

Agenda Item	<b>6</b>
Report No	<b>NC/04/23</b>

## HIGHLAND COUNCIL

**Committee:** Nairnshire Area

**Date:** 23 January 2023

**Report Title:** Community Regeneration Fund - Assessment of Applications

**Report By:** Executive Chief Officer Infrastructure, Environment & Economy

### 1. Purpose/Executive Summary

1.1 Community Regeneration Funding is an umbrella term for a number of funds that are available for communities/organisations to access in Highland. It comprises the Highland Coastal Communities Fund and the Place Based Investment Programme, both of which are Scottish Government Funding streams to support economic regeneration and sustainable development in Highland. Area Committees are awarded devolved allocations according to approved formulae and decision making on which projects should receive funding sits with elected Members.

Within Nairnshire, the following allocations are available for distribution:-

- Highland Coastal Communities Fund (capital/revenue) - £15,296
- Place Based Investment Programme (capital) - £68,160
- Total funds available - £83,456

1.2 Broad eligibility criteria for the fund is as follows:

All projects are expected to be able to meet at least one of the following priorities:-

- economic recovery;
- community resilience;
- mitigating the impact of the climate/ecological emergency; or
- addressing the challenges of rural depopulation

Projects should be able to demonstrate that they are:-

- sustainable/viable;
- providing value for money;
- providing additionality;
- able to evidence local support/local benefit; and
- able to evidence positive impacts for coastal communities and/or the coastal economy

- 1.4 In summary the position in Nairnshire at Area Committee on 23 January is as follows:-
- Available Funding – £83,456
  - Number of applications for consideration – 4
  - Total value of grant requests - £153,643.20 (£142,872 Capital/ £10,771.20 Revenue)
- 1.5 To aid Members in their decision making, the following appendices are provided to this report:-
- **Appendix 1** - Application form for each project; and
  - **Appendix 2** - Summary spreadsheet of applications for consideration including RAG status from technical assessment

Technical assessments and the RAG status are based on the application form and supplementary information provided during the application process.

## 2. Recommendations

- 2.1 Members are asked to:-
- i. **Consider** all applications presented for funding and agree whether to approve, defer or reject the application. An approval of funding should detail the amount approved and outline any conditions of funding that Members wish to attach to the approval over and above the required technical conditions. A deferral would allow an applicant to resubmit the current application at a future date with updated information or for the project to be approved subject to further funding becoming available. A rejection would mean that the application will not proceed and any future application to the fund should be brought forward initially as a new expression of interest; and
  - ii. **Agree** which applications should receive a funding award from HCCF up to the value of the available area allocation.

## 3. Implications

- 3.1 **Resource** – Nairnshire has available funding of £83,456. Applications under consideration total £153,643.20. If applications approved exceed the funds available, the committee will need to undertake a prioritisation process to agree the funding awards.
- 3.2 **Legal/Risk** – When managing external funding it is imperative that the risks to The Highland Council are assessed/mitigated and any back to back grant award letters with third parties, and financial claims management protect The Highland Council financial and reputational interests.
- 3.3 **Community (Equality, Poverty and Rural)** – Community Regeneration Funding is available to all areas within Highland for distribution by Area Committee. The focus of the funding is economic recovery and community resilience. Consideration on issues relating to equalities, poverty and rural issues are dealt with on an individual basis for applications and covered in the technical assessments of project.

- 3.4 **Climate Change/Carbon Clever** – Mitigation of the climate/ecological emergency is a specific aim of the CRF funding. All applicants are required to evidence environmental sustainability as referenced in the technical assessments.
- 3.6 **Risk** – When managing external funding it is imperative that the risks to The Highland Council are assessed/mitigated and any back to back grant award letters with third parties, and financial claims management protect The Highland Council financial and reputational interests.
- 3.6 **Gaelic** – Consideration given within individual project applications in line with HC policy.

Designation: Executive Chief Officer Infrastructure, Environment & Economy

Date: 9 January 2023

Author: Fiona Cameron, Programme Manager

Background Papers: Appendix 1 – Project applications  
Appendix 2 – RAG status summary sheet



# Community Regeneration Funding (CRF) Application Form

Please refer to the **Guidance Notes** to complete the application form.  
Supporting documentation must be submitted with the application (see section 8.2).  
Projects must not incur expenditure until they have been advised in writing by the CRF Team.

## SECTION 1: PROJECT SUMMARY

<b>1.1 Project reference number</b>	1174	
<b>1.2 Organisation</b>	Nairn BID	
<b>1.3 Project title</b>	Nairn's Brown Tourist Signage	
<b>1.4 Project costs</b>	<b>Total cost of project</b>	£6540
	<b>Match funding</b>	£0
	<b>Grant requested</b>	£6540
<b>1.5 Start date</b>	ASAP	
<b>1.6 End date*</b>	May 2023	

*\*Projects are expected to be completed and claimed fully by 31<sup>st</sup> March 2024*

<b>1.7 Which of the following themes will the project meet? Please choose ONE theme.</b>	
<b>People</b>	
<b>Place</b>	X
<b>Economy</b>	
<b>Environment</b>	

<b>1.8 Privacy Notice</b>
Please confirm you have read and understood the Community Regeneration Funding privacy notice: <a href="#">Privacy Notice</a>
<b>YES</b>

## SECTION 2: CONTACT DETAILS

<b>2.1 Main contact name</b>	Lucy Harding
<b>Contact number</b>	
<b>Alternative contact number</b>	
<b>2.2 Position</b>	Manager
<b>2.3 Address</b>	Nairn BID Nairn Community & Arts Centre King St Nairn
<b>Postcode</b>	IV12 4BQ
<b>2.4 Email address</b>	Manager@nairnconnects.com
<b>2.5 Website address</b>	www.nairnconnects.com

## SECTION 3: ORGANISATION DETAILS

<b>3.1 Organisation type</b>	<b>Please indicate (x)</b>	<b>Organisation number</b>
Company limited by guarantee	x	SC606595

<b>3.2 Are you applying on behalf of a partnership and is your organisation the lead applicant?</b>	<b>NO</b>
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<b>3.3 Is the organisation VAT registered?</b>	<b>NO</b>
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<b>3.4 If the organisation is VAT registered, please quote number.</b>	
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<b>3.5 Is the VAT related to the project being reclaimed from HMRC? Provide relevant details i.e. details of exemptions.</b>	<b>Whole</b>	<b>Partial</b>	<b>None</b>

Details:

<b>3.6 Project delivery team</b>	
<b>Name</b>	<b>Job title/area of work</b>
Lucy Harding	Nairn BID manager
Bob Ferenth	Nairn BID Board member

## SECTION 4: PROJECT DETAILS

Please refer to the **Guidance Notes** to complete this section. It provides important information, definitions, and examples to ensure you answer each section correctly.

<b>4.1 Project location - Please include postcode.</b>
Nairn IV12 4

<b>4.2 Do you own the land/building or have a lease agreement in place? Please provide evidence of ownership/lease with the application. If not in place, what are the arrangements to obtain this and by when?</b>
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N/A

### 4.3 The Project

**(a) Please summarise the project, explaining how it will achieve the funds' themes as noted in 1.7, and list which outcomes it hopes to achieve.**

Nairn BID is the Destination Management Organisation for Nairn and as such has responsibility for many things related to tourism in Nairn including tourism infrastructure and online presence, VisitNairn. We work with the Council, national bodies such as VisitScotland and Transport Scotland and local bodies such as councils and businesses to make sure that Nairn has fair representation and tourism here is successfully promoted.

For some time, Nairn BID has had the aim of updating and changing the signage which welcomes visitors to Nairn. Nairn BID has undertaken a rebranding exercise and has implemented usage of this new branding on all of the town's websites, adverts and social media presences, as well as maps, noticeboards and directional finger signposts.

Existing road signage at the "Village Gateway" uses different logos at either end of the town, and we are trying to get these updated, working with AMEY who now manage the A96. They have suggested that we look at the installation/ changing of the brown tourist signs which Nairn already has – currently they say, Ancient Royal Burgh, Swimming pool, Museum, Leisure park – but have no mention of Beaches, Walks, Food, Guest Accommodation or the High Street – often known as Local Services in other places.

We have followed the guidance contained in this document with regard to costs and process: <https://www.transport.gov.scot/media/10318/trbo-transport-scotland-trunk-road-and-motorway-tourist-signing-guidance-march-2016-v3.pdf>

We would work closely with VisitScotland and Transport Scotland to achieve the new/ revised signs. The guidance is quite clear that all costs for the signs, which are considerable, would rest with the local applicant body, which is Nairn BID.

Delivery of this kind of directional signage will be important as the A96 is de-trunked following the construction of Nairn bypass. There will be further opportunities for involvement in these projects in the future.

**(b) How will the project benefit local communities or the local economy?**

If more accurate signage is installed, visitors will be much better appraised as to the actual attractions of Nairn – the Splashpad, for example, is much more of a draw than the swimming pool, especially for families visiting in the summer, and the "Leisure Park" which we understand was an initiative in the 1980s really doesn't have much present meaning. The Links and the Beaches are well served by local businesses selling ice-cream and hot food and will be further developed as the TeamHamish phase 2 plans come to realisation. The Town Centre and High Street has every kind of amenity you could wish for, ample free parking, and really does need proper signposting. So, the most appropriate sites and wording will be chosen in consultation with our stakeholders and partners and the ideal words for the signs decided upon. We hope this will result in more people pausing their journeys in Nairn which will lead to them "discovering" the local attractions and coming back time after time.

**(c) What need or opportunity will the project address? How do you know there is local support for the project?** *Please provide evidence of community support with the application i.e. letters of support/consultation reports.*

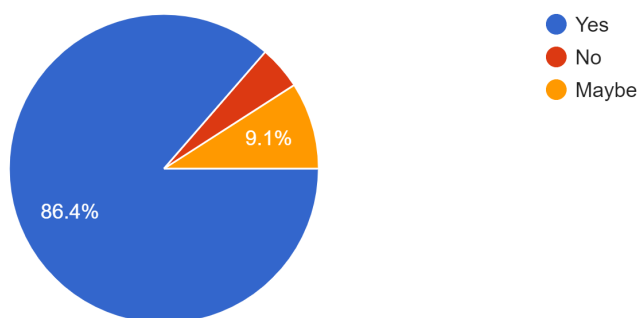
Nairn BID exists to make the town a better place to live, work and do business. The businesses on the High Street badly need footfall to keep the town alive. Good accurate signage will inform folk travelling down the A96 corridor of the real attractions of Nairn. The existing brown signs are misleading and out of date. In our recent surveying of businesses to contribute to the BID renewal ballot, signage was identified as a key topic.

“The high street still needs to be pointed out, there is no signage on the A96 as you drive through, to direct people to the high street; the beach brings in people but to the beach only, untapped market?”

There is overwhelming support for new signage from members:

Signage & Maps - All the finger signposts have been replaced, new noticeboards have been put up and 3 main ones have been renovated. New maps ha...n and are available to members free of charge.

22 responses



Hence, 95.5% of respondents think we should continue our work to upgrade and maintain signage.

**(d) List the main activities to deliver the project including timescales – this will be the project delivery plan.**

Activity name	Achieve by (date)
Decide specifications of signs	25/01/23
Co-ordinate approval of signs	25/01/23
Order actual signs & schedule installation/replacement of existing.	1/3/23
Project complete	1/6/23

**(e) In developing the project, please detail how you have considered the following:**

**Environmental impact** – describe how you intend to mitigate negative environmental impacts that may arise in delivering the project. It may also be that the project specifically seeks to address climate change issues or implement net zero ambitions/solutions.

There will be no difference in the environmental impact to what there is now. The signs will more

than likely replace like with like. They will encourage more “slow tourists” to linger and stay in Nairn rather than passing through. This will result in more people walking and wheeling in Nairn rather than driving.

**Equalities impact** – explain how you have taken groups with protected characteristics into account in the development/delivery of the project. How will you ensure that no one is excluded or disadvantaged from benefitting from the project? Will the project target specific groups for example?

It would be possible to make clear the accessibility of the beach area on the new signage –In fact we will try and do this, especially if the beach platform gets built, as we hope it will. A sign to disabled beach access would be good – but the actual content of the signs will be decided in consultation with stakeholders including the Nairn Access Panel.

**(f) How will the project be supported after CRF funding and what will be the lasting benefits/legacy?**

The signs will be maintenance free and the lasting legacy will be a more prosperous town, well signed to attract visitors.

**(g) Please outline how the project fits with other relevant local plans and strategies.**

Support for tourism in Nairn is central to the Inner Moray Firth development plan and the council’s local tourism infrastructure development plan.

The relevant documents are contained in this link:

[https://www.highland.gov.uk/meetings/meeting/4581/tourism\\_committee](https://www.highland.gov.uk/meetings/meeting/4581/tourism_committee)

The need for a central drop off point for coaches and development of car parks/ toilets at the links is identified as a need – all of which service the beach, which is not signposted.

Obviously, it would be great if this signage could be replaced as part of an overarching visitor management strategy with staff at the Highland Council and local members taking part in the process, and Nairn BID will endeavour to involve everyone in this small part of the general improvement of Nairn.

**4.4 Does the project require planning permission or other statutory regulatory consents?**

**NO**

**If YES, please detail below - provide evidence with the application if granted.**

Type	Applied – Yes/No (include date)	Granted – Yes/No (include date)

**SECTION 5: BUDGET**

*This can be provided in a separate excel spreadsheet if preferred. Delete the example below before completing this section.*

**5.1 Main project expenditure** – these should be as accurate and current as possible from recent quotations, price comparisons or advice from professionals.

Budget Heading	Detailed costs	Revenue/Capital	Amount
Consultation exercise	Survey of local stakeholders – focus groups – decision.		In kind
Design services	Design work with AnSCO	capital	1800



Manufacture & Installation of new words to lay over existing signage	See quote from AnSCO Signs	capital	4740
Total capital expenditure			£6540.00
Total revenue expenditure			£
<b>TOTAL PROJECT COST</b>			<b>£6540.00</b>
<b>Is VAT included in these costs?</b>			<b>Yes</b>
<b>Project expenditure before March 2023</b>			<b>£1800</b>

**5.2 Reasonableness of cost – project expenditure as detailed in 5.1 should be from recent price quotations. If you have been unable to seek current quotations, please explain how you have obtained project costs whilst developing the project?**

I have obtained an estimate from AnSCO Signs who make and manufacture brown signs across the north of Scotland. You will see from the accompanying email that these costs are rough and do not include the cost of new signs. If, during the consultation process, the powers that be, in Transport Scotland or AMEY, decree that we need brand new signs, we would need to divert the funds to making a smaller number of changes and being selective in our use of funding to the best effect. At present I am reckoning on being able to overwrite the existing wording on signage with new words, which will reduce wastage and cost as well as environmental impact.

**SECTION 6 – MATCH FUNDING**

**6.1 Please give details of confirmed or pending match funding:**

*If match funding is confirmed, please provide letters of awards with the application.*

Name of funder	Applied YES / NO <i>(include date)</i>	Granted YES / NO <i>(include date)</i>	Amount £
<b>Total match funding</b>			<b>£</b>
<b>CRF requested</b>			<b>£</b>
<b>Total project cost</b>			<b>£</b>

**6.2 Will the project involve “in kind” support?**

*This should not form part of the overall budget or counted as confirmed match funding for the project.*

**YES**

<sup>p</sup>  
Lucy Harding, BID manager, will be managing the project, with the help of Board member Bob Ferenth.

We are hoping the council will help in the process as well.

If any problems arise during the project Lucy will be the first point of contact and liaise with suppliers and public bodies, as well as installation contractors in order to get the signs put into place.

Nairn BID does have the infrastructure to oversee the expenditure of grant funding and delivery of this kind of project and will do this in kind.

**6.3 Please explain why public funding is required to deliver the project. Will the project happen without funding support?**

This funding is for tourism “Brown Signs” which highlight the attractions of Nairn as a whole, not a certain business or even businesses as a whole – things such as beaches, and walks, and disabled beach access. As such, these are regarded as a public good, and do not fall under Nairn BID’s identified expenditures for its core funding. However they will greatly enhance Nairn’s Tourist offering and signpost visitors to Nairn’s attractions and amenities.

**SECTION 7 – REVENUE GENERATION PROJECTS** *(To be completed by revenue generation projects ONLY. If the project does not generate revenue, please go to SECTION 8. Please submit a business plan with the application.*

**7.1 Will the project generate revenue?** *Please provide a copy of the budget forecast with the application.*

**NO**

**If yes, how will the revenue benefit the organisation? Will it be re-invested to help with the long-term sustainability of the project – if so, how?**

**7.2 How will you ensure that local organisations/businesses are not disadvantaged as a result of the project?**

**7.3 Have you considered taking out a loan for the project?**

**YES / NO**

**Please state your reasons:**

**7.4 Have you had support from other organisations in developing the project?**

**For example:**

**Details**

**Business Gateway**

**HIE**

**Other**

**7.5 Have you previously received public funds for the organisation?**

**YES**

**If yes, please provide details of awards for the last 3 fiscal years:**

<b>Funding</b>	<b>Year of award</b>	<b>Amount £</b>
Town Centre Regeneration Funding	2021	28000

## SECTION 8 – SIGNATURE

*I declare that the information contained in this application is correct to the best of my knowledge. I have read the guidance notes and understand and accept the terms and conditions noted within them.*

*The data you have provided in the application (and claim) forms are subject to the provisions of the Freedom of Information (Scotland) Act 2002, the Data Protection Act 1998 and the Environmental Information (Scotland) Regulations 2004.*

<b>8.1</b>	<b>Main applicant, chairperson or equivalent</b> – <i>the person signing this application has the authority within the organisation to apply for grant funding</i>		
	<b>Signature:</b>  Lucy Harding	<b>Print:</b>  Lucy Harding	<b>Date</b>  9/11/2022

<b>8.2 Supporting documents checklist.</b> <i>You <b>must</b> enclose the following documents (where applicable) with the application. If they are not available, please state why. Please refer to the guidance note on how to name/label the documentation.</i>		<b>YES / NO or Not applicable</b>
1	<b>Constitution or articles and memorandum</b>	YES
2	<b>Committee Members or Directors List</b>	YES
3	<b>Permissions – i.e. planning, building warrants, marine licences</b>	N/A
4	<b>Policies – i.e. child protection, health and safety, equal opportunities</b>	N/A
5	<b>Confirmation of match funding letters</b>	N/A
6	<b>Bank statement – latest available</b> * <i>please provide a statement below declaring what the remaining bank balances are for.</i>	YES
7	<b>Annual financial accounts – latest available</b>	YES
8	<b>Evidence of need and demand i.e. letters of support, community consultation reports, photos</b>	
9	<b>Business plan (revenue generation projects only)</b>	
10	<b>Relevant insurance policies</b>	
11	<b>Job descriptions (CRF funded posts only)</b>	
12	<b>Evidence of control/ownership of asset – i.e. lease, title deeds</b>	
13	<b>Partnership agreement</b>	
<b>Reason for missing documentation:</b>		
<b>Declaration what the remaining bank balances are for:</b>  The Nairn BID has a large and detailed budget each year which pays for things such as the Christmas Lights, the VisitNairn website and various events. It employs 2 part time staff and works with many suppliers to achieve its stated goals. Full details of expenditure are in the accompanying accounts.		

**Completed forms and supporting documentation should be emailed to the following email address quoting your unique project reference number:**  
[communityregenerationfund@highland.gov.uk](mailto:communityregenerationfund@highland.gov.uk)



# Community Regeneration Funding (CRF) Application Form

Please refer to the **Guidance Notes** to complete the application form.  
Supporting documentation must be submitted with the application (see section 8.2).  
Projects must not incur expenditure until they have been advised in writing by the CRF Team.

## SECTION 1: PROJECT SUMMARY

<b>1.1 Project reference number</b>	CRF1011	
<b>1.2 Organisation</b>	Nairn Access Panel	
<b>1.3 Project title</b>	Beach access platform and ramp	
<b>1.4 Project costs</b>	<b>Total cost of project</b>	£117,332
	<b>Match funding</b>	£60,000
	<b>Grant requested</b>	£57,332
<b>1.5 Start date</b>		
<b>1.6 End date*</b>		

*\*Projects are expected to be completed and claimed fully by 31<sup>st</sup> March 2024*

<b>1.7 Which of the following themes will the project meet? Please choose ONE theme.</b>	
<b>People</b>	
<b>Place</b>	X
<b>Economy</b>	
<b>Environment</b>	

<b>1.8 Privacy Notice</b>
Please confirm you have read and understood the Community Regeneration Funding privacy notice: <a href="#">Privacy Notice</a>
<b>YES</b>

## **SECTION 2: CONTACT DETAILS**

<b>2.1 Main contact name</b>	Séamus McArdle
<b>Contact number</b>	
<b>Alternative contact number</b>	
<b>2.2 Position</b>	Secretary / Treasurer
<b>2.3 Address</b>	
<b>Postcode</b>	
<b>2.4 Email address</b>	accessnairn@gmail.com
<b>2.5 Website address</b>	www.accessnairn.co.uk

## **SECTION 3: ORGANISATION DETAILS**

<b>3.1 Organisation type</b>	<b>Please indicate (x)</b>	<b>Organisation number</b>
<b>Company limited by guarantee</b>		
<b>Constituted group</b>	X	
<b>Public body</b>		
<b>Charity</b>		
<b>SCIO</b>		
<b>Other (please specify)</b>		

<b>3.2 Are you applying on behalf of a partnership and is your organisation the lead applicant?</b> <i>Please provide partnership agreement with the application.</i>	<b>NO</b>
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<b>3.3 Is the organisation VAT registered?</b>  By ticking this, you are declaring the organisation VAT status as per HMRC. If this changes at any time during the project, you <u>must</u> notify the CRF Team as this may affect the offer of grant.	<b>NO</b>
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<b>3.4 If the organisation is VAT registered, please quote number.</b>	
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<b>3.5 Is the VAT related to the project being reclaimed from HMRC?</b> <i>Provide relevant details i.e. details of exemptions.</i>	<b>Whole</b>	<b>Partial</b>	<b>None</b>

<b>Details:</b>

<b>3.6 Project delivery team</b>	
<b>Name</b>	<b>Job title/area of work</b>
Jaclyn Petrie	Highland Council Consultancy Management, Project Manager
Lewis Hannah	Highland Council Ward Manager, Highland Council interface with Client
Neil Young	Highland Council Active Travel Lead.
Séamus McArdle	Nairn Access Panel. Client Lead
Neil Mapes	Green Hive Community Volunteer Lead
Lucy Bid	Nairn Bid Manager. Liaison with local business
Nairn Access Panel Members	Advisers

## **SECTION 4: PROJECT DETAILS**

Please refer to the **Guidance Notes** to complete this section. It provides important information, definitions, and examples to ensure you answer each section correctly.

<b>4.1 Project location - Please include postcode.</b>
Land 35M NE Of 4 Marine Cottages Marine Road Nairn
<b>4.2 Do you own the land/building or have a lease agreement in place? Please provide evidence of ownership/lease with the application. If not in place, what are the arrangements to obtain this and by when?</b>
<b>Common Good Land</b>

<b>4.3 The Project</b>
<p><b>(a) Please summarise the project, explaining how it will achieve the funds' themes as noted in 1.7, and list which outcomes it hopes to achieve.</b></p> <p>Construction of a concrete platform, 8m x 3m platform, on the Central Beach at Nairn, with a ramp on to the sand. The position of the platform and ramp will be beyond the sand dunes over the beach, near the splash pad and the StrathNairn café (Land 35M NE Of 4 Marine Cottages Marine Road Nairn).</p> <p>This facility will enable disabled people to fully integrate with people in this popular area and enjoy the benefits of the beach together with their family and friends. The project also includes the provision of portable roll-on / roll-off matting at the bottom of the ramp from the platform to enable mobility aid users to wheel further out on to the sand.</p> <p>The management and works for the project will be carried out by the Highland Council Consultancy Management team.</p> <p>The lack of access for disabled people on to the beach in Nairn is an embarrassment for our community. People travel across Europe on holiday, witnessing disabled people fully benefiting from the facilities and beaches, enabling them to be seen as just another member of the community mixing and mingling with everyone else. Returning back to Scotland they hear of beach access at</p>

Dornoch, St Andrews and Berwick, to name just three of the many beaches with inclusive provision for disabled people.

But when they return to Nairn, or visit Nairn, they see disabled people separated from their family and friends; sitting on their own or with a carer, as others enjoy the beauty of Nairn beach. Even worse than this, they do not see disabled people in the area at all, because of the lack of provision.

**(b) How will the project benefit local communities or the local economy?**

The purpose of this project is to increase the inclusion and integration of disabled people in day-to-day life in Nairn. The Links and beach area is a very popular place, and a key destination for the people Nairn, and visitors from further afield.

Providing an accessible platform and ramp to the beach, along with our related work to improve access in the Links area in general, will help increase the quality of life of disabled residents and their families, increasing integration and inclusion and thus reducing loneliness and separation. Inclusion of disabled people in pursuits that others take for granted will also benefit the wider community, normalising difference and broadening peoples' horizons. It will also help attract more visitors and their families to Nairn and improve the reputation of Nairn as we strive to be known as 'The Place' to be when it comes to an accessible and welcoming environment.

A natural consequence of this will be the potential for increased footfall that could generate revenue for the surrounding businesses and the town in general. Having access to the beach will attract visitors to Nairn who have been unable to fully enjoy the benefits afforded by our natural environment. They are more likely to spend the day here and utilise the services on offer in the town and at the beach than they would be without access to the beach. The same can be said for local disabled people, their friends, and families.

**(c) What need or opportunity will the project address? How do you know there is local support for the project?** *Please provide evidence of community support with the application i.e. letters of support/consultation reports.*

The project will not generate revenue for the organisation, but the increased footfall will generate revenue for the surrounding businesses and the town in general.

Having a central attraction in the town you live in being completely inaccessible is very disheartening and unwelcoming to people with disabilities. Being unable to join in with family and friends at the town's primary meeting place can have a damaging effect on a person's quality of life. There is a real need to ensure public and social life in Nairn is inclusive of all the community. Not doing so risks damage to physical and mental health of the citizens of Nairn, increasing loneliness and depression, resulting in long-lasting damage to the reputation and economy of Nairn,

The existence of an accessible platform and ramp will demonstrate to all the people of Nairn that the beach and its surrounding facilities are open for all to enjoy, which in turn will generate goodwill and revenue as people integrate and participate in social activities around the beach.

The panel has been wary of raising the public's expectations of our ability to provide an access solution before we had the confidence that we would obtain the funding required to provide the solution. Our reputation depends on public support and we need to be seen as a solution provider. However, public support for disabled access to the beach in Nairn is apparent in day-to-day

conversations with members of the public. This is also evidenced by discussions on local social media sites where people have expressed concern at the lack of access and the desire for this to change. This is particularly true when people experience the inclusive nature of beaches and resorts further afield, as described in part a) of this section.

We have the documented support of the local community councils; the Nairn Ward councillors via the Nairn Ward Management; the local BID; and the community and environmental organisation, Green Hive.

**(d) List the main activities to deliver the project including timescales – this will be the project delivery plan.**

Activity name	Achieve by (date)
Tender for construction	15 <sup>th</sup> January 2023
Choose Construction partner	28 <sup>th</sup> February 2023
Final survey	15 <sup>th</sup> March 2023
Clear land above platform site and remove existing picnic table to make way for construction materials	31 <sup>st</sup> March 2023
Begin construction by:	15 <sup>th</sup> April 2023
Purchase portable matting and agree storage area. Finalise preferred location for storing.	30 <sup>th</sup> April 2023
Invite local dignitaries and school Special Needs for opening ceremony	30 <sup>th</sup> April 2023
Publicity campaign to inform disabled people and their families	30 <sup>th</sup> April 2023
Delivery of portable matting by:	15 <sup>th</sup> May 2023
Complete construct of platform and ramp	30 <sup>th</sup> June 2023
Make good surrounding land and construct path to existing picnic table area, and provide new accessible picnic table and bench	7 <sup>th</sup> July 2023
Opening Ceremony	14 <sup>th</sup> July 2023

**(e) In developing the project, please detail how you have considered the following:**

**Environmental impact** – *describe how you intend to mitigate negative environmental impacts that may arise in delivering the project. It may also be that the project specifically seeks to address climate change issues or implement net zero ambitions/solutions.*

Providing access to the beach will be a welcome alternative for disabled people in Nairn. Currently they have to drive a 183km round trip to Dornoch, after making special arrangements with the voluntary beach wheelchair community group to access their beach.

Construction of the platform will include reinforcing the Gibeon baskets protecting the sand dunes.

**Equalities impact** – *explain how you have taken groups with protected characteristics into account in the development/delivery of the project. How will you ensure that no one is excluded or disadvantaged from benefitting from the project? Will the project target specific groups for example?*



It is estimated that about one in seven people in the UK are disabled. And this number is increasing. To quote the chair of the Disability Rights Commission: 'Disability is an open club. Hang around long enough and you'll become a member'!

Physical, cultural, structural, economic and attitudinal are just some of the barriers faced by disabled people every day. It is our responsibility, as members of a caring society, to ensure that as many barriers as possible are removed to help ensure integration and inclusion of disabled people, in so doing we have the ability to limit the impact of an individual's impairment on their quality of life. Without a conscious effort to remove the barriers that are present in day-to-day life, we are in danger of pushing disabled people further into a lonely and excluded existence. This has far reaching and long lasting impacts on individuals and communities and will only damage society and the economy as a whole.

Nairn Access Panel is a group of volunteers whose aim is to identify structural problems faced by disabled people, identify potential solutions, and lobby businesses and authorities, and whomever holds the purse strings, so that as many of these barriers as possible are removed to help integrate disabled people in normal, day-to-day life of Nairn, and in so doing improve the social and physical health of Nairn.

A visit to Nairn beach illustrates the problem. It has for far too long been accepted that the beach is inaccessible. The access panel has lobbied for over 10 years to improve access for disabled people. The plans we have had accepted by the Highland Council Planning department is just the beginning to making the whole area more accessible for disabled people.

**(f) How will the project be supported after CRF funding and what will be the lasting benefits/legacy?**

Ongoing maintenance of the platform will be part of the Common Good

The project includes the provisions of a ramp from the platform on to the sand and the provision of portable roll-on / roll-off matting. This will open the way for the potential for a community group to be formed to provide a beach wheelchair loan service, together with the necessary infrastructure, to enable people to venture further afield, across the beach. Nairn Access Panel has instigated a meeting of interested volunteers to start planning for the creation of a charity to begin this process and have already garnered the support of the local community and environmental group, Green Hive.

Local businesses will benefit from the inclusion of a wider scope of visitors as disabled people, their families, and their friends will be attracted to the town and the beach, consequently increasing the businesses footfall and customer base.

**(g) Please outline how the project fits with other relevant local plans and strategies.**

This project compliments the Nairn Links Development Plan to improve public access to the Links. To compliment our project the access panel is also working with the Highland Council's Active Travel team to extend the Links path toward the harbour, as well as the paths either side of the river heading toward the harbour. This work will be completed by the end of this financial year.

The panel is also working on improving the path to the beach from the Cummings Street carpark to enable wheeled access to the edge of the beach, where we hope to provide the portable matting to reach the platform to provide an accessible circuit.

The panel is supporting the Nairn BID to ensure all picnics tables and benches are accessible, and to provide informative and directional signage to direct members of the public to the facilities.

<b>4.4 Does the project require planning permission or other statutory regulatory consents?</b>		<b>YES</b>
If YES, please detail below - provide evidence with the application if granted.		
<b>Type</b>	<b>Applied – Yes</b>	<b>Granted – Yes</b>
Planning Permission Reference 22/01887/FUL	25 <sup>th</sup> April 2022	16 <sup>th</sup> June 2022

**SECTION 5: BUDGET**

*This can be provided in a separate excel spreadsheet if preferred. Delete the example below before completing this section.*

<b>5.1 Main project expenditure</b> – these should be as accurate and current as possible from recent quotations, price comparisons or advice from professionals.			
<b>Budget Heading</b>	<b>Detailed costs</b>	<b>Revenue/Capital</b>	<b>Amount</b>
Construction Materials	Platform foundations	Capital	£12,000
	Balustrade	Capital	£10,000
	Platform surface	Capital	£6,000
Ramp	Ramp and supports	Capital	£7,000
Portable Matting	30metres of 'Roll 'N Stow' Mobi-matting	Capital	£4,319
Roll	'Roll 'N Stow' matting transport and stow device	Capital	£4,013
Labour and Machinery		Capital	£35,000
Making Good	Repair existing picnic area and provide new, accessible table and benches, and path	Capital	£6,000

	Agency fees for project management	Capital	£17,000
Boardwalks	Two boardwalks from Links path to the beach at alternative locations towards the harbour.	Capital	£10,000
Contingency Planning	Potential unforeseen costs, price rises etc.	Capital	£6,000
Total capital expenditure			£117,332
Total revenue expenditure			£
<b>TOTAL PROJECT COST</b>			<b>£117,332</b>
<b>Is VAT included in these costs?</b>			<b>No</b>
<b>Project expenditure before March 2023</b>			<b>£10,000</b>

**5.2 Reasonableness of cost – project expenditure as detailed in 5.1 should be from recent price quotations. If you have been unable to seek current quotations, please explain how you have obtained project costs whilst developing the project?**

All construction costs are estimates whilst we await a detailed cost breakdown to be provided by the Highland Council project management team, project lead Sharon Barrie. The portable matting quote is from John Preston Mobility, Edinburgh.

We intend to start the project as soon as funding is secured and the tender process is completed so we can avoid price rises caused by delay in completion.

**SECTION 6 – MATCH FUNDING**

**6.1 Please give details of confirmed or pending match funding:**

*If match funding is confirmed, please provide letters of awards with the application.*

Name of funder	Applied YES / NO <i>(include date)</i>	Granted YES / NO <i>(include date)</i>	Amount £
Nairn Access Panel (granted by Lovat Lodge Trustees)		Yes	£50,000
Highland Council		Yes	£10,000
<b>Total match funding</b>			<b>£60,000</b>
<b>CRF requested</b>			<b>£57,332</b>
<b>Total project cost</b>			<b>£117,332</b>

**6.2 Will the project involve “in kind” support?**

*This should not form part of the overall budget or counted as confirmed match funding for the project.*

**NO**

**6.3 Please explain why public funding is required to deliver the project. Will the project happen without funding support?**

The project will not happen without funding support. The access panel does not generate revenue, relying for expenses income from funding by the Highland Council. Other ad-hoc costs, such as access equipment for loaning to residents or businesses is claimed from the Scottish government through our umbrella organisation, Disability Equality Scotland (DES). We will try to secure resources locally in order to keep costs to the minimum.

**SECTION 7 – REVENUE GENERATION PROJECTS**

*To be completed by revenue generation projects ONLY. If the project does not generate revenue, please go to SECTION 8. Please submit a business plan with the application.*

**7.1 Will the project generate revenue? Please provide a copy of the budget forecast with the application.**

**NO, but 7.4 and 7.5 completed for your information.**

**7.2 How will you ensure that local organisations/businesses are not disadvantaged as a result of the project?**

**7.3 Have you considered taking out a loan for the project?**

NO

We do not have any revenue stream to repay a loan.

**7.4 Have you had support from other organisations in developing the project?**

For example:	Details
Other	Trustees of Lovat Lodge, Nairn. £50,000
Green Hive (a local community and environmental organisation)	Advice regarding materials.
Team Hamish	Regarding location and how it fits with their development in the area.

**7.5 Have you previously received public funds for the organisation?**

YES

We receive an annual grant of £1,125 from Highland Council to help us carry out our voluntary work. We also receive grants from Central Government through our umbrella organisation, Disability Equality Scotland. This is used to raise awareness of disability issues and to purchase access equipment that we loan to members of the public.

Funding	Year of award	Amount £
Highland Council	2020	1,125
Highland Council	2021	1,125
Highland Council	2022	1,125
Scottish government via Disability Equality Scotland	2020	447
Scottish government via Disability Equality Scotland	2021	428
Trustees of Lovat Lodge	2021	50,000

## **SECTION 8 – SIGNATURE**

***I declare that the information contained in this application is correct to the best of my knowledge. I have read the guidance notes and understand and accept the terms and conditions noted within them.***

***The data you have provided in the application (and claim) forms are subject to the provisions of the Freedom of Information (Scotland) Act 2002, the Data Protection Act 1998 and the Environmental Information (Scotland) Regulations 2004.***

<b>8.1 Main applicant, chairperson or equivalent – the person signing this application has the authority within the organisation to apply for grant funding</b>		
<b>Signature:</b>	<b>Print: Séamus McArdle</b>	<b>Date 22<sup>nd</sup> November 2022</b>

<b>8.2 Supporting documents checklist.</b>		<b>YES / NO or Not applicable</b>
<i>You <b>must</b> enclose the following documents (where applicable) with the application. If they are not available, please state why. Please refer to the guidance note on how to name/label the documentation.</i>		
<b>1</b>	<b>Constitution or articles and memorandum</b>	
<b>2</b>	<b>Committee Members or Directors List</b>	
<b>3</b>	<b>Permissions – i.e. planning, building warrants, marine licences</b>	
<b>4</b>	<b>Policies – i.e. child protection, health and safety, equal opportunities</b>	
<b>5</b>	<b>Confirmation of match funding letters</b>	
<b>6</b>	<b>Bank statement – latest available * please provide a statement below declaring what the remaining bank balances are for.</b>	
<b>7</b>	<b>Annual financial accounts – latest available</b>	
<b>8</b>	<b>Evidence of need and demand i.e. letters of support, community consultation reports, photos</b>	
<b>9</b>	<b>Business plan (revenue generation projects only)</b>	
<b>10</b>	<b>Relevant insurance policies</b>	
<b>11</b>	<b>Job descriptions (CRF funded posts only)</b>	
<b>12</b>	<b>Evidence of control/ownership of asset – i.e. lease, title deeds</b>	
<b>13</b>	<b>Partnership agreement</b>	
<b>Reason for missing documentation:</b>		
<b>3. Planning Permission on Planning Portal, Reference 22/01887/FUL</b>		
<b>4. No Further Policies</b>		
<b>5. Bank Statement includes Match Funding total</b>		

**10. No Insurance Policies**  
**12. Common Good**

**Declaration what the remaining bank balances are for: Day to day running of the panel.**

**Completed forms and supporting documentation should be emailed to the following email address quoting your unique project reference number:**

[communityregenerationfund@highland.gov.uk](mailto:communityregenerationfund@highland.gov.uk)



# Community Regeneration Funding (CRF) Application Form

Please refer to the **Guidance Notes** to complete the application form.  
 Supporting documentation must be submitted with the application (see section 8.2).  
 Projects must not incur expenditure until they have been advised in writing by the CRF Team.

## SECTION 1: PROJECT SUMMARY

<b>1.1 Project reference number</b>	CRF 1175	
<b>1.2 Organisation</b>	Nairn BID	
<b>1.3 Project title</b>	Gathering our Stories – A Heritage Trail for Nairn	
<b>1.4 Project costs</b>	<b>Total cost of project</b>	£84,787.12
	<b>Match funding</b>	£74,016.32
	<b>Grant requested</b>	£10,771.20
<b>1.5 Start date</b>	ASAP	
<b>1.6 End date*</b>	October 2023	

*\*Projects are expected to be completed and claimed fully by 31<sup>st</sup> March 2024*

<b>1.7 Which of the following themes will the project meet? Please choose ONE theme.</b>	
<b>People</b>	
<b>Place</b>	X
<b>Economy</b>	
<b>Environment</b>	

<b>1.8 Privacy Notice</b>
<p>Please confirm you have read and understood the Community Regeneration Funding privacy notice: <a href="#">Privacy Notice</a></p> <p><b>YES</b></p>

## SECTION 2: CONTACT DETAILS

<b>2.1 Main contact name</b>	Lucy Harding
<b>Contact number</b>	
<b>Alternative contact number</b>	
<b>2.2 Position</b>	Manager
<b>2.3 Address</b>	Nairn Community & Arts Centre King St Nairn
<b>Postcode</b>	IV12 4BQ
<b>2.4 Email address</b>	Manager@nairnconnects.com
<b>2.5 Website address</b>	www.nairnconnects.com

## SECTION 3: ORGANISATION DETAILS

<b>3.1 Organisation type</b>	<b>Please indicate (x)</b>	<b>Organisation number</b>
<b>Company limited by guarantee</b>	x	SC606595

<b>3.2 Are you applying on behalf of a partnership and is your organisation the lead applicant?</b> <i>Please provide partnership agreement with the application.</i>	<b>NO</b>
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<b>3.3 Is the organisation VAT registered?</b>	<b>NO</b>
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<b>3.4 If the organisation is VAT registered, please quote number.</b>	
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<b>3.5 Is the VAT related to the project being reclaimed from HMRC?</b> <i>Provide relevant details i.e. details of exemptions.</i>	<b>Whole</b>	<b>Partial</b>	<b>None</b>

**Details:**

<b>3.6 Project delivery team</b>	
<b>Name</b>	<b>Job title/area of work</b>
Lucy Harding	Nairn BID manager
Helen Smith	Interpretation Specialist
Alastair Stewart	Highland Council - Development Planning and Environment
Iain Bain	NAIRN Museum trustee

## SECTION 4: PROJECT DETAILS

*Please refer to the **Guidance Notes** to complete this section. It provides important information, definitions, and examples to ensure you answer each section correctly.*

<b>4.1 Project location - Please include postcode.</b>
Nairn IV12



**4.2 Do you own the land/building or have a lease agreement in place?** *Please provide evidence of ownership/lease with the application. If not in place, what are the arrangements to obtain this and by when?*

N/A

### 4.3 The Project

**(a) Please summarise the project, explaining how it will achieve the funds' themes as noted in 1.7, and list which outcomes it hopes to achieve.**

This project aims to make Nairn's rich heritage more accessible to visitors and local people by creating an innovative and enjoyable heritage trail along with new printed and digital interpretive resources. It is also designed to promote "slow tourism" and to Active Travel by local people and visitors by encouraging them to walk, cycle or wheel to explore Nairn and the surrounding area.

In the first stage we will work with the public and local organisations in the tourism, heritage, arts and business sectors to discuss how the town's heritage should be interpreted. A programme of community workshops, school events, "walk and talks" and social media activities held in partnership with Nairn Museum and other local partners will explore the town's history and historic environment, help gather stories/memories and identify potential interpretive resources such as objects, archive materials and photographs etc. The result will be a community interpretive plan which will identify:

- interpretive objectives – what people experiencing the interpretation will learn, do or feel
- an over-arching interpretive theme and sub-themes
- a detailed plan for implementation - for example, the number of panels and the theme(s) to be interpreted at each point along the trail.

The second stage will be the creation of the interpretive materials themselves. We will work with the local community, including local creatives, schools and community groups, and encourage them to create content such as poems, prose, quotes and artwork for inclusion in the interpretation.

The online interpretation created by this project will be incorporated into the existing website [www.discovernairn.co.uk](http://www.discovernairn.co.uk) and will continue as a dynamic shared resource post-project. QR codes on the physical interpretation will enable people to find the online materials quickly and easily.

The benefits of the project will be:

- People in Nairn will know more about their town's heritage and feel more ownership of/pride in it. The interpretive planning process will enable people to share their own knowledge with other project participants, and learn from other local people and organisations.
- Local people will be able to shape how their town's heritage is presented to the local community and to visitors to Nairn by taking part in the interpretive planning process and in the creation of new content.
- Visitors to Nairn will learn more about Nairn's heritage. They will experience interpretation which has been developed with the local community and which gives them access to authentic stories and local voices.
- The interpretive planning exercise will provide opportunities to capture stories/memories about Nairn's heritage which are not currently known or recorded. It may also identify new heritage resources such as photographs, records or objects from the town's past.
- The interpretation will be designed to promote longer stays, increased spend and increased visits to the town centre by visitors in Nairn, to the benefit of the local economy as well as promoted walking, wheeling and cycling.

- The new interpretation / heritage trail will be an added asset for the town's tourism operators who will be able to promote it in their marketing, signpost it as an activity during their visitors' stay in Nairn, and potentially develop new themed "products" based on Nairn's heritage.

**(b) How will the project benefit local communities or the local economy?**

Nairn is an established holiday resort and thriving town situated on the Moray Firth. It attracts visitors from nearby and much further afield, as well as supporting a sizeable local population which supports 4 primary schools and a secondary school. As such it attracts many young families and is the second or third largest settlement in the Highlands. It is estimated that around 60% of Nairn businesses are dependent on the extra income tourism brings in for their livelihoods, and so anything which enhances and extends tourist visits is a valuable addition to the local economy.

**(c) What need or opportunity will the project address? How do you know there is local support for the project?** *Please provide evidence of community support with the application i.e. letters of support/consultation reports.*

The existing interpretation boards are rotten and out of date, faded and riddled with mould. This gives us the opportunity to do something really special with public involvement and which is future proofed through the use of High quality materials and design and digital back up. During the BID's review of all local assets under its Welcome to Nairn workstream, we have ascertained that this is an area which local individuals and businesses would like us to concentrate on developing.

**(d) List the main activities to deliver the project including timescales – this will be the project delivery plan.**

Activity name	Achieve by (date)
Community interpretive planning exercise (workshops, social media, preparation of costed plan),	March 2023
Content creation by community - workshops / materials/ refreshments etc,	May 2023
Audio recordings for website (oral history/stories)	June 2023
Studio time for recording and editing	July 2023
Design boards, put together website, design leaflets	August 2023
Install boards, print leaflets	Sept 2023
Release digital and physical materials – set launch date and event	Oct 2023

**(e) In developing the project, please detail how you have considered the following:**

**Environmental impact** – *describe how you intend to mitigate negative environmental impacts that may arise in delivering the project. It may also be that the project specifically seeks to address climate change issues or implement net zero ambitions/solutions.*

One of the central aspects of this project is to encourage active travel and slow tourism while in Nairn. We hope this will result in many more people walking or wheeling their way around the trail, cutting air pollution and enhancing the natural environment itself as well as appreciation of it. Themes may include the planting of a community Orchard or the erosion of riverbanks, or indeed rising sea levels as a way of highlighting environmental issues for visitors.

**Equalities impact** – explain how you have taken groups with protected characteristics into account in the development/delivery of the project. How will you ensure that no one is excluded or disadvantaged from benefitting from the project? Will the project target specific groups for example?

The project will aim to be inclusive to all groups of residents and visitors, and the public consultation phase of the work will be open to all. The trail itself will highlight accessible areas and make sure that the route is accessible. Subject matter for the interpretation might include things such as LGBTQ activism in Nairn or Youth Sports or the Men’s Shed or British Legion and their valuable social inclusion work.

**(f) How will the project be supported after CRF funding and what will be the lasting benefits/legacy?**

The lasting legacy will be a cohesive, attractive and long-lived collection of interpretation which will be future proofed to a large extent because it will be backed up with online content which can be updated on a regular basis. This will be a major long-term investment in the cultural life of the town. It is hoped it will also lead to a significant rise in visitor numbers to the museum, so contributing to the sustainability of this local asset.

**(g) Please outline how the project fits with other relevant local plans and strategies.**

While there are many extant and diverse plans for Nairn, one thing they all agree on is that the public spaces of Nairn should be improved for locals and visitors alike. The local “active Travel Masterplan” (published by Arup) includes the following point:

**Action 4- Coastal Path (U54) Minor Improvements**

... This action proposes **minor improvements along the Nairn Coastal Path** between Nairn Golf Club and Nairn Harbour. These improvements may include better signage and wayfinding, path widening, **information boards** and markings to separate users where appropriate.

Also:

**Action 8- Nairn Swimming Pool Public Realm Improvements**

.... Within this context, public realm enhancements could include the delivery of outdoor seating, planters **and an information board**. In addition, a local active travel hub could be delivered through this action. This would include cycle parking facilities and a cycle repair stand, which would significantly benefit the local community and active travel users passing through the area.

In many of the points: Public realm enhancements may include the delivery of outdoor seating, planters and information boards. Is a recurring theme. Nairn BID is committed to helping to progress many of the good intentions expressed in this report. This project represents a small step towards this future for Nairn.

<b>4.4 Does the project require planning permission or other statutory regulatory consents?</b>	<b>NO</b>
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**If YES, please detail below - provide evidence with the application if granted.**

Type	Applied – Yes/No <i>(include date)</i>	Granted – Yes/No <i>(include date)</i>

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## **SECTION 5: BUDGET**

<b>5.1 Main project expenditure – these should be as accurate and current as possible from recent quotations, price comparisons or advice from professionals.</b>			
<b>Budget Heading</b>	<b>Detailed costs</b>	<b>Revenue/Capital</b>	<b>Amount</b>
Content generation	Community interpretive planning exercise (workshops, social media, preparation of costed plan)	Capital	5898.00
	Content creation by community - workshops / materials/ refreshments etc	Capital	2400.00
	Audio recordings for website (oral history/stories)	Capital	1573.20
	Studio time for recording and editing materials for the website	Capital	900
Total capital expenditure			£10,771.20
Total revenue expenditure			£0
<b>TOTAL PROJECT COST</b>			<b>£84787.13</b>
<b>Is VAT included in these costs?</b>			<b>Yes</b>
<b>Project expenditure before March 2023</b>			<b>£5898.00</b>

### **5.2 Reasonableness of cost – project expenditure as detailed in 5.1 should be from recent price quotations. If you have been unable to seek current quotations, please explain how you have obtained project costs whilst developing the project?**

We have costed the project within the last year and it is based on current prices. We have worked with a local interpretation specialist to produce the project budget to the best of our knowledge.

## **SECTION 6 – MATCH FUNDING**

### **6.1 Please give details of confirmed or pending match funding:**

*If match funding is confirmed, please provide letters of awards with the application.*

<b>Name of funder</b>	<b>Applied YES / NO (include date)</b>	<b>Granted YES / NO (include date)</b>	<b>Amount £</b>
The Highland Council	Y	Y	£10,000.00
National Lottery Heritage Fund	Y	Mid Jan 23	£32,008.06
Historic Environment Scotland	Y	Mid Jan	£32,008.06
Community Regeneration Fund	Y	Mid Jan	£10,771.20

<b>Total match funding</b>	<b>£74,016.32</b>
<b>CRF requested</b>	<b>£10,771.20</b>
<b>Total project cost</b>	<b>£84,787.13</b>

## 6.2 Will the project involve “in kind” support?

*This should not form part of the overall budget or counted as confirmed match funding for the project.*

**YES**

Lucy Harding, BID manager, will be helping to manage the project. Helen Smith, a local interpretation specialist, is helping the BID to formulate the applications to larger funders such as the National Lottery Heritage Fund and Historic Environment Scotland. It is expected Helen will tender for the work, and may be successful, but this decision is not a foregone conclusion and the steering group will make the decisions.

The steering group will consist of Alastair Stewart of the Highland Council, Lucy Harding and Bob Ferenth of Nairn BID and Iain Bain of Nairn Museum, and any other stakeholders as want to have such deep involvement.

If any problems arise during the project Lucy Harding will be the first point of contact and liaise with suppliers and public bodies, as well as installation contractors.

The Highland Council (Alastair Stewart) are acting as lead applicant for major funding applications pertaining to this project, and have also pledged £10,000 in funding already.

This application seeks to obtain match funding to this pledge so that the council will have a 20-25% stake in the project.

## 6.3 Please explain why public funding is required to deliver the project. Will the project happen without funding support?

The boards will be placed in the public domain for public good.

They are designed to be as long lived and low maintenance as possible but ultimately they will form part of the public space of Nairn.

If the project had to wait for external fundraising to raise the money it would ultimately be very delayed and/ or only partially achieved.

## **SECTION 7 – REVENUE GENERATION PROJECTS** *(To be completed by **revenue generation** projects ONLY. If the project does not generate revenue, please go to SECTION 8. Please submit a business plan with the application.*

### 7.1 Will the project generate revenue? *Please provide a copy of the budget forecast with the application.*

**NO**

### 7.2 How will you ensure that local organisations/businesses are not disadvantaged as a result of the project?

### 7.3 Have you considered taking out a loan for the project?

YES / NO	
Please state your reasons:	
<b>7.4 Have you had support from other organisations in developing the project?</b>	
<b>For example:</b>	<b>Details</b>
Business Gateway	
HIE	
Other	

<b>7.5 Have you previously received public funds for the organisation?</b>		
YES / NO		
If yes, please provide details of awards for the last 3 fiscal years:		
Funding	Year of award	Amount £
Place Based Investment funding/ Coastal Communities fund	2020/21	28,000

**SECTION 8 – SIGNATURE**

*I declare that the information contained in this application is correct to the best of my knowledge. I have read the guidance notes and understand and accept the terms and conditions noted within them.*

*The data you have provided in the application (and claim) forms are subject to the provisions of the Freedom of Information (Scotland) Act 2002, the Data Protection Act 1998 and the Environmental Information (Scotland) Regulations 2004.*

<b>8.1</b>	<b>Main applicant, chairperson or equivalent</b> – the person signing this application has the authority within the organisation to apply for grant funding	
<b>Signature:</b>	<b>Print:</b>	<b>Date</b>
Lucy Harding	Lucy Harding	9/11/2022

<b>8.2</b>	<b>Supporting documents checklist.</b> You <b>must</b> enclose the following documents (where applicable) with the application. If they are not available, please state why. Please refer to the guidance note on how to name/label the documentation.	<b>YES / NO or Not applicable</b>
<b>1</b>	<b>Constitution or articles and memorandum</b>	YES
<b>2</b>	<b>Committee Members or Directors List</b>	YES
<b>3</b>	<b>Permissions – i.e. planning, building warrants, marine licences</b>	N/A
<b>4</b>	<b>Policies – i.e. child protection, health and safety, equal opportunities</b>	N/A

5	<b>Confirmation of match funding letters</b>	N/A
6	<b>Bank statement – latest available</b> * please provide a statement below declaring what the remaining bank balances are for.	YES
7	<b>Annual financial accounts – latest available</b>	YES
8	<b>Evidence of need and demand i.e. letters of support, community consultation reports, photos</b>	
9	<b>Business plan (revenue generation projects only)</b>	
10	<b>Relevant insurance policies</b>	
11	<b>Job descriptions (CRF funded posts only)</b>	
12	<b>Evidence of control/ownership of asset – i.e. lease, title deeds</b>	
13	<b>Partnership agreement</b>	
<b>Reason for missing documentation:</b>		
<b>Declaration what the remaining bank balances are for:</b>		
<p>The Nairn BID has a large and detailed budget each year which pays for things such as the Christmas Lights, the VisitNairn website and various events. It employs 2 part time staff and works with many suppliers to achieve its stated goals. Full details of expenditure are in the accompanying accounts.</p>		

**Completed forms and supporting documentation should be emailed to the following email address quoting your unique project reference number:**  
[communityregenerationfund@highland.gov.uk](mailto:communityregenerationfund@highland.gov.uk)



# Community Regeneration Funding (CRF) Application Form

Please refer to the **Guidance Notes** to complete the application form.  
 Supporting documentation must be submitted with the application (see section 8.2).  
 Projects must not incur expenditure until they have been advised in writing by the CRF Team.

## SECTION 1: PROJECT SUMMARY

<b>1.1 Project reference number</b>	CRF1189	
<b>1.2 Organisation</b>	Nairn Improvement Community Enterprise (NICE)	
<b>1.3 Project title</b>	TeamHamish Nairn Links Regeneration Phase 2	
<b>1.4 Project costs</b>	<b>Total cost of project</b>	£227,000
	<b>Match funding</b>	£148,000
	<b>Grant requested</b>	£79,000
<b>1.5 Start date</b>	March 2023	
<b>1.6 End date*</b>	March 2024	

*\*Projects are expected to be completed and claimed fully by 31<sup>st</sup> March 2024*

<b>1.7 Which of the following themes will the project meet? Please choose ONE theme.</b>	
<b>People</b>	
<b>Place</b>	X
<b>Economy</b>	
<b>Environment</b>	

<b>1.8 Privacy Notice</b>
Please confirm you have read and understood the Community Regeneration Funding privacy notice: <a href="#">Privacy Notice</a>
YES



## SECTION 2: CONTACT DETAILS

2.1 Main contact name	Sam Hey
Contact number	[REDACTED]
Alternative contact number	[REDACTED]
2.2 Position	Director
2.3 Address	[REDACTED]
Postcode	[REDACTED]
2.4 Email address	info@teamhamish.org
2.5 Website address	www.teamhamish.org

## SECTION 3: ORGANISATION DETAILS

3.1 Organisation type	Please indicate (x)	Organisation number
Company limited by guarantee	x	SC388110
Constituted group		
Public body		
Charity	x	SC042118
SCIO		
Other (please specify)		

3.2 Are you applying on behalf of a partnership and is your organisation the lead applicant? <i>Please provide partnership agreement with the application.</i>	YES
--	-----

3.3 Is the organisation VAT registered?  By ticking this, you are declaring the organisation VAT status as per HMRC. If this changes at any time during the project, you <u>must</u> notify the CRF Team as this may affect the offer of grant.	NO
---	----

3.4 If the organisation is VAT registered, please quote number.	
---	--

3.5 Is the VAT related to the project being reclaimed from HMRC? <i>Provide relevant details i.e. details of exemptions.</i>	Whole	Partial	None
	X		

### Details:

The project is being delivered in Partnership with The Highland Council; it is therefore proposed that the VAT related to the project is reclaimed through the registration of the local authority.

<b>3.6 Project delivery team</b>	
<b>Name</b>	<b>Job title/area of work</b>
Sam Hey	NICE Director, Architect, Project Lead
Alastair Noble	NICE Director, Chairman
Liz Bow	TeamHamish Community Liaison & Fundraising
Danny Bow	TeamHamish Community Liaison & Fundraising
Ronald Gordon	Project Overview & Community Representation
Emily Currie	Assistant Project Manager's Representative, HC
Stuart Innes	Civil Engineer, LCE Highland Ltd.

## **SECTION 4: PROJECT DETAILS**

Please refer to the **Guidance Notes** to complete this section. It provides important information, definitions, and examples to ensure you answer each section correctly.

<b>4.1 Project location - Please include postcode.</b>
Nairn Links Marine Road Nairn IV12 4EA
<b>4.2 Do you own the land/building or have a lease agreement in place? Please provide evidence of ownership/lease with the application. If not in place, what are the arrangements to obtain this and by when?</b>
The proposed project is to be located on Common Good Land as a community asset, and therefore is being delivered in Partnership with The Highland Council.

<b>4.3 The Project</b>
<p><b>(a) Please summarise the project, explaining how it will achieve the funds' themes as noted in 1.7, and list which outcomes it hopes to achieve.</b></p> <p>TeamHamish Phase 2 - Social Gathering Space</p> <p>Our Phase 2 proposals focus on the area of the Links currently occupied by the existing putting green, crazy mini golf and adjacent banking and grassed areas. All these existing elements are worn and tired, and in need of refurbishment, and maintenance.</p> <p>Through a holistic approach, we aim to revitalise the existing context and utilise the natural environment to enhance how these areas are currently used, encouraging a more integrated and cohesive purpose for both individual contemplation and social interaction through the creation of a journey of connecting spaces and places.</p> <p>The principal intervention is the introduction of a new linking footpath where the grass has been heavily trodden at the head of the banking, combining this with places to pause, contemplate, reflect, and appreciate the wonderful setting with magnificent views across the Moray Firth. This would be accessible and appropriately illuminated with themed directional signage.</p> <p>We would like to invite local Community groups and schools to design interactive installations as objects to discover, explore and appreciate along this new link - these would be in the form of bespoke sculptural fixed seating and tables, whilst being respectful of existing memorial benches.</p>

We believe that Community participation would develop an awareness of a sense of ownership to the spaces. There is also potential to add further benches, should it be desired.

The footpath would open out to utilise the existing natural banking, creating terraced seating which could become a juncture for meeting, social gathering, private thoughts or for teaching and education. This space could also be utilised for performance of the Arts.

This tiered seating space also gives a perfect viewing platform for the proposed refurbishment and revitalisation of the existing crazy mini golf and putting green, for a 'Golfing Town'.

Ultimately, these proposals would deliver Our TeamHamish Mission Principles: the creation of places, spaces, and facilities for the benefit of Nairn's broad demographic of Community and Visitors of all ages and abilities, combined with a sustainable legacy for generations to enjoy.

Our concept presentation board for the proposals is attached in Appendix A.

### **(b) How will the project benefit local communities or the local economy?**

We believe that this is a Community project.

Since we founded TeamHamish, the positive response that we have received from the Community throughout all the fundraising and development of our ideas to the completion of the first phase of our proposals, the Splashpad, has been absolutely amazing, and a true testament to what can be achieved when we work together.

It soon became evident from the way that our ideas for #TeamHamish were adopted by the Community that this had the potential scale to act as a catalyst for the wider regeneration and revitalisation of Nairn in a wider holistic context with increased footfall and consequential economic growth.

We would like to see this next phase having increased Community involvement, not only in design intent, but also in both the implementation and ongoing maintenance, ranging from engineering, plant use and groundwork operatives through to green-keeping and general routine maintenance.

Additionally, we believe that by entrusting elements of the proposals to a wide variety of Community Groups and school pupils within the Town, this Community participation would develop a sense of ownership to the spaces.

In the revitalisation of these spaces, TeamHamish is striving to create a place that aids the promotion of mental and physical health and emotional wellbeing. In our proposals for Phase 2, this is demonstrated through both the enhancement of the existing natural environment with aspects beneficial to all ages and abilities, and in the bringing together of the Community for all stages of the project.

### **(c) What need or opportunity will the project address? How do you know there is local support for the project?** *Please provide evidence of community support with the application i.e. letters of support/consultation reports.*

The overarching premise of our TeamHamish proposals is to revitalise public areas of the Town that have become tired and well-worn over time through use. And through this reinvigoration, there is the opportunity to enhance these spaces, places, and facilities for benefit of the Users.

This area of the Links was one of the key elements highlighted as being of particular interest in the public feedback following our initial presentation of TeamHamish ideas to the Community in June 2018. The emphasis being on a place that could be multi-purpose: as well as for meeting, resting, contemplating, and appreciating, could also be used for education, as an outside teaching space and for occasional presentation of the arts - theatrical and literature, but being very conscious that there are nearby residential properties.

The support and enthusiasm that we received from both the Community and far afield from the outset for both our TeamHamish ideas, and the extensive fundraising to make them a reality, has been absolutely incredible.

This was so important to us, as none of this could have been achieved without this overwhelming Community support. Over the past five years, there have been countless events to fundraise and make these ideas a reality, with such amazing generosity being shown throughout. The level of support for our proposals can also be seen through our social media pages.

Please refer to Appendix B for included Letters of Support.

**(d) List the main activities to deliver the project including timescales – this will be the project delivery plan.**

Activity name	Achieve by (date)
'Infrastructure' - linking footpath (including hard standings for bespoke benches), tiered terraced seating, and focal area (with rainbow surround) at foot of banking.	June 2023
Community and school pupil designed, bespoke benches.	July 2023
New crazy mini golf area.	March 2024
Reconfigured and revitalised putting green.	March 2024

Please note that we are very conscience of limiting any works during the summer months when the Nairn Links tends to be at its busiest.

**(e) In developing the project, please detail how you have considered the following:**

**Environmental impact** – *describe how you intend to mitigate negative environmental impacts that may arise in delivering the project. It may also be that the project specifically seeks to address climate change issues or implement net zero ambitions/solutions.*

One of the key principles of our TeamHamish Vision for Nairn is that all our project interventions must be sensitively and sympathetically integrated into their proposed context so as to enhance and revitalise the existing environment in an appropriate and holistic manner. This holistic approach extends to the social aspects of our proposals and consideration of the types of places that are being created and their impact on the adjacent spaces.

With our proposal to utilise the Common Good Land, they will be designed to respect Nairn's beautiful, natural context. This is so important, as the Links area of the Town is close to the hearts of many, and our proposals are therefore intended to reinvigorate and enhance the existing features.

There will be an emphasis on longevity and sustainability through the specifying of quality materials, and a proper scheduled routine maintenance programme.

Where practicable, recycled materials will be used. For example, crushed aggregates for the groundworks; recycled crushed coloured glass for the path surfaces; or reclaimed timber and metals for the benches.

In the selection of manufacturers for the proposed new materials, we will endeavour to ensure that there is an Environmental Product Declaration in place and that the products specified hold a minimum of an 'A' rating within the BREEAM Green Guide to Specification, and 100% recyclable.

Any electrical light fittings will be of low-energy LED type, and, where possible, utilise renewable power sources to operate.

The proposed resin bound surfacing is permeable and therefore controls surface water run-off.

There will be a drive to employ a local workforce for the construction and maintenance, and within tendering process we would look for contractors to demonstrate an environmental policy in their operations.

**Equalities impact** – *explain how you have taken groups with protected characteristics into account in the development/delivery of the project. How will you ensure that no one is excluded or disadvantaged from benefitting from the project? Will the project target specific groups for example?*

TeamHamish Mission Principles are to create places, spaces, and facilities for the benefit all ages and abilities. This will be demonstrated in the increased accessibility of the existing spaces, and in the range of the Community groups and local school pupils who we wish to involve in the designing the bespoke benches, as well as the implementation and maintenance of the proposals long term.

We aim to involve a local charity, Cantraybridge, which provides support to young adults with learning disabilities in the maintenance of the proposal. This charity also has a wood skills department and some of the work proposed could be sourced from them thereby providing a sense of ownership and achievement for this group of young adults with learning disabilities.

**(f) How will the project be supported after CRF funding and what will be the lasting benefits/legacy?**

The sustainability and continued maintenance are critical to the ongoing success of the project, and therefore paramount in both NICE, and TeamHamish's Vision for Nairn. It is proposed that this will be achieved through a number of separate sources:

- As a charity, there will be continuing with fundraising to cover any reparation required through general use / wear and tear.
- A number of local Community groups, individuals and businesses have also offered to assist with routine maintenance, for example: The Men's Shed, local golf clubs, Nairn Rotary, and Cantraybridge College.
- As the proposed project is located on Common Good Land, there are existing maintenance contracts in place, which we would seek to extend in liaison with the Highland Council. Similarly, this would include routine daily management, e.g., administration of putters, etc.

Following the initial capital investment, ongoing maintenance will ensure that these wonderful, proposed spaces and facilities are available for the enjoyment of Nairn's Community and Visitors for many years to come, and a lasting legacy to Hamish.

**(g) Please outline how the project fits with other relevant local plans and strategies.**

The ideas / proposals contained within our TeamHamish Vision for Nairn were incorporated into the Nairn Links Development Plan, prepared through Community consultation by Nick Wright for The Highland Council.

<b>4.4 Does the project require planning permission or other statutory regulatory consents?</b>	<b>YES</b>
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**If YES, please detail below - provide evidence with the application if granted.**

<b>Type</b>	<b>Applied – Yes/No (include date)</b>	<b>Granted – Yes/No (include date)</b>
Planning application, ref: 22/03816/FUL.	Yes - 22.09.22.	

**SECTION 5: BUDGET**

*This can be provided in a separate excel spreadsheet if preferred. Delete the example below before completing this section.*

**5.1 Main project expenditure – these should be as accurate and current as possible from recent quotations, price comparisons or advice from professionals.**

<b>Budget Heading</b>	<b>Detailed costs</b>	<b>Revenue/Capital</b>	<b>Amount</b>
Construction of 'Infrastructure'	Linking footpath (including hard standings for bespoke benches), tiered terraced seating, and focal area (with rainbow surround) at foot of banking.	Capital	£140,000
	Community and school pupil designed, bespoke benches.	Capital	£27,000
	New crazy mini golf area.	Capital	£45,000
	Reconfigured and revitalised putting green.	Capital	£15,000
<b>Total capital expenditure</b>			<b>£227,000</b>
<b>Total revenue expenditure</b>			<b>£0</b>
<b>TOTAL PROJECT COST</b>			<b>£227,000</b>
<b>Is VAT included in these costs?</b>			<b>N/A</b>
<b>Project expenditure before March 2023</b>			<b>£0</b>

**5.2 Reasonableness of cost – project expenditure as detailed in 5.1 should be from recent price quotations. If you have been unable to seek current quotations, please explain how you have obtained project costs whilst developing the project?**

The proposed cost estimate for the project is based on a number of sources, ranging from previous experience to market research.

We have received quotations for primary elements, such as the specialist resin surfacing, and supply for the proposed paving/step/edging units, we do however appreciate that until tenders, and / or sub-contractor / consultant costs for each of the elements is received, establishing a definitive cost for the project is challenging, particularly in the current economic climate, and with material availability supply chain uncertainly across the industry. Similarly, the foundation structures can only be determined once the ground conditions have been established; and the cost for benches will very much depend on the selected designs.

We would therefore highlight that the project works have been structured as a series of deliverable and independent sub-phases, depending on the level of funding available, material availability and prices returned from contractors once the proposals have been developed, all of which will provide purposeful and completed elements that will enhance and revitalise this area of the Links.

**SECTION 6 – MATCH FUNDING**

**6.1 Please give details of confirmed or pending match funding:**

*If match funding is confirmed, please provide letters of awards with the application.*

<b>Name of funder</b>	<b>Applied YES / NO <i>(include date)</i></b>	<b>Granted YES / NO <i>(include date)</i></b>	<b>Amount £</b>
TeamHamish Fundraising	-	In place	£84,000
Highland Council / HIE / Nairn BID	-	In place	£10,000
PBIP Funding (Partial award, Jan. 2022)	-	In place	£34,000
Highland Council (funding contribution towards new path works)	-	In place	£20,000
<b>Total match funding</b>			<b>£148,000</b>
<b>CRF requested</b>			<b>£79,000</b>
<b>Total project cost</b>			<b>£227,000</b>

## 6.2 Will the project involve “in kind” support?

*This should not form part of the overall budget or counted as confirmed match funding for the project.*

**YES**

### **Please detail:**

To date, the support that TeamHamish has received from the Community of Nairn, and beyond, has been truly incredible. As noted in section 4.3 (f), we intend to continue fundraising to both develop this project and for further phases. To date we have had a number of offers of “in kind” practical support for this project:

Local golf club greenskeepers – reconfigured and upgraded putting green.  
Nairn Men’s Shed – general maintenance and upkeep of seating and crazy golf.  
Staff and pupils of Cantraybridge College – maintenance of putting green.  
BEAR Scotland – groundworks and landscaping.  
Consultant Engineering advice on structural and civil requirements.  
Plant and logistics.  
Local gardening and groundworks businesses – general maintenance.

There will also be input from local Community groups and schools for the design of the bespoke benching.

## 6.3 Please explain why public funding is required to deliver the project. Will the project happen without funding support?

Our TeamHamish proposals are Community projects, delivered on Common Good Land for the benefit of Nairn and its Visitors. The majority of the finances for the match funding in 6.1 have been obtained through fundraising over the past five and a half years, both within the Community of Nairn, and further afield.

As mentioned in 5.2, with increasing construction costs, and uncertainty in the industry, coupled with increased costs of living making further fundraising to the level required to deliver the project an unviable option, we would suggest that without public funding being made available, the project is unlikely to proceed.

## **SECTION 7 – REVENUE GENERATION PROJECTS**

*To be completed by **revenue generation** projects ONLY. If the project does not generate revenue, please go to SECTION 8. Please submit a business plan with the application.*

### 7.1 Will the project generate revenue? *Please provide a copy of the budget forecast with the application.*

**NO**

### **If yes, how will the revenue benefit the organisation? Will it be re-invested to help with the long-term sustainability of the project – if so, how?**

Whilst the project is not intended to generate any revenue, we appreciate that there may be a requirement for a small charge for use of the putters & balls for the crazy mini golf and putting green (amount yet to be fully determined). However, the level of this is uncertain, and any revenue generated will be used for administration and maintenance of the facility, over and above that stated in 4.3 (f) and 6.2.



**7.2 How will you ensure that local organisations/businesses are not disadvantaged as a result of the project?**

N/A

**7.3 Have you considered taking out a loan for the project?**

**NO**

**Please state your reasons:**

As the project relies purely on fundraising, there will be no predicted regular income, therefore servicing a loan would be uncertain.

**7.4 Have you had support from other organisations in developing the project?**

The Highland Council	Malcolm Macleod
Highlands & Islands Enterprise	James Turner
Nairn BID	Lucy Harding
The Highland Council	Garry Smith

**7.5 Have you previously received public funds for the organisation?**

**YES**

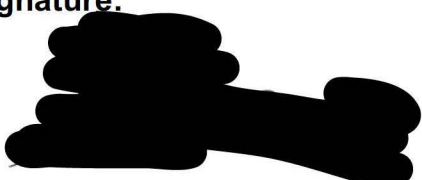
**If yes, please provide details of awards for the last 3 fiscal years:**

Funding	Year of award	Amount £
PBIP Funding (partial award)	2022	£34,000

## SECTION 8 – SIGNATURE

*I declare that the information contained in this application is correct to the best of my knowledge. I have read the guidance notes and understand and accept the terms and conditions noted within them.*

*The data you have provided in the application (and claim) forms are subject to the provisions of the Freedom of Information (Scotland) Act 2002, the Data Protection Act 1998 and the Environmental Information (Scotland) Regulations 2004.*

<b>8.1 Main applicant, chairperson or equivalent</b> – <i>the person signing this application has the authority within the organisation to apply for grant funding</i>		
<b>Signature:</b> 	<b>Print:</b> Sam Hey	<b>Date:</b> 25.11.22

<b>8.2 Supporting documents checklist.</b> <i>You <b>must</b> enclose the following documents (where applicable) with the application. If they are not available, please state why. Please refer to the guidance note on how to name/label the documentation.</i>		<b>YES / NO or Not applicable</b>
<b>1</b>	<b>Constitution or articles and memorandum</b>	Yes
<b>2</b>	<b>Committee Members or Directors List</b>	Yes
<b>3</b>	<b>Permissions – i.e. planning, building warrants, marine licences</b>	Not Available
<b>4</b>	<b>Policies – i.e. child protection, health and safety, equal opportunities</b>	N/A
<b>5</b>	<b>Confirmation of match funding letters</b>	Not Available
<b>6</b>	<b>Bank statement – latest available</b> *please provide a statement below declaring what the remaining bank balances are for.	Yes
<b>7</b>	<b>Annual financial accounts – latest available</b>	Yes
<b>8</b>	<b>Evidence of need and demand i.e. letters of support, community consultation reports, photos</b>	Yes
<b>9</b>	<b>Business plan (revenue generation projects only)</b>	N/A
<b>10</b>	<b>Relevant insurance policies</b>	N/A
<b>11</b>	<b>Job descriptions (CRF funded posts only)</b>	N/A
<b>12</b>	<b>Evidence of control/ownership of asset – i.e. lease, title deeds</b>	N/A
<b>13</b>	<b>Partnership agreement</b>	N/A
<b>Reason for missing documentation:</b>  Item 3 – the planning application is currently under consideration. Item 5 – PBIP award letter requested, but yet to be issued.		
<b>Declaration what the remaining bank balances are for:</b>  Please note that the NICE TeamHamish bank account does not include the PBIP funding award, or The Highland Council contribution towards the pathways.		

**Completed forms and supporting documentation should be emailed to the following email address quoting your unique project reference number:**  
[communityregenerationfund@highland.gov.uk](mailto:communityregenerationfund@highland.gov.uk)



**Appendix A -**

**Proposed Phase 2 Concept Presentation Board**



*Company Number: SC388110*  
*Registered Charity Number: SC042118*

# Phase 2 - Social Gathering Space

## Proposed Conceptual Masterplan + Precedent Images

Our Phase 2 proposals focus on the area of the Links currently occupied by the putting, crazy mini golf and the adjacent banking and grassed areas.

We aim to revitalise the existing context and utilise the natural environment to enhance how these areas are currently used, encouraging a more integrated and cohesive purpose for both individual contemplation and social interaction through the creation of a journey of connecting spaces and places.

We would like to see this next phase having increased Community involvement, not only in the design, but also in both the implementation and ongoing maintenance.

The principle intervention is the introduction of a new linking footpath where the grass has been heavily trodden at the head of the banking, and combining this with places to pause and reflect, with magnificent views across the Moray Firth (1). This would be accessible and appropriately illuminated with themed directional signage.

We would like to invite local Community groups and schools to design interactive installations as objects to discover, explore and appreciate along this new link - bespoke sculptural fixed seating and tables (2), but also being respectful of the existing memorial benches. We believe that this would develop an awareness of ownership to the spaces.

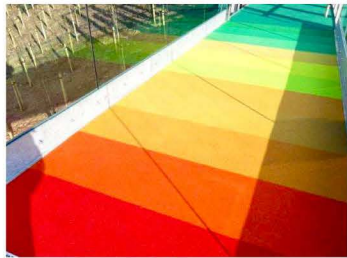
This new linking footpath would open out to utilise the existing natural banking, creating terraced seating which could become a juncture for social gathering, private thoughts, performance of the arts, or for teaching and education (3).



#TeamHamish

This seating would overlook a new crazy mini golf (4) and revitalised putting green (5) for a 'Golfing Town'.

Ultimately, we believe that these proposals would deliver Our #TeamHamish Mission Principles: The creation of places and spaces for the benefit of Nairn's Community and Visitors, combined with a sustainable legacy for generations to appreciate and enjoy.



Resin bound surfacing (3)



Bespoke seating (2)



Mini crazy golf (4)



Terraced seating (3)



Company Number: SC388110  
Registered Charity Number: SC042118



Ref	Org	Project title	Project description	Total project cost	Grant Requested	% CRF Request	Capital costs	Revenue costs	Project start date	Project end date	Consents in place	Match Funding	Capital request	Revenue request	Project Robustness	Engagement & Support	Meeting a Need of Demand/ Market Demand	Legacy & Exit Strategy	Equalities issues/ impacts	Environmental sustainability	Value for Money	Match funding	Meets Local Priorities	Additional Ity	Score	DO Comments								
1011	NAP	Nairn Beach Access Platform and Ramp	Construction of a new concrete platform, ramp and roll on/off matting to enable access for all abilities at Nairn beach	£117,332.00	£57,332.00	49%	£117,332.00	£0.00	Jan-23	Jul-23	Y	Y	£57,332.00	£0.00	2	3	3	2	3	3	2	3	3	3	27	Further clarity on project delivery with HC as delivery partner - agreement on brief and fees TBC. Some restrictions with planning permission. Project on common good land. Costings are still only estimates – TBC by HC Dec 22.								
1174	Nairn BID	Nairn Gateway Tourist Signs	Updating 9 brown signs to better reflect local services and attractions available. Costs include Survey, Manufacture and installation of vinyl patches on existing signs.	£6,540.00	£6,540.00	100%	£6,540.00	£0.00	Jan-23	May-23	N/A	N	£6,540.00	£0.00	2	3	3	3	2	2	2	2	2	3	24	Actual costs TBC after requirements gathered on consultation. Plan based on write-over of signs rather than replacement. If replacement required plan to target signs most in need. No MF but in-kind support for consultation.								
1175	Nairn BID	Nairn Heritage Trail	Application is for 'content generation' to support Heritage trail project with THC resulting in interpretative panels and digital resources. This section includes community engagement/ workshops, content creation, audio recordings and editing.	£84,787.12	£10,771.20	13%	£44,106.67	£40,680.46	Jan-23	Oct-23	N/A	Y-partial	£0.00	£10,771.20	3	3	3	3	2	2	3	3	3	2	26	Project looks well developed and partnership with THC in place. Indicative costing based on 1 quote. % CRF request low for benefit delivered. Additionality - without this funding would be delayed/ partially achieved								
1189	Nairn	TeamHamish Nairn Links Regeneration phase 2	Phase 2 proposal with THC to revitalise area of The Links to establish a social gathering space with improved footpaths, tiered seating, new crazy golf and reconfigured putting green	£227,000.00	£79,000.00	35%	£227,000.00	£0.00	Mar-23	Mar-24	In progress	Y	£79,000.00	£0.00	2	3	3	3	3	3	3	3	3	3	29	Planning application in progress and detailed costings TBC. Large scale project which looks well developed, with strong match funding in place and significant in kind support. Substantial community need, engagement and impact.								
													<b>£142,872.00</b>	<b>£10,771.20</b>																				<b>£153,643.20</b>