to create an improved greenspace for the community to meet, play and exercise together by:

*Installing a range of inclusive play equipment for all ages, abilities, and needs.*

These improvements will revitalise this important greenspace that lies at the centre of a 20-minute neighbourhood ambition for Grantown-on-Spey. Many people from both social and private housing traverse the park to access essential services such as the shops, both schools, the nursery, playgroup, the sports centre, and the three care homes within the town. Renovating the park will prevent further decline.

Improving the play opportunities in the park will create a sense of community pride by a making it a pleasant destination to spend time with other people and to play sport in. This will increase the general sense of wellbeing in the community by having an improved greenspace. Teenagers and children will have an outdoor space to play in. Visitors to the nearby caravan park and holiday lets could also benefit from this new recreational resource. Therefore, it contributes significantly towards the improved collective wealth of the community and creates a strong sense of identity for children growing up.

A high-quality local community play park will reduce the need for families to travel by car to other destinations in Highland with better facilities helping to achieve reduced car kilometres and Net Zero targets. Children will be able to access the park's playing field by walking or cycling contributing to Scotland's national walking and cycling strategies targets for more active travel.

The playing field is situated in the heart of a housing estate classified as having poor housing quality status in the 2020 Scottish Index of Multiple Deprivation report with damp and overcrowded conditions. Improvements to the play facilities will directly reduce health and wellbeing inequalities experienced by many of the residents.



**(i) How will the project benefit local communities and surrounding locality areas? Who will benefit from the project?**

Families will benefit from a new vibrant outdoor meeting, play and exercise space to help alleviate the stress and anxiety they are experiencing due to the pandemic.

Children will have more play and social opportunities supporting their physical, mental and social health.

**(j) What need or opportunity will the project address? How do you know there is local support for the project? Please provide evidence of community support with the application i.e. letters of support/consultation reports**

We undertook community consultations online, face to face and through paper questionnaires in the autumn of 2019. Feedback stated that the community wanted more play equipment, an improved playing field, outdoor fitness equipment, better pavements, lighting, more seating and additional bins.

We have a Face Book page with 346 supporters who want to see their local greenspace improved to support better health and improved wellbeing outcomes for all residents. Community fundraising has been central to this achievement highlighting the community desire for better local facilities.

**(k) List the main activities to deliver the project including timescales – this will be the project delivery plan. Projects must be completed and claimed by the end of September 2022.**

Activity name	Achieved by (date)
Fund raising	March 2022
Finalising plans and costs	April 2022
Procuring gym equipment	April 2022
Groundworks and installation	May 2022
Equipment installation inspection and project completion	July 2022

**(l) In developing the project, please detail how you have considered the following:**

**Environmental impact** – describe how you have taken into consideration how the project specifically addresses climate change/net zero ambitions.

Renovating the park will enable families in Grantown-on-Spey to play locally rather than travelling to other destinations by car with better recreational facilities. The equipment will be provided by a UK supplier with a dedicated Scottish installation team.

**Equalities impact** – explain how you have taken groups with protected characteristics into account in the development of the project. How will you strive to ensure that no one is excluded or disadvantaged from benefitting from the project?

The housing adjacent to Dulaig Park is classified as poor in the 2020 Scottish Index of Multiple Deprivation (SIMD) report meaning residents and their families face poor wellbeing outcomes. Improving the playing field will offer increased play and exercise opportunities to residents who may be facing poverty, low income and increased mental health problems.

The renovated playing field will be free for anyone to use at any time. There will be no restrictions on its use.

We have consulted with staff at the nearby care home and supported accommodation to obtain their views. They support improvements to the park to enable their residents to spend time meeting with other people in a well-cared for environment. Improved facilities will mean more people using the site resulting in more social opportunities for everyone in the community including those with a disability.

**(m) How will the project be supported after PBIP funding and what will be the lasting benefits?**

**Highland Council will continue to manage the playing field through grass cutting and annual health and safety checks.**

**(n) Please outline how the project fits with local plans and strategies**

Improving parks and greenspaces contributes to several Scottish Government strategies including:

- [The Play Strategy for Scotland](#)
- [The Active Scotland Outcomes Framework](#)
- [Mental Health Strategy 2017 - 2027](#)

<b>4.4 Does the project require planning permission or statutory regulatory consents?</b>	<b>YES / NO</b>
<i>If YES, please detail below – if consents are in place, please provide evidence with the application</i>	
<b>Type</b>	<b>Date granted/expected</b>

## **SECTION 5: BUDGET**

*This can be provided in a separate excel spreadsheet if preferred. Delete the example below before completing this section.*

5.1 Main project expenditure		
Budget Heading	Detailed cost	Amount
	Swing Frame	4440.00
	Installation	1235.00
	Tractor Multi Unit	12590.00
	Installation	2136.00
	Carousel with Bars	1760.00
	Installation	423.00
	Multiplay Fort	11590.00
	Installation	2100.00
	Spinner Bowl Red	600.00
	Installation	197.00
	Spinner Bowl Yellow	600.00
	Installation	197
	Double Somersault Bars	510.00
	Installation	240.00
	Double Somersault Bars	3910.00
	Installation	873.00
• Play equipment	Crazy Hen Springer	450.00
	Installation	250.00
• Groundworks & removals	Spica	960.00
	Installation	225.00
	Flexus Mars	2530.00
	Installation	440.00
• Surfacing	Pine Bench	370.00
• Prelimaries (portaloo, Heras fencing, sow grass seed, safety inspection)	Installation	219.00
	Pine Picnic Table	650.00
	Installation	302.00
	Wetpour Safer Surfacing, supply & lay	20164.56
	Grass Mat 52 Pieces	1196.00
	Install 1.0m x 1.5m grass mat 52	977.60
	Grass stabilisation mesh	295.00
	Removals	320.3
	Excavate	3262.50
	Mounds	697.6
	Sub base	4,802.40
	Supply & sow grass seed	183.60
	Heras site security fencing	419.00
	Portaloo Hire	383.00
	Playground Inspection	430.00
	Equipment Delivery Charge	2759.32
	Hard dig	85.00
	Total	85772.88
	Project Discount Amount	-5773.76
	<b>Total Excl. VAT</b>	<b>79999.12</b>
	20% VAT	15999.82
	Total Incl. VAT	95998.94
<b>TOTAL PROJECT COST</b>		<b>79999.12 (£80,000)</b>

## 5.2 Reasonableness of cost – how did you obtain project costs?

Dulaig Park is owned by The Highland Council - Housing Department who has full responsibility for maintenance in addition to health and safety. Therefore, we are bound to use The Highland Council's preferred suppliers. We contacted all the approved contractors for quotations and only two companies visited the site with only one going on to provide a full quotation. It is also worth noting that material costs will have increased since the quotation was provided in early 2021. Therefore, the quotation is for illustrative purposes.

## SECTION 6 – MATCH FUNDING

### 6.1 Please give details of confirmed match funding if applicable:

*If match funding is confirmed, please provide letters of awards with the application*

Name	Date awarded/expected	Amount £
Berry Burn Community Fund	Jun 20	£19,621.75
Scotmid	Dec 20	£450.00
Scotland Loves Local Fund	Dec 20	£5,000.00
The Highland Council - Ward Discretionary Budget 2021/22 grant for play equipment	Jan 21	£3,000.00
Coop Community Fund	Nov 21	£5,409.10
Community Fundraising	Confirmed	£5,677.15
AlpKit	Feb 21	£250.00
Awards for All	Feb 21	£6,075.00
Chance to Connect	Apr 21	£5,000.00
Cairngorms Green Recovery Fund	Jul 21	£5,740.00
Tesco Community Fund	Jun 21	£894.00
Cash for Kids	Jul 21	£2,183.00
Mushroom Trust	Sept 21	£2,000.00
Bruce Wakefield Trust	Oct 21	£2,500.00
Pump Trust	Oct 21	£2,000.00
<b>Total match funding</b>		<b>£64,500</b>
<b>PBIP Grant requested</b>		<b>£15,000</b>
<b>Total project cost</b>		<b>£79,500</b>

**6.2 Will the project involve “in kind” support?***This should not be counted as confirmed match funding for the project*

Yes / No

If yes, please detail:

**6.3 For private sector led projects please detail why public subsidy is necessary? Clearly identify the market failure or equity rationale such as social difficulties or distributional concerns that the project is seeking to address. In addition, please explain the specific public policy objective that the project is supporting.**

N/A

**SECTION 7 – REVENUE GENERATION PROJECTS***For projects that will generate revenue, please submit a business plan and financial forecast with the application.***7.1 Will the project generate revenue?**

Yes / No

If yes, how will the revenue benefit the organisation? How will it be utilised?

**7.2 Have you considered taking out a loan for the project?**

Yes / No

**Please state your reasons:** We do not have any income streams other than grants and community fundraising. Therefore, taking out a loan to repay during a pandemic would be a high-risk strategy. Furthermore, our charity has limited eligibility for many loans that may be currently available.**7.3 Have you had support from other organisations in developing the project? If so, please specify the organisation and contact person.****Name of organisation***(e.g. Highlands and Islands Enterprise, Business Gateway etc.)***Contact Person**

Voluntary Action Badenoch and Strathspey

Mairi Brown

**7.4 Has the organisation previously received public funding?**

Yes / No

If yes, please provide details of awards for the last 3 years:

<b>Funding</b>	<b>Date of award</b>	<b>Amount £</b>	<b>State Aid YES/NO</b>
The Highland Council for Dulaig equipment	Jan 21	3,000	No
Scotland Loves Local Fund	Mar 21	5,000	No
CNPA for Burnfield Toilets	Feb 20	500	No
The Highland Council for community storage	Aug 20	1250	No
Green Recovery Fund-Dulaig landscaping	July 21	£2296	No
Visit Scotland-GBA marketing/website	Oct 21	£18000	No
HIE for Digital Boost (marketing)	Nov 21	£9000	No

## Newtonmore Playpark ('the group')

### 4.1 Project location - include postcode

Clune Terrace  
Newtonmore  
PH20 1DX

### 4.2 Do you own the land/building, or a lease/control of asset is in place?

*Lease agreements must be for at least 10-years. Please provide evidence of ownership or lease with the application. If not in place, what are the arrangements to obtain this and by when?*

**Details: The land the playpark is situated on belongs to The Highland Council**

### 4.3 The Project

We have set up a constituted group to fundraise to upgrade Newtonmore playpark for the children and young people in our community. The sparse park equipment is over 30 years old and not very inspiring for our children. We would like to overhaul the play equipment, to make it more inclusive and an inviting community space for all.

We are seeking funding to upgrade the playpark in Newtonmore. Whilst the equipment has not been condemned by the Local Authority who own and maintain it, it badly needs replacing with fit for purpose interesting, fun and inspiring equipment. The whole community is in agreement with this.

The playpark is located in the heart of relatively big housing estate where lots of young families live, it is the only place in our village our children and young people can gather and play safely with their friends. None of the current equipment can be used by children with disabilities, one of our main priorities we would like to address, we intend to install new play equipment that will be inclusive to all.

It is a vital and important project for Newtonmore and the impact of the pandemic has only emphasised the need to make improvements to it for the overall physical, mental and emotional health and wellbeing of our community, children, young people, their parents and grandparents. We believe it will offer an inviting place in our community to bring people together. Especially once the new equipment is in place.

Both lockdowns have taken their toll on our community. Children and young people have experienced loneliness, boredom, isolation and sometimes frustration due to loss of all activities they would normally have taken part in. We hope improving our playpark will encourage local parents, extended family members and carers to use the space as a social meeting area while their children play and interact with their peers.

We are acutely aware we offer very little to our teenagers, there is nowhere in the village for them to meet outdoors. In consultation with them, we would like to explore creating a youth friendly meeting shelter to encourage them to develop a sense of independence in a safe way.

With the full support and backing of the wider community 8 local mums have set up a committee with to look at how best to improve the playpark for our whole community. These women want to make a difference in our community and offer a positive playing and recreational space for our children and teenagers.

As stated above, we have a playpark but it is virtually empty, and devoid of any stimulating playing equipment. Although our children and their families meet there we want to offer a better experience for them and their peers so we believe this is a vital project. We have held several (pre Covid) fundraisers which have been well supported and intend to continue with local fundraising efforts.

**(a) How will the project benefit local communities and surrounding locality areas? Who will benefit from the project?**

It is a vitally important project for our community and the impact of the pandemic has only emphasised the need to make improvements to it for the overall physical, mental and emotional health and wellbeing of our community. We especially believe it will offer an inviting place in Newtonmore to bring people together, locals and visitors alike. The primary school roll is about 140 children; this is ranging for 3 years - 12 years.

Taking into account the young people who attend the high school in Kingussie but live in Newtonmore; children who will use the park from other villages in Badenoch especially; children who use the park who come to Newtonmore on holiday, we estimate over up to 200 children could use the playpark weekly during the summertime. It will be sustained by local children throughout the rest of the year, with approximately 140 under 12s and 30 teenagers.

This project sits within Public Health Scotland's Strategic Plan of improving mental health, community & place, health and physical wellbeing, early years and Regeneration strategy. We are a community-led regeneration project working with our local authority to make improvements to our community. As well addressing these strategies we are also taking on the Place Principle as outlined in a Scottish Government publication by "looking after assets in a place and need to work and plan together to improve the lives of people."

**(b) What need or opportunity will the project address? How do you know there is local support for the project? Please provide evidence of community support with the application i.e. letters of support/consultation reports**

In 2019 after discussions with some parents, we formed a committee and began fundraising to upgrade the park for the children in Newtonmore. Our children have very old play facilities and limited places for them to meet, socialise and play with their peers. As stated previously the equipment is in a very poor state and in major need for an upgrade.

We put a questionnaire out the children and their families to discuss and hear what their views were and what they would like to see in the new park. We consulted with young people in the village to establish what kind of outdoor meeting space they would like to have and we will then involve them in fundraising for it.

We are also aware there is nothing suitable for children with additional needs in the existing playpark, perhaps a sign of its age. We have children in the village who cannot access any of the equipment as it isn't suitable for their additional needs. We plan to incorporate inclusive equipment into the play park so that every child has the opportunity to play and feel included.

**(c) List the main activities to deliver the project including timescales – this will be the project delivery plan. Projects must be completed and claimed by the end of September 2022.**



Activity name	Achieved by (date)
Fundraising & initial consultation with community phase	March 2022
Meeting with designers	March 2022
Meeting with THC re procurement process	April 2022
Consultation with community re design	May 2022
Installation	June 2022
Opening of new playpark	September 2022

**(d) In developing the project, please detail how you have considered the following:**

**Environmental impact** – *describe how you have taken into consideration how the project specifically addresses climate change/net zero ambitions.*

The main factor that will support mitigating the impact of climate change is to reduce the level of travel to other play facilities in the area.

**Equalities impact** – *explain how you have taken groups with protected characteristics into account in the development of the project. How will you strive to ensure that no one is excluded or disadvantaged from benefitting from the project?*

When in discussions with play equipment suppliers we have emphasised the need for the equipment to be inclusive, items such as a roundabout for children in wheelchairs to access, accessible swings, a trampoline at ground level and a climbing frame where lower level play can be accessed by children with additional needs.

As a committee we have taken all children's needs into consideration and we strongly agree all children should have access to some sort of play equipment and at the moment with the current playpark this is not the case. We have looked at surfacing and through discussions with equipment suppliers we have come to the conclusion that wet pour surfacing would be the ideal surface, not only for safety but for the likes of wheelchairs and children with walking difficulties, they will be able to get complete access to all equipment. Unfortunately, this is very pricey and has put the quote up considerably but we believe is the better and inclusive option.

**(e) How will the project be supported after PBIP funding and what will be the lasting benefits?**

The Playpark land is owned by The Highland Council who maintain the equipment and land. They have agreed once the new equipment is installed they will adopt it and carry out any future maintenance required. When choosing the equipment we have taken into consideration its durability, the guarantee of materials from the companies and the maintenance that will be required.

The lasting benefits will be reflected in the overall health and well-being of the children, young people and families that will use and enjoy the upgrade.

**(f) Please outline how the project fits with local plans and strategies**

As far as we are aware the playpark wasn't on any local plans to be upgraded any time soon because it all 'works' but as parents we took the decision to start fundraising and put funds in place to start upgrading the park for our local children.

<b>4.4 Does the project require planning permission or statutory regulatory consents?</b>	<b>YES</b> <del>NO</del>
<b>If YES, please detail below – if consents are in place, please provide evidence with the application</b>	
<b>Type</b>	<b>Date granted/expected</b>

## **SECTION 5: BUDGET**

*This can be provided in a separate excel spreadsheet if preferred. Delete the example below before completing this section.*

<b>5.1 Main project expenditure</b>		
<b>Budget Heading</b>	<b>Detailed cost</b>	<b>Amount</b>
Equipment including installation and Delivery	Anti-wrap cable seat	£2,348.60
	Face to face and quatro springer	£3,926.75
	Diablo multiplay unit	£12,722.89
	Wheelchair accessible roundabout	£5,819.90
	Ixo metal multiplay unit	£23,119.05
	Hip hop	£4,128.70
	Swing unit	£6,115
	Cable way	£7,793.22
	Giant 4 in a row game	£1,115
Safety surface	Ecosmart grass mat 3m	£1767
	Supply and lay 433m2 wet pour	£33385
Miscellaneous items	Tango seat, post installation inspection, prelims	£4086
Groundwork and Landscaping	Mot type 1 stone 100m deep per m2	£7361
	PCC edgings 900x150x50mm Lm	£2,328
Delivery Charge		£5,447.95
<b>TOTAL PROJECT COST</b>		<b>£121,464.06</b>

## **5.2 Reasonableness of cost – how did you obtain project costs?**

Through quotes from suppliers that Highland Council use

## **SECTION 6 – MATCH FUNDING –**

<b>6.1 Please give details of confirmed match funding if applicable: <i>If match funding is confirmed, please provide letters of awards with the application</i></b>		
<b>Name</b>	<b>Date awarded/expected</b>	<b>Amount £</b>
Community fundraising give examples including Ben Nevis walk money		£25,235.65
Co-op community causes 1 <sup>st</sup> instalment	April 2021	£1,523.13
Co-op community causes 2nd instalment	05/11/2021	£3,455.61
Tesco bags awards	12/2021 –(waiting on December bank statement for correct date)	£1500 (not included in total funding as its not on Decembers bank statement)
<b>Total match funding</b>		<b>£30,214.39</b>
<b>PBIP Grant requested</b>		<b>£15,000</b>
<b>Total project cost</b>		<b>£120,000</b>

<b>6.2 Will the project involve “in kind” support? <i>This should not be counted as confirmed match funding for the project</i></b>
<p><input checked="" type="radio"/> Yes/ <input type="radio"/> No</p> <p>If yes, please detail:</p> <p>GS Campbell have offered to level and get the landscape ready for the chosen playpark company to start building.</p>
<b>6.3 For private sector led projects please detail why public subsidy is necessary? Clearly identify the market failure or equity rationale such as social difficulties or distributional concerns that the project is seeking to address. In addition, please explain the specific public policy objective that the project is supporting.</b>
<p>Not applicable</p>

## **SECTION 7 – REVENUE GENERATION PROJECTS**

*For projects that will generate revenue, please submit a business plan and financial forecast with the application.*

<b>7.1 Will the project generate revenue?</b>
<p>Yes <input checked="" type="radio"/> No <input type="radio"/></p> <p>If yes, how will the revenue benefit the organisation? How will it be utilised?</p>







## Burnfield Garden (Grantown Society/GoSVCC)

### 4.1 Project location - include postcode

Burnfield Garden, Grantown PH26 3HH

### 4.2 Do you own the land/building, or a lease/control of asset is in place?

*Lease agreements must be for at least 10-years. Please provide evidence of ownership or lease with the application. If not in place, what are the arrangements to obtain this and by when?*

#### Details:

Grantown Common Good Land

### 4.3 The Project

#### **(a) Please summarise the project, explaining how it will achieve the funds' objectives as noted in 1.7, and list which outcomes it hopes to achieve.**

The project will revitalise the "Burnfield Garden" for the benefit of residents and visitors. On completion the garden will feature a covered area to the rear using a parabolic high tensile all-weather structure which will also provide a sheltered open air performance area, a central hard surface area with seating and a small sculpture on the millennium plinth, landscaping with paths, open grassy areas, shrubs and flowers, further seating and picnic benches, a small storage shed and a "wellbeing wall" (i.e. the rear stone dyke with small plants and herbs inserted into the spaces), an information board, as well as the existing "Quoit" sculpture, petanque court and draughts board.

The project is very much in harmony with and in its small way contribute to the Government and Council Place Based Investment Programme. It is part of the large scale scheme to regenerate the Grantown Town Centre – especially the High Street, Square and Burnfield (Town Centre Action Plan and Local Planning). This is a community project involving especially The Community Council, the Grantown Initiative, The Grantown Society and Grantown in Bloom (Place Principle). It is aimed to attract and become an attractive focal point for both local and visitors helping to create a vibrancy, greater civic pride and a "feel-good" factor encouraging visitors to stay longer (Regeneration and Economic Strategies). It will help encourage residents to stay local, to use outdoor open spaces, to walk and cycle more and use cars less (Climate Change Plan). The project is founded on improving wellbeing by encouraging open air activities and increased social interaction through meetings of friends, performance audiences and gardening interests. It will also be space on the one hand for quiet reflection and on the other for family picnics (Public Health Plan). Where possible we shall use local tradesmen and encourage best working practices (Fair Work Priority).

This project addresses the societal effects caused by Covid, by providing a social space within the heart of the town to enable people to gather and overcome social isolation and anxiety. This project will have a positive overall effect on wellbeing to residents within Grantown and surrounding villages.

The main measurable outcome will be the numbers using the area including sporting and performance uses. Other less tangible outcomes are increased individual wellbeing, increased visitor stays, further sponsorship, community involvement, for example in maintenance, and sense of ownership, heightened social interaction through meetings and activities, increased walking and cycling and heightened awareness of the communities, historic, cultural and environmental assets.

Future plans include the provision of lighting and research into roadside features creating a "welcome to Grantown Town Centre encouraging awareness of the historic value of the area and also slower driving speeds.

**(b) How will the project benefit local communities and surrounding locality areas? Who will benefit from the project?**

Benefits will accrue to residents businesses and visitors. Its nearness to Grantown’s main carpark and toilets will make it an attractive meeting place for any arriving by car and encourage walking through the Square to the main shops etc. Both residents and visitors will be able to enjoy the garden, and benefit from the fresh air, open space possible exercise, and games of draughts or petanque. Both young and old can benefit from its potential for a meeting place for informal social interaction and for some through such meetings a counter to loneliness. Local musicians and actors will have an open air venue for performances which may well help organisations to which they may belong. It also has the possibility of becoming a venue for such activities as Yoga or Tai Chi.PBIB

**(c) What need or opportunity will the project address? How do you know there is local support for the project? Please provide evidence of community support with the application i.e. letters of support/consultation reports**

The project will enhance the existing garden and provide somewhere within the town centre for a sheltered picnic spot with seating and benches complimenting the open spaces of the Square. Ultimately discreet lighting will further enhance the attraction in evenings as well as aid security. Such a facility is currently missing and will assist the vibrancy of the town centre. It will draw people through the Square and provide the opportunity to enjoy both that area and the surrounding built heritage and history. Attracting more visitors to the town and extending their stay has featured in numerous surveys and requests. The revamped garden will encourage the much needed increase in exercise and fresh air in open and green spaces for the benefit of individual and community wellbeing. For a long time there have been periodic demands for both an outdoor performance space and something to make use of the millennium plinth which was created as the base for a fountain which was never actually effective. (supporting document to be attached)

**(d) List the main activities to deliver the project including timescales – this will be the project delivery plan. Projects must be completed and claimed by the end of September 2022.**

Activity name	Achieved by (date)
Foundations and shelter	Work will be commissioned as soon as funding is agreed and carried out as soon as contractors can undertake it. All stages can run in parallel
Paving and seating	
Landscaping	
Storage facilities	
Information boards, Sculpture, Waste bins	

**(e) In developing the project, please detail how you have considered the following:**

**Environmental impact** – describe how you have taken into consideration how the project specifically addresses climate change/net zero ambitions.

The design has been drawn up to make the most of the existing contours. Plants will be selected with the local environment in mind and be wildlife friendly. A key purpose is to improve community and individual wellbeing encouraging exercise and activity and thus promoting less use of vehicles in general.

**Equalities impact** – explain how you have taken groups with protected characteristics into account in the development of the project. How will you strive to ensure that no one is excluded or disadvantaged from benefitting from the project?



The layout and activities promoted by the garden cater for old and young, active, infirm and visually impaired. There will be adequate and carefully placed seating to encourage both individual relaxation and contemplation and social interaction. It aims to encourage these activities and provide a catalyst to help those lonely or socially isolated.

**(f) How will the project be supported after PBIP funding and what will be the lasting benefits?**

The garden will continue to be maintained by the existing “Grantown in Bloom” group. The user friendly and welcoming ethos will make small group meetings more likely and encourage more to join this group. The level of community involvement plus the ongoing element of sponsorship for statutory will encourage that enhanced sense of community ownership which is sought.

**(g) Please outline how the project fits with local plans and strategies**

The garden is within the Grantown conservation area and fits in with the recommendations within the Conservation Area Appraisal. It meets the much stated need for a “vibrant town centre” and will play a role in encouraging the community to be more active in this area and visitors to feel welcomed, have a place to start their “Grantown journeys” thus increasing numbers and length of stay. The project fits in with both the Society’s 3A’s Active Travel project and the Community Council Grantown Public Realm Improvement Campaign.

<b>4.4 Does the project require planning permission or statutory regulatory consents?</b>	<b>YES / NO</b>
<b>If YES, please detail below – if consents are in place, please provide evidence with the application</b>	
<b>Type</b>	<b>Date granted/expected</b>
Unsure of the requirement for planning and advice on this will be sought as a matter of urgency and then acted on. Currently seeking information from planning office.	Information sought by 24 Jan.

**SECTION 5: BUDGET**

*This can be provided in a separate excel spreadsheet if preferred. Delete the example below before completing this section.*

<b>5.1 Main project expenditure</b>		
<b>Budget Heading</b>	<b>Detailed cost</b>	<b>Amount</b>
High Tensile Structure	Foundations	£4648
	Structure provided and erected	£32,682
Central Paving	Preparation, purchase and laying	£7033
Seating	5 “Ludworth” Seats (as in the Square)	£3351
	3 Matching Picnic Benches (also recycled)	£4529
Landscaping	Reorganising and replanting flower/shrub beds and tidying existing paths	£5400
Storage	8 foot Malvern shed	£1022
Sculpture	For central plinth	£700
Information board	For rear wall	£500

Waste bins	Assorted and dog waste and litter	?
Contingency		£2500
<b>TOTAL PROJECT COST</b>		<b>£62365.00</b>

## 5.2 Reasonableness of cost – how did you obtain project costs?

All costings include VAT and delivery

Shelter: - Pricing from Tensile Fabric Structures (Sam Walker)

Foundations - Costing from McGowans (Darren Hendry)

Central Paving – Estimate calculated from Marshalls

Seating – costings from Broxap (Andrew Rushton)

Shed – listed price Malvern sheds

Landscaping – estimate via TGP (Mark Elliot)

Sculpture – costings based on local research and the offer of sponsorship

Information board – estimate based on previous work i.e., Regality cross board

Waste bin – THC hopefully

## SECTION 6 – MATCH FUNDING

### 6.1 Please give details of confirmed match funding if applicable:

*If match funding is confirmed, please provide letters of awards with the application*

Name	Date awarded/expected	Amount £
Sculpture – local sponsorship agreed	On delivery	£700
Information Board – local sponsorship or Society funds		£500
<b>Total match funding</b>		<b>£1200</b>
<b>PBIP Grant requested</b>		<b>£61,165</b>
<b>Total project cost</b>		<b>£62.365</b>

### 6.2 Will the project involve “in kind” support?

*This should not be counted as confirmed match funding for the project*

Yes /

If yes, please detail:

Voluntary contributions from the Grantown Society and The Society and Community Council management team in respect of managing project plus input from “Grantown in Bloom” group e.g., planting Wellbeing Wall and erecting shed, advising on plants.

Unconfirmed in kind support from The Highland Council – provision of waste bin

6.3 For private sector led projects please detail why public subsidy is necessary? Clearly identify the market failure or equity rationale such as social difficulties or distributional concerns that the project is seeking to address. In addition, please explain the specific public policy objective that the project is supporting.

## **SECTION 7 – REVENUE GENERATION PROJECTS**

*For projects that will generate revenue, please submit a business plan and financial forecast with the application.*

### **7.1 Will the project generate revenue?**

**No**

*In itself the project will not generate income but by virtue of helping regenerate the whole community, visitor stays and spend will hopefully increase thus benefitting the community as a whole.*

**If yes, how will the revenue benefit the organisation? How will it be utilised?**

### **7.2 Have you considered taking out a loan for the project?**

**Yes / No**

**Please state your reasons:**

### **7.3 Have you had support from other organisations in developing the project? If so, please specify the organisation and contact person.**

**Name of organisation**

*(e.g. Highlands and Islands Enterprise, Business Gateway etc.)*

**Contact Person**

### **7.4 Has the organisation previously received public funding?**

**No**

**If yes, please provide details of awards for the last 3 years:**

<b>Funding</b>	<b>Date of award</b>	<b>Amount £</b>	<b>State Aid YES/NO</b>
Sustrans Places for everyone – current funding for Active Travel Project		£26,883	
Scottish Land Fund – current funding to investigate the acquisition of property for use as a Community Resources and Research Centre	21 .4 .2020	£11,800	

## Newtonmore Village Hall

### **SECTION 4: PROJECT DETAILS**

Please refer to the **Guidance Notes** to complete this section. It provides important information, definitions, and examples to ensure you answer each section correctly.

#### **4.1 Project location - include postcode**

**Newtonmore Village Hall, Main Street, Newtonmore, PH20 1DN**

#### **4.2 Do you own the land/building, or a lease/control of asset is in place?**

*Lease agreements must be for at least 10-years. Please provide evidence of ownership or lease with the application. If not in place, what are the arrangements to obtain this and by when?*

**Details: the building is owned by the community**

#### **4.3 The Project**

**(a) Please summarise the project, explaining how it will achieve the funds' objectives as noted in 1.7, and list which outcomes it hopes to achieve.**

**Newtonmore Village Hall was built in 1913, by public subscription, to provide local people with a communal meeting place. The hall has continued in be in use to the present day.**

**The proposal is to extend the back of the building and provide a large fit for purpose kitchen, a disabled toilet, an accessible shower and changing facility plus essential storage area.**

**Upon completion it will have addressed the neglected shabby area to the rear of the Hall. It will vastly enhance the back view of the building which overlooks the Centenary Garden Area.**

**Enhanced Village Hall facilities will have a strong impact on the building which is in a key central position,**

**Our project achieves the Place Based Investment Funds Programme objectives by**

achieving the following outcomes:

Revitalising Newtonmore Village Hall will offer vastly improved spaces to meet and interact, with access to facilities and services that people need.

Investing in this community owned building will encourage community-led regeneration.

Our village hall is at the core of community life. It will provide larger up to date well-maintained assets that will support the needs of residents, businesses and visitors.

Investment in the village centre facility will lead to a more diverse, sustainable and thriving place for the community to use and enjoy. Our enhanced building will be vibrant, creative, enterprising and accessible.

Our project will add to the regeneration of our village through collaboration and investment led by the local community.

It will provide resources addressing the needs of the community. In particular it will offer fully disabled facilities which at present are completely lacking in the village. It tackles inequality and those who are disadvantaged.

The new facilities will help to reduce CO2 emissions, albeit in a very small way

As the world begins to open up again, enhanced community facilities will improve the wellbeing and mental health of many who have suffered loneliness and isolation because of CVID restrictions

**(b) How will the project benefit local communities and surrounding locality areas? Who will benefit from the project?**

The new facilities will benefit many people and groups within the local community. The new community kitchen will enable catered events to take place in the village hall.

It will allow increased opportunity for vibrant events and activities in the heart of the village.

It will encourage local families to hire the hall for personal celebrations.

It will encourage business use for events and meetings.

**(c) What need or opportunity will the project address? How do you know there is local support for the project?** *Please provide evidence of community support with the application i.e. letters of support/consultation reports*

A Community Consultation was carried out in 2011. Although this was some time ago it is still appropriate. The survey identified the need for a new and bigger kitchen, more options for meeting spaces, more storage space.

Since then new legislation has concentrated on the essential need for facilities for disabled people.

Our plans for the extension and development of the village hall meet these needs.

Recent letters of support for the project indicate the strong wishes of people and local organisations to have larger and improved facilities.

**(d) List the main activities to deliver the project including timescales – this will be the project delivery plan.** *Projects must be completed and claimed by the end of September 2022.*

Activity name	Achieved by (date)
Tenders invited for building work	End Feb 2022
Contract awarded	End March 2022
Building project commences	May 2022
Completion of building project	30 Sept 2022

**(e) In developing the project, please detail how you have considered the following:**

**Environmental impact** – *describe how you have taken into consideration how the project specifically addresses climate change/net zero ambitions.*

**The electrical fittings and plumbing within the new extension will be energy saving.**

**Equalities impact** – *explain how you have taken groups with protected characteristics into account in the development of the project. How will you strive to ensure that no one is excluded or disadvantaged from benefitting from the project?*

**At the moment the village hall has no disabled toilets, few disabled aids, no baby changing facilities.**

**The provision of a disabled-friendly toilet and shower facilities will provide adequate space for those with disabilities to facilitate showering, changing clothes and medical support items, within a warm modern comfortable environment.**

**(f) How will the project be supported after PBIP funding and what will be the lasting benefits?**

**The Village Hall will have much increased usage resulting in higher rental income. The community will continue to support and develop the hall through fund raising activities and funding opportunities.**

**The Hall was built by public subscription in 1913. It is an important and central part of the village's history. It is a legacy that will be continued as it is dear to people's hearts.**

**(g) Please outline how the project fits with local plans and strategies**

Our project fits with the Highland Wide Local Development Plan in that the development and extension of the hall facilities will encourage a much-increased usage of this community facility.  
This project allows a community owned property to be updated to meet current day legislation.  
The project links closely with the Scottish Government aims of preserving and enhancing the centres of towns and villages.

<b>4.4 Does the project require planning permission or statutory regulatory consents?</b>	<b>NU</b>
<b>If YES, please detail below – if consents are in place, please provide evidence with the application</b>	
<b>Type</b>	<b>Date granted/expected</b>
Planning permission is not required because the new extension will be built on the site of a previous extension, which was demolished for safety reasons.	

**SECTION 5: BUDGET**

*This can be provided in a separate excel spreadsheet if preferred. Delete the example below before completing this section.*

<b>5.1 Main project expenditure</b>		
<b>Budget Heading</b>	<b>Detailed cost</b>	<b>Amount</b>
Construction	To build the all ability's access table and chair store and disabled access shower room as a continuation of the style and shape of the boiler room already built. Estimate includes all trades, materials and to leave ready for floor coverings and soft furnishings.	18,400.00
	To build an extension to the gable end of the kitchen for use as a new bigger kitchen so it can be used by all party's including double doors for easy access, alterations to the small kitchen and associated works this would allow the kitchen to be used even if social distancing rules carry on as at the moment there has been no use since COVID began. Estimate includes all trades, materials and to leave ready for floor coverings and soft furnishings.	63,250.00

**SECTION 6 – MATCH FUNDING**

6.1 Please give details of confirmed match funding if applicable: <i>If match funding is confirmed, please provide letters of awards with the application</i>		
Name	Date awarded/expected	Amount £
<b>Total match funding</b>		£
<b>PBIP Grant requested</b>		£
<b>Total project cost</b>		£

6.2 Will the project involve “in kind” support? <i>This should not be counted as confirmed match funding for the project</i>
<p><b>Yes</b></p> <p><b>If yes, please detail:</b></p> <p>Users of the hall facilities have volunteered to assist with tasks necessary such as clearing areas, moving dismantling furniture, fixture and fittings. They have also offered to clean and maintain the hall during the extension build period so that it can remain in use wherever possible.</p>
6.3 For private sector led projects please detail why public subsidy is necessary? Clearly identify the market failure or equity rationale such as social difficulties or distributional concerns that the project is seeking to address. In addition, please explain the specific public policy objective that the project is supporting.

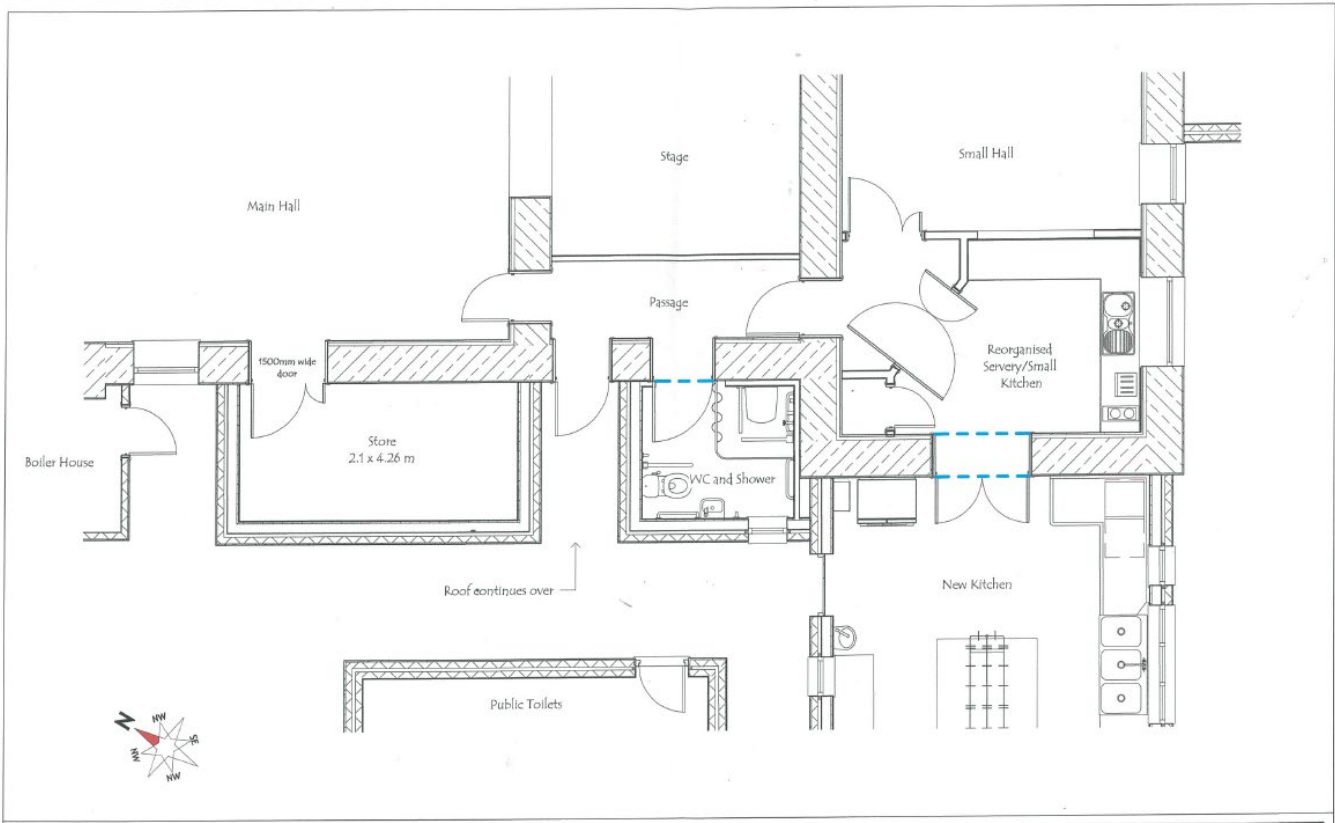


## SECTION 7 – REVENUE GENERATION PROJECTS

For projects that will generate revenue, please submit a business plan and financial forecast with the application.

7.1 Will the project generate revenue?	
<p><b>Yes</b></p> <p>The community kitchen will allow for many more catering events in the hall. It will allow a wide and varied range of social activities and fund-raising events. It will encourage more community activities. It will provide appropriate facilities for larger functions i.e. parties and weddings</p> <p>All of these will bring increased revenue.</p> <p>Newtonmore Village Hall is a non-profit making organisation. All profits generated are ploughed back into the hall to meet running costs, maintenance and developments.</p>	
7.2 Have you considered taking out a loan for the project?	
<p><b>Yes</b></p> <p>The Management Committee represent the local people and are not prepared to borrow money on behalf of the local community.</p>	
7.3 Have you had support from other organisations in developing the project? If so, please specify the organisation and contact person.	
Name of organisation <i>(e.g. Highlands and Islands Enterprise, Business Gateway etc.)</i>	Contact Person

7.4 Has the organisation previously received public funding?			
<p><b>Yes</b></p> <p>If yes, please provide details of awards for the last 3 years:</p>			
Funding	Date of award	Amount £	State Aid YES/NO
THC Discretionary Fund (repair to toilets)	6/04/2021	£1932.68	NO
THC Town Centre Fund (Replacement of front windows, essential building to allow for installation of electrics to front and outside of building and repainting of front exterior)	22/02/2021	£8092.80	NO

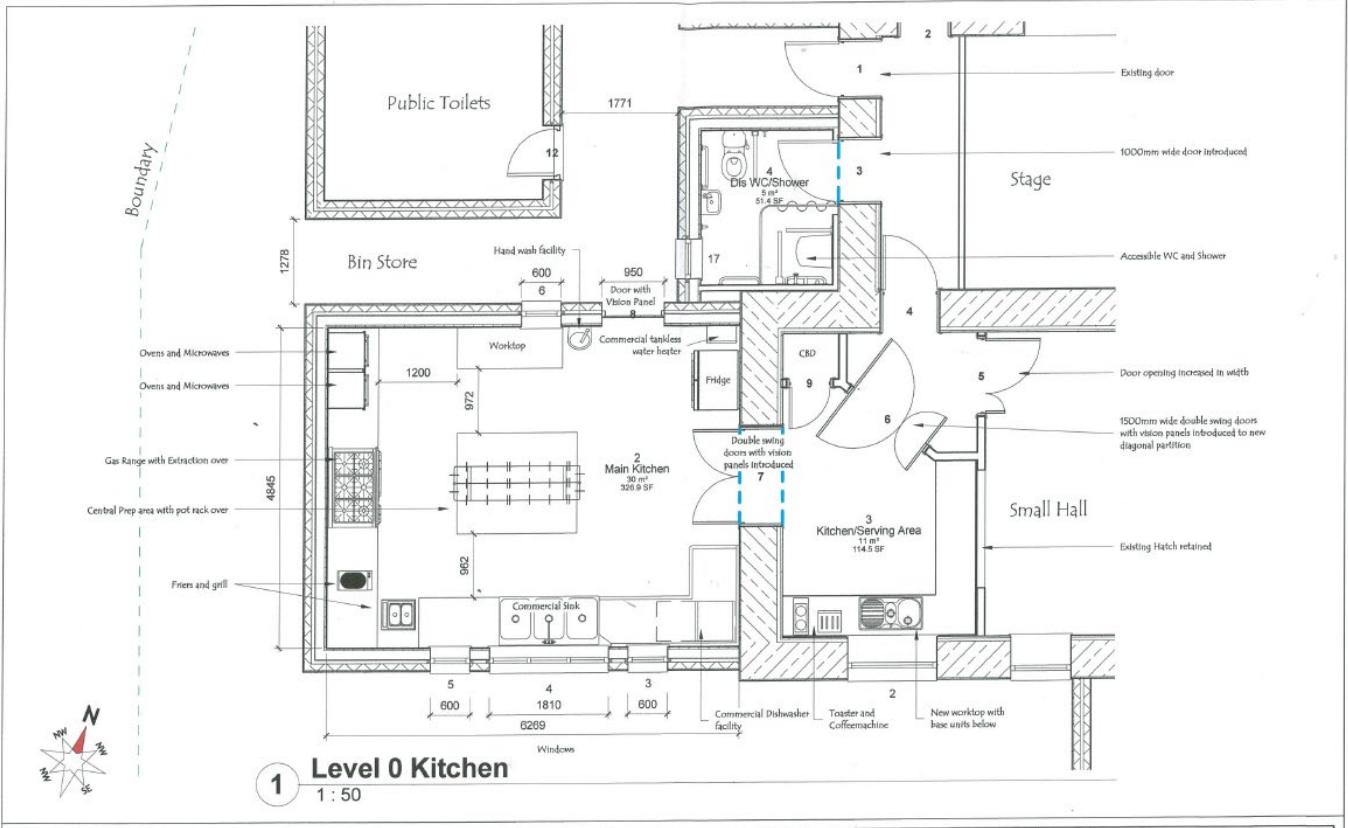


<b>Highland Rural Design</b> www.hrd.link John Craig B.Arch BA(Hons) Architecture 3 Railway Cottages, Ruthven Road, Kingussie, Highland. PH21 1EW 01540 662458 07939473099 john.craig@hotmail.co.uk	No.	Description	Date	PROJECT	CLIENT
				Kitchen Extension	Newtonmore Village Hall
				SHEET	Date 05/04/17 Project number 103 Scale (A3) 1:50
				Store and Accessible WC	Drawn by JC DRAWING NUMBER GA102
					Checked by JC REV



**1 West**  
1:100

<b>Highland Rural Design</b> www.hrd.link John Craig B.Arch BA(Hons) Architecture 3 Railway Cottages, Ruthven Road, Kingussie, Highland. PH21 1EW 01540 662458 07939473099 john.craig@hotmail.co.uk	No.	Description	Date	PROJECT	CLIENT
				Kitchen Extension	Newtonmore Village Hall
				SHEET	Date 05/04/17 Project number 103 Scale (A3) 1:100
				West Elevation	Drawn by JC DRAWING NUMBER EL101
					Checked by JC REV



**Highland Rural Design** www.hrd.link

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01540 862458 07939473099 john.craig@hotmail.co.uk

No.	Description	Date

PROJECT	Kitchen Extension
SHEET	Floor Plan

CLIENT	Newtonmore Village Hall	
Date	Project number	Scale (if A3)
09/04/17	103	1 : 50
Drawn by	DRAWING NUMBER	REV
JC	GA101	
Checked by		
JC		