

**The Highland Council
Corporate Resources Committee
Recruitment Panel**

Minutes of Meeting of the
Recruitment Panel held remotely on
Tuesday 1 March, 2022 at 4.00 p.m.

Present:

Mr R Bremner
Mrs L Munro (substitute)
Dr I Cockburn

Mr J Finlayson
Mr D Rixson
Mr P Saggars

Officials in attendance:-

Ms N Grant, Executive Chief Officer – Education and Learning
Mrs J Sikkema, HR Business Partner, Resources and Finance
Mr A MacInnes, Administrative Assistant, Performance & Governance Service

1. Apologies for Absence

Apologies for absence were intimated on behalf of Mr A Christie, Mr J Gray and Mr G Mackenzie.

2. Declarations of Interest

There were no declarations of interest.

3. Exclusion of the Public

The Panel **RESOLVED** that, under Section 50A(4) of the Local Government (Scotland) Act, 1973, the public be excluded from the meeting for the following item on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 7A of the Act.

4. Head of Service (Early Years and Primary Education)

There had been circulated to Members only Job Description/Person Specification, candidate summaries and applications received for the post of Head of Service (Early Years and Primary Education).

The Panel considered applications for the post of Head of Service (Early Years and Primary Education). Following discussion, the Panel **AGREED** to invite 3 candidates for interview for the post.

The meeting ended at 4.05 p.m.