

Agenda item	9.1
Report no	HLC/044/22

THE HIGHLAND COUNCIL

Committee: THE HIGHLAND LICENSING COMMITTEE

Date: 6 September 2022

Report title: Application for the renewal of a public entertainment licence – (Ward 18 – Nairn and Cawdor)

Report by: Principal Solicitor – Regulatory Services

1. Purpose/Executive Summary

1.1 This report relates to an application for the renewal of a public entertainment licence.

2. Recommendation

2.2 Members are asked to determine the application in accordance with the Council's hearing procedure.

3. Background

3.1 On 10 November 2021 an application for the renewal of a public entertainment licence was received from Cawdor Community Association. The application is for the community centre hall and a biennial fireworks display on adjacent fields to the community centre.

3.2 In terms of the Civic Government (Scotland) Act 1982 (the Act) the Licensing Authority have twelve months (due to temporary amendments to the legislation during the coronavirus period) from receipt of the application to determine the same, therefore this application must be determined by 9 November 2022. Failure to determine the application by this time would result in the application being subject of a 'deemed grant' which means that a licence would require to be issued for a period of 1 year. The application is before this Committee as this is the last meeting before the determination date expires.

4. Process

4.1 Following receipt of the application a copy was circulated to the following Agencies/Services for consultation:

- Police Scotland
- Scottish Fire and Rescue Service
- Highland Council Environmental Health Service
- Highland Council Building Standards Service
- Highland Council Planning Service
- Highland Council Environment and Infrastructure Roads Section
- Highland Child Protection Committee
- NHS Highland (Welfare)
- NHS Highland (Scottish Ambulance Service)
- Highland Council Emergency Planning
- Police Scotland Events
- Police Scotland Road Traffic
- Police Scotland Local

4.2 All of the above Agencies/Services have confirmed that they have no objections to the licence being issued apart from the Scottish Fire and Rescue Service, Building Standards Service, Community Services Roads, Highland Child Protection Committee, NHS Highland (Welfare) and NHS Highland (Scottish Ambulance Service).

4.3 As part of the application process applicants are asked to submit several supporting documents.

4.4 The following documents still require to be submitted for the community centre:

- Electrical Installation Condition Report (EICR)
- Public liability insurance certificate
- Health and safety policy
- Welfare provision policies
- Scottish Fire and Rescue Service permanent structures checklist
- Gas boiler certificate
- Certificate of compliance
- Risk assessments

It is also noted that the submitted PAT certificate expires on 26 August 2022.

4.5 The following documents still require to be submitted for the fireworks display:

- Event management plan
- Site layout plans
- Public liability insurance certificate
- Scottish Fire and Rescue Service temporary structures checklist
- Risk assessments
- Health and safety policy
- EH fireworks and food vendors checklists
- Welfare provision checklist
- Child protection policy
- Certificate of compliance
- Landowners permission

4.6 All of the above documentation requires to be submitted for checking by the appropriate agencies before any licence can be granted.

4.7 At the time of writing this report, the documentation has not been received. The applicant has advised that they will produce the documents as soon as possible.

4.8 Until the above outstanding matters have been addressed, the Principal Solicitor - Regulatory Services cannot issue the licence under delegated powers. As detailed in paragraph 3.2, the application requires to be determined by 9 November 2022.

5. Determining issues

5.1 Paragraph 5(3) of Schedule 1 of the Act states that a licensing authority may refuse an application to grant or renew a licence where:

- (a) the applicant or anyone else detailed on the application is not a fit and proper person;
- (b) the activity would be carried out by a person other than the applicant who, if he had made the application himself, would have been refused;
- (c) where the licence applied for relates to an activity consisting of or including the use of premises or a vehicle or vessel, those premises are not or, as the case may be, that vehicle or vessel is not suitable or convenient for the conduct of the activity having regard to
 - (i) the location, character or condition of premises or the character or condition of the vehicle or vessel,
 - (ii) the nature and extent of the proposed activity,
 - (iii) the kind of persons likely to be in the premises, vehicle or vessel,
 - (iv) the possibility of undue public nuisance, or
 - (v) public order or public safety; or
- (d) there is other good reason for refusing the application.

5.2 If required the Principal Solicitor – Regulatory Services will offer particular advice on the criteria relating to this particular application.

6. Options

6.1 If Members are minded they could grant the application with an additional condition attached to the same to the effect that no public entertainment activities should take place until the documents have been received and are deemed satisfactory.

6.2 Alternatively the Committee could grant delegated powers to the Principal Solicitor to refuse the application if these documents have not been received by 9 November 2022.

7. Policies

7.1 The following policies are relevant to this application:

7.2 Standard public entertainment licence conditions. A copy of these can accessed at http://www.highland.gov.uk/directory_record/738741/public_entertainment/category/498/entertainment_and_public_events

or a hard copy can be supplied where requested.

8. Implications

8.1 Not applicable.

Date: 17 August 2022

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Ref: PEL

Background Papers: Civic Government (Scotland) Act 1982