

Community Planning Board Action Tracker

Item	Action	Actioning officer/ group	Status/Update
31 March 2021			
10.	<p>Review of Strategic Risk Register</p> <p>Consideration to be given to the inclusion of a risk relating to cyber attacks and the associated implications for communities.</p>	Delivery Group Chairs	Risks reviewed and update to be provided at the Board on 9 September 2022.
9 June 2021			
5.	<p>Highland Alcohol and Drugs Partnership (HADP) Strategy 2020-2023</p> <p>Consideration to be given to how to fully embed HADP activity in the Highland Outcome Improvement Plan, and an update to be provided at the September Board.</p>	Delivery Group Chairs	Being progressed by the Partnership Co-ordinating Group and will come back to a Board meeting in 2022.
4 November 2021			
4.	<p>Community Planning Partnership Development – Locality Plans</p> <p>A report detailing timelines as to when each of the localities would achieve the recommendations to be presented to the Board on 20 December.</p>	Partnership Co-ordinating Group	Partnerships progressing updated plans.
5.	<p>Transport Problems and Opportunities: Evidence from Community Consultations</p> <p>Reference to Net Zero to be reinforced together with the solutions that active travel could bring, especially within communities.</p>	James Gibbs/Nicky Sobey	A report is due back on the direct actions available to the CPP prior to respective partners taking to their Committees/Boards to sign off.

	<p>Consideration to be given to pilots of alternative forms of community transport.</p> <p>Reference to be made to further education and apprenticeships to ensure flexibility to move between places of study and employment.</p> <p>An inequalities impact assessment to be undertaken of the proposed approach.</p> <p>Consideration to be given to direct actions the CPP partners could be undertaking.</p> <p>Partners to bring the paper to their Boards for approval with the final paper being signed off at the Community Planning Board on 20 December.</p>	All	
11.	<p>Highland CPP Communications Plan</p> <p>Communications Leads from NHS Highland and The Highland Council to report how the Highland CPP Communications Plan could be progressed to the Community Planning Board on 20 December.</p> <p>An Annual Communications Plan to be developed for specific key focus areas.</p>	<p>Ruth Fry/Ruth Cleland</p> <p>Ruth Fry/Ruth Cleland</p>	To be taken to the Board on 9 December 2022.
20 December 2022			
5.	<p>Presentation: Highland Adapts</p> <p>An update to be provided in six months.</p>	Emma Witham	Added to the list of items for the December Board.
6i.	<p>Proposals to support the resourcing of Community Planning</p> <p>The roles of Community Partnership Chair and Partnership Officer to be fleshed out to clarify their respective responsibilities and avoid duplication.</p>	CPP Senior Officers Group	Job description for the Partnership Officer being finalised.

8.	<p>Highland Alcohol and Drugs Partnership (HADP) Annual Report 2020/21 and Funding Summary</p> <p>An update on progress in terms of assessing the impact of investments and establishing headline measures that would dovetail into the HADP's core indicators to be provided at the next meeting of the Board.</p>	Elisabeth Smart/Debbie Stewart	A verbal update will be provided at the September Board as part of the HADP annual report.
8 April 2022			
3.	<p>Action Tracker</p> <p>CPP Senior Officers Group and the Chair of the Highland Alcohol and Drugs Partnership (HADP) to consider the governance arrangements in respect of approval of the HADP's investment plans and make a recommendation in that regard to the next meeting of the Board.</p> <p>An update on the volunteering campaign to be sought and circulated to the Board.</p>	<p>CPP Senior Officers Group</p> <p>Mhairi Wylie</p>	<p>A verbal update to be provided.</p> <p>Completed</p>
4.	<p>Annual Report of the Director of Public Health</p> <p>A review to be carried out as to how the various Delivery Groups and Partnerships that reported to the Community Planning Board monitored and evaluated the work they undertook/funded, consideration to be given to whether any support could be provided in that regard, and the findings to be reported to the next meeting of the Board.</p>	Delivery Group Chairs	A verbal update to be provided.
5.	<p>Homes for Ukrainians</p> <p>A risk relating to Homes for Ukrainians to be added to the Strategic Risk Register.</p>	CPP Senior Officers Group	Proposed risk on agenda for 9 September 2022.
6.	<p>Community Planning Development Update</p> <p>The proposal to build on the learning from the Caithness and Sutherland pathfinders and extend this to supporting mental health and wellbeing outcomes for children, young people and families across the remaining partnership</p>	CPP Senior Officers Group	An update on this work to be taken to the December Board.

	areas to be developed further and brought back to the next meeting of the Board for consideration.		
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