

Agenda Item	4
Report No	DSA/2/23

HIGHLAND COUNCIL

Committee: Dingwall & Seaforth

Date: 30 January 2023

Report Title: Community Regeneration Fund - Assessment of Applications

Report By: Executive Chief Officer Infrastructure, Environment & Economy

1. Purpose/Executive Summary

1.1 Community Regeneration Funding is an umbrella term for a number of funds that are available for communities/organisations to access in Highland. It comprises the Highland Coastal Communities Fund and the Place Based Investment Programme, both of which are Scottish Government Funding streams to support economic regeneration and sustainable development in Highland. Area Committees are awarded devolved allocations according to approved formulae and decision making on which projects should receive funding sits with elected Members.

Within Dingwall & Seaforth, the following allocations are available for distribution:-

- Highland Coastal Communities Fund (capital/revenue) - £2,045
- Place Based Investment Programme (capital) - £119,280
- Total funds available - £121,325

1.2 Broad eligibility criteria for the fund is as follows:

All projects are expected to be able to meet at least one of the following priorities:-

- economic recovery;
- community resilience;
- mitigating the impact of the climate/ecological emergency; or
- addressing the challenges of rural depopulation

Projects should be able to demonstrate that they are:-

- sustainable/viable;
- providing value for money;
- providing additionality;
- able to evidence local support/local benefit; and
- able to evidence positive impacts for coastal communities and/or the coastal economy

1.3 In summary the position in Dingwall & Seaforth at Area Committee on 30 January is as follows:-

- Available Funding – £121,325
- Number of applications for consideration – 2
- Total value of grant requests - £43,557 (Capital)

1.4 To aid Members in their decision making, the following appendices are provided to this report:-

- **Appendix 1** - Application form for each project; and
- **Appendix 2** - Summary spreadsheet of applications for consideration including RAG status from technical assessment

Technical assessments and the RAG status are based on the application form and supplementary information provided during the application process.

2. Recommendations

2.1 Members are asked to:-

- i. **Consider** all applications presented for funding and agree whether to approve, defer or reject the application. An approval of funding should detail the amount approved and outline any conditions of funding that Members wish to attach to the approval over and above the required technical conditions. A deferral would allow an applicant to resubmit the current application at a future date with updated information or for the project to be approved subject to further funding becoming available. A rejection would mean that the application will not proceed and any future application to the fund should be brought forward initially as a new expression of interest; and
- ii. **Agree** which applications should receive a funding award from CRF up to the value of the available area allocation.

3. Implications

3.1 **Resource** – Dingwall & Seaforth has available funding of £121,325. Applications under consideration total £43,557. If applications approved exceed the funds available, the committee will need to undertake a prioritisation process to agree the funding awards.

3.2 **Legal/Risk** – When managing external funding it is imperative that the risks to The Highland Council are assessed/mitigated and any back to back grant award letters with third parties, and financial claims management protect The Highland Council financial and reputational interests.

3.3 **Community (Equality, Poverty and Rural)** – Community Regeneration Funding is available to all areas within Highland for distribution by Area Committee. The focus of the funding is economic recovery and community resilience. Consideration on issues relating to equalities, poverty and rural issues are dealt with on an individual basis for applications and covered in the technical assessments of project.

- 3.4 **Climate Change/Carbon Clever** – Mitigation of the climate/ecological emergency is a specific aim of the CRF funding. All applicants are required to evidence environmental sustainability as referenced in the technical assessments.
- 3.5 **Risk** – When managing external funding it is imperative that the risks to The Highland Council are assessed/mitigated and any back to back grant award letters with third parties, and financial claims management protect The Highland Council financial and reputational interests.
- 3.6 **Gaelic** – Consideration given within individual project applications in line with HC policy.

Designation: Executive Chief Officer Infrastructure, Environment & Economy

Date: 16 January 2023

Author: Fiona Cameron, Programme Manager

Background Papers: Appendix 1 – Project applications
Appendix 2 – RAG status summary sheet



Community Regeneration Funding (CRF) Application Form

Please refer to the **Guidance Notes** to complete the application form.
 Supporting documentation must be submitted with the application (see section 8.2).
 Projects must not incur expenditure until they have been advised in writing by the CRF Team.

SECTION 1: PROJECT SUMMARY

1.1 Project reference number	CRF1121	
1.2 Organisation	Maryburgh Amenities Company	
1.3 Project title	Community Hall Upgrade	
1.4 Project costs	Total cost of project	£86,589.00
	Match funding	£58,532.00
	Grant requested	£28,057.00
1.5 Start date	November 22	
1.6 End date*	31 st March 2024	

**Projects are expected to be completed and claimed fully by 31st March 2024*

1.7 Which of the following themes will the project meet? Please choose ONE theme.	
People	
Place	X
Economy	
Environment	

1.8 Privacy Notice
<p>Please confirm you have read and understood the Community Regeneration Funding privacy notice: Privacy Notice</p> <p>YES / NO</p>

SECTION 2: CONTACT DETAILS

2.1 Main contact name	Rhiannon Elder
Contact number	
Alternative contact number	
2.2 Position	MAC Secretary
2.3 Address	
Postcode	
2.4 Email address	
2.5 Website address	Maryburgh Hub- The website of the Maryburgh Community

SECTION 3: ORGANISATION DETAILS

3.1 Organisation type	Please indicate (x)	Organisation number
Company limited by guarantee	X	SC452586
Constituted group		
Public body		
Charity	X	SC009562
SCIO		
Other (please specify)		

3.2 Are you applying on behalf of a partnership and is your organisation the lead applicant? <i>Please provide partnership agreement with the application.</i>	YES / NO
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3.3 Is the organisation VAT registered? By ticking this, you are declaring the organisation VAT status as per HMRC. If this changes at any time during the project, you <u>must</u> notify the CRF Team as this may affect the offer of grant.	YES / NO
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3.4 If the organisation is VAT registered, please quote number.							
3.5 Is the VAT related to the project being reclaimed from HMRC? <i>Provide relevant details i.e. details of exemptions.</i>	<table border="1"> <thead> <tr> <th>Whole</th> <th>Partial</th> <th>None</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Whole	Partial	None			
Whole	Partial	None					

Details:

3.6 Project delivery team	
Name	Job title/area of work
Catriona Berry	MAC Chair – Overall oversight of work
Rhiannon Elder	MAC Secretary – Main contact
Diana Budge	MAC Treasurer – Budget oversight
MAC Trustees	To support the office bearers to source and contract work

SECTION 4: PROJECT DETAILS

Please refer to the **Guidance Notes** to complete this section. It provides important information, definitions, and examples to ensure you answer each section correctly.

4.1 Project location - Please include postcode.
Maryburgh Amenities Centre Seaforth Road Maryburgh IV7 8DP
4.2 Do you own the land/building or have a lease agreement in place? Please provide evidence of ownership/lease with the application. If not in place, what are the arrangements to obtain this and by when?
Own the building

4.3 The Project
<p>(a) Please summarise the project, explaining how it will achieve the funds' themes as noted in 1.7, and list which outcomes it hopes to achieve.</p> <p>Under to heading of 'Place', the regeneration of the Amenities Centre in Maryburgh aims to:</p> <ul style="list-style-type: none"> • increase the employment opportunities in the community, • ensure that the hall is warm and safe but in not inefficient to run and is sustainable and cost effective • increase the visibility of the hall as a community venue • increase community engagement in community groups like MAC and the community council so that residents and invested individuals are empowered to be a part of the decision making processes for their community
<p>(b) How will the project benefit local communities or the local economy?</p> <p>Little has been upgraded since it was built and so the hall is very dated and inefficient to run. The planned upgrades will increase the self-sufficiency of the hall and to enable the community to benefit from a venue that increases the regular bookings to include a wide range of activities and access to learning opportunities run by and for local residents and wider and attractive to a range of age groups. Creating a community HUB will increase partnership working between the community groups that are existing already including the Mens Shed and the Community Council. The MAC is aiming to create a safe space that the community feel ownership of and creates a focus point for community gatherings and meetings for all age groups and groups of interest.</p> <p>The MAC is partnering with the Muir of Ord HUB to fund 2 posts managed by the Muir HUB under</p>

the Clean and Green project, and we hope that by increasing the standard of the facilities in Maryburgh we will be able to develop and build on that partnership so we can ensure that there continues to be a wide range of activities and services available to both communities as each of us offer and have the potential to offer very different services that could and do compliment each other.

(c) What need or opportunity will the project address? How do you know there is local support for the project? *Please provide evidence of community support with the application i.e. letters of support/consultation reports.*

The Amenities Centre is notorious for being cold and this is a major factor in decline in use of the hall. It has lost the toddler group, Rainbows and Brownies, Yoga class, Lunch Club, OAP exercise group, Bowling Club and the SWRI. In addition, interested parties such as line dancing, highland dancing and exercise classes have all gone elsewhere, citing the cold as a major reason. The cold also leads to lower attendance at functions organised for the local community (dances, cinema, bingo etc.). All age groups have been affected.

During a recent (September 2022) open day held at the Amenities Centre community members commented on how nice it was to see the hall being used again and having all ages groups attending something together.

The previous MAC board commissioned SKS Scotland to develop a business plan in 2017 which formed the basis of the work being planned, plans were halted in 2020 due to covid and only started to take shape again in early 2022 in which time funding has been successfully sourced to start the work necessary. The report can be downloaded [here](#).

(d) List the main activities to deliver the project including timescales – this will be the project delivery plan.

Activity name	Achieve by (date)
Storeroom roof replacement	Jan 2023
Broadband work	Jan 2023
Toilet refurbishment	Feb 2023
Tables and chair replacement	April 2023
Fire door replacement	August 2023
Door and window replacement	March 2024
Insulation	March 2024
Heating and Lighting	March 2024
Staffing	Ongoing cost

(e) In developing the project, please detail how you have considered the following:

Environmental impact – *describe how you intend to mitigate negative environmental impacts that may arise in delivering the project. It may also be that the project specifically seeks to address climate change issues or implement net zero ambitions/solutions.*

Having efficient insulation and adequate heating a lighting will ensure that the environmental impact is lowered, sourcing solar panels or alternative methods of heating will reduce not only to cost to heat the space but the impact on the environment.

Equalities impact – explain how you have taken groups with protected characteristics into account in the development/delivery of the project. How will you ensure that no one is excluded or disadvantaged from benefitting from the project? Will the project target specific groups for example?

Creating a space that is warm and welcoming will ensure that the space is inviting for all age groups. The toilet refurbishment includes the addition of a disabled toilet which is much needed. Partnerships with existing groups in the community will ensure that the needs of all are being taken into consideration and decisions are being made regarding the use of the space and equipment being bought, this includes ensuring there is good demographic representation on the MAC board from the community.

(f) How will the project be supported after CRF funding and what will be the lasting benefits/legacy?

By increasing the desirability of the space we anticipate an increase in regular hall bookings which will create greater self-sufficiency. This will be increased by regular fund raising events which additionally will act as a source of ongoing community engagement to ensure that future decisions are made based on the needs of the community at that time.

(g) Please outline how the project fits with other relevant local plans and strategies.

We intend to use the How Good Is Our CLD tool to regularly evaluate the work that is being done to ensure and we are seeking to aligning our outcomes;

- increase community engagement
- increase partnership and share resources (skills based and financial)
- increase learning opportunities and strengthening leadership

to the 3 quality indicator headings in the HGIOCLD;

- Performance and Outcomes
- Management and Delivery
- Leadership and Direction

This will help us to evidence good practice and identify areas of improvement so that the work is a part of a long term strategic plan to increase the capacity and sustainability within the community and link in with National strategy.

Locally, our outcomes reflect the Highland CLD plan (2021-24) and we will use the plan to ensure that locally we are feeding into a collective strategy to work towards at least 2 of the 5 priority areas, employment and community development and resilience.

4.4 Does the project require planning permission or other statutory regulatory consents?

YES / **NO**

If YES, please detail below - provide evidence with the application if granted.

Type	Applied – Yes/No (include date)	Granted – Yes/No (include date)

SECTION 5: BUDGET

This can be provided in a separate excel spreadsheet if preferred. Delete the example below before completing this section.

SECTION 6 – MATCH FUNDING

6.1 Please give details of confirmed or pending match funding: <i>If match funding is confirmed, please provide letters of awards with the application.</i>			
Name of funder	Applied YES / NO <i>(include date)</i>	Granted YES / NO <i>(include date)</i>	Amount £
Highland Council	Yes	Yes - May 22	47,000.00
Tesco Blue Coin	Yes	Yes - May 19	4,000.00
Cooperative Funding	Yes	Yes - Jun 18	4,032.00
Arnold Clark	Yes	Yes - Jun 21	1,000.00
Foundation Scotland	Yes	Yes - August 22	2,500.00
Business Ventilation Fund	Yes	Yes – April 22	1550.00
Total match funding			£60,082.00
CRF requested			£26,507.00
Total project cost			£86,589.00

6.2 Will the project involve “in kind” support? <i>This should <u>not</u> form part of the overall budget or counted as confirmed match funding for the project.</i>
<p>YES / NO</p> <p>Please detail:</p>
6.3 Please explain why public funding is required to deliver the project. Will the project happen without funding support?
<p>The injection of a large amount of funding to enable the community to develop the hall will ensure that there is the opportunity for future self-sustainability and in the long term will reduce the necessity to seek additional amounts of public or trust funds.</p>

SECTION 7 – REVENUE GENERATION PROJECTS

*To be completed by **revenue generation** projects ONLY. If the project does not generate revenue, please go to SECTION 8. Please submit a business plan with the application.*

7.1 Will the project generate revenue? <i>Please provide a copy of the budget forecast with the application.</i>
YES / NO

If yes, how will the revenue benefit the organisation? Will it be re-invested to help with the long-term sustainability of the project – if so, how?

Any income generated will go back into not just the cost of running the hall but to support the wider community as well. At current we are working on a strategic plan which will include a cost projection, but this is still not complete as yet.

7.2 How will you ensure that local organisations/businesses are not disadvantaged as a result of the project?

There is no conflict of interest within the community at the moment, in fact the hall seeks to create partnerships with existing community groups and a space where they can operate from where necessary or possible. Partnerships with adjacent communities exist at the moment and we anticipate that with the renovations to the Amenities centre we can strengthen those partnerships by ensuring that there are increased access to opportunities for not only within Maryburgh but wider.

7.3 Have you considered taking out a loan for the project?

YES / **NO**

Please state your reasons:

A loan would put too much pressure on MAC as there is no long term solid way of being in a position to pay it back, and realistically in order to renovate to a standard where the income generated would be great enough to sustain loan repayments would require a lot more money and investment which we are not in a position to commit to at the moment.

7.4 Have you had support from other organisations in developing the project?

For example:	Details
Business Gateway	
HIE	
Other	

7.5 Have you previously received public funds for the organisation?

YES / NO

If yes, please provide details of awards for the last 3 fiscal years:

Funding	Year of award	Amount £
Highland Council	2022	£47,000

SECTION 8 – SIGNATURE

I declare that the information contained in this application is correct to the best of my knowledge. I have read the guidance notes and understand and accept the terms and conditions noted within them.

The data you have provided in the application (and claim) forms are subject to the provisions of the Freedom of Information (Scotland) Act 2002, the Data Protection Act 1998 and the Environmental Information (Scotland) Regulations 2004.

8.1 Main applicant, chairperson or equivalent – <i>the person signing this application has the authority within the organisation to apply for grant funding</i>		
Signature:	Print: Rhiannon Elder	Date 24/11/22

8.2 Supporting documents checklist. <i>You must enclose the following documents (where applicable) with the application. If they are not available, please state why. Please refer to the guidance note on how to name/label the documentation.</i>		YES / NO or Not applicable
1	Constitution or articles and memorandum	Yes
2	Committee Members or Directors List	Link below
3	Permissions – i.e. planning, building warrants, marine licences	n/a
4	Policies – i.e. child protection, health and safety, equal opportunities	Yes
5	Confirmation of match funding letters	Yes
6	Bank statement – latest available * <i>please provide a statement below declaring what the remaining bank balances are for.</i>	Yes
7	Annual financial accounts – latest available	Yes
8	Evidence of need and demand i.e. letters of support, community consultation reports, photos	Link below
9	Business plan (revenue generation projects only)	Link below
10	Relevant insurance policies	Yes
11	Job descriptions (CRF funded posts only)	Yes
12	Evidence of control/ownership of asset – i.e. lease, title deeds	No
13	Partnership agreement	n/a
Reason for missing documentation: 2- link to info on companies house - MARYBURGH AMENITIES COMPANY LIMITED people - Find and update company information - GOV.UK (company-information.service.gov.uk) 8 – link to 2017 business plan - https://maryburghhub.co.uk/wp-content/uploads/2017/06/MAC-Business-Plan-Final-May-2017.pdf 12 – We are sourcing the correct documents and will forward them when they are made available.		
Declaration what the remaining bank balances are for:		



Completed forms and supporting documentation should be emailed to the following email address quoting your unique project reference number:

communityregenerationfund@highland.gov.uk



Community Regeneration Funding (CRF) Application Form

Please refer to the **Guidance Notes** to complete the application form.
 Supporting documentation must be submitted with the application (see section 8.2).
 Projects must not incur expenditure until they have been advised in writing by the CRF Team.

SECTION 1: PROJECT SUMMARY

1.1 Project reference number	CRF1155	
1.2 Organisation	Peffery Way Association (PWA)	
1.3 Project title	Peffery Way - Dingwall – Mill St end section	
1.4 Project costs	Total cost of project	£29,500
	Match funding	£0
	Grant requested	£29,500
1.5 Start date	1 st April 2023	
1.6 End date*	1 st June 2023	

**Projects are expected to be completed and claimed fully by 31st March 2024*

1.7 Which of the following themes will the project meet? Please choose ONE theme.	
People	X
Place	
Economy	
Environment	

1.8 Privacy Notice
Please confirm you have read and understood the Community Regeneration Funding privacy notice: Privacy Notice
YES

SECTION 2: CONTACT DETAILS

2.1 Main contact name	Ian Searle
Contact number	[REDACTED]
Alternative contact number	
2.2 Position	Treasurer
2.3 Address	Peffery Way Association Keppoch House Blairninich Strathpeffer
Postcode	IV14 9AD
2.4 Email address	[REDACTED]
2.5 Website address	www.pefferywayassociation.scot

SECTION 3: ORGANISATION DETAILS

3.1 Organisation type	Please indicate (x)	Organisation number
Company limited by guarantee		
Constituted group		
Public body		
Charity		
SCIO	X	SC046138
Other (please specify)		

3.2 Are you applying on behalf of a partnership and is your organisation the lead applicant? <i>Please provide partnership agreement with the application.</i>	N/A
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3.3 Is the organisation VAT registered? By ticking this, you are declaring the organisation VAT status as per HMRC. If this changes at any time during the project, you <u>must</u> notify the CRF Team as this may affect the offer of grant.	NO
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3.4 If the organisation is VAT registered, please quote number.							
3.5 Is the VAT related to the project being reclaimed from HMRC? <i>Provide relevant details i.e. details of exemptions.</i>	<table border="1"> <thead> <tr> <th>Whole</th> <th>Partial</th> <th>None</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Whole	Partial	None			
Whole	Partial	None					

Details:

3.6 Project delivery team	
Name	Job title/area of work
Ron McAulay	Chair
Ian Searle	Treasurer

SECTION 4: PROJECT DETAILS

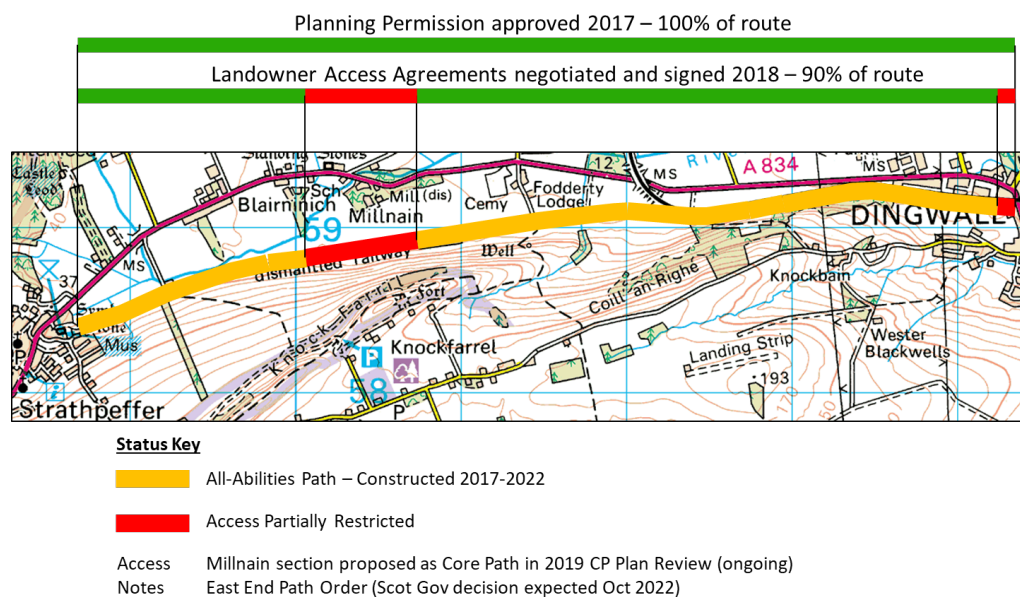
Please refer to the **Guidance Notes** to complete this section. It provides important information, definitions, and examples to ensure you answer each section correctly.

4.1 Project location - Please include postcode.

Mill Street, Dingwall, IV15 9PZ



Peffery Way All-Abilities Path Access Status Aug 2022



4.2 Do you own the land/building or have a lease agreement in place? Please provide evidence of ownership/lease with the application. If not in place, what are the arrangements to obtain this and by when?

The PWA does not own any of the land on which the path has been built. In 2018 we successfully negotiated and signed lease agreements with 5 landowners which cover ~90% of the overall path distance of 6km.

Multiple attempts by the PWA to engage with the landowners of Millnain Croft and the Dingwall exit field were unsuccessful. The Highland Council (THC) designated the Millnain Croft section as a Core Path in the 2019 CP Plan review (note: this still awaits endorsement by Scottish Gov't). THC were also unable to negotiate with the landowners at the Dingwall end and hence issued a Path Order (PO) in June 2021. The DPEA Reporter's recommendation on this was issued in April 2022 and has been with Scottish Ministers since then.

THC anticipate that the PO (if/when approved by Scottish Gov't) will provide the necessary authority for clearance of access obstructions and path construction at the Dingwall end section.

This application for path construction funding is therefore contingent on final approval of the PO.

4.3 The Project

(a) Please summarise the project, explaining how it will achieve the funds' themes as noted in 1.7, and list which outcomes it hopes to achieve.

The Peffery Way is a community-based project to create an all-abilities foot and cycle path between Dingwall and Strathpeffer. This will provide a safe and pleasant alternative to the busy and dangerous A834. People of all abilities will be able to use the path for exercise and recreation - and many are doing this already. Once the issues with access obstacles are resolved, there will also be a safe opportunity to cycle-commute between Strathpeffer and Dingwall for work and/or for schooling. The majority of the path is now complete, although full use remains frustrated by the outstanding access issues.

The Peffery Way Association (PWA) was formed as a SCIO in Nov 2015 with the goal of creating this low level, safe, all-abilities foot and cyclepath between Dingwall and Strathpeffer, connecting with the communities in between.

Over the last 7 years, the PWA have raised just over £425,000 and successfully, safely and efficiently constructed 5.2km of path (~90%). The Dingwall end section is one of just two outstanding sections, both of which currently contain physical barriers preventing all-abilities access. Once the Dingwall end section is complete there will be a fully unobstructed route for use connecting Dingwall with the Fodderty Bridge and Cemetery area.

(b) How will the project benefit local communities or the local economy?

The Peffery Way is a safe, low-level, all-abilities foot and cyclepath. Although not yet fully complete, it is already being used by a wide variety of people. Some are walking, running or cycling from end-to-end (even with the present access obstacles), while others are using parts of the completed sections for exercise or simply just recreation.

When complete, the Peffery Way will provide an entirely traffic-free link which will provide an alternative to using the car or bus. It will allow environmentally friendly travel by foot or bike between the two communities of Strathpeffer and Dingwall and will allow people to connect with the wider foot and cyclepaths which extend to both the east and west, encouraging people to leave the car at home.

(c) What need or opportunity will the project address? How do you know there is local support for the project? *Please provide evidence of community support with the application i.e. letters of support/consultation reports.*

There is currently no safe or sensible option for non-motorised travel between Strathpeffer and Dingwall. Final completion of the Peffery Way will entirely change this situation.

The PWA have widespread support as evidenced by e.g. volunteer turnout at regular path maintenance sessions, continued level of donations from private individuals and trusts, active landowner support (90% route distance).

A survey of the community conducted in 2018 registered almost unanimous support for creation of the Peffery Way.

Also attached to this application are 14 letters which evidence support from: councillors, community councils, local teachers, and others.

(d) List the main activities to deliver the project including timescales – this will be the project delivery plan.

Note: a detailed project schedule has not yet been developed. In addition, dates will remain uncertain until the PO is confirmed and the access clearance stage has been completed by THC.

From PWA path build experience so far, the following outline steps can be listed at this stage:

Activity name	Achieve by (date)
Mobilise equipment to site, prepare area for aggregate deliveries	
Remove organic surface layer and install twinwall cross-drains	
Build up any low lying sections with 150mm crusher run and compact	
Lay and compact 2.5m wide x 100mm type1 sub-base on geotex	
Lay and compact 2.0m wide x 25mm quarry dust surface layer	
Install stock fencing and gates along path edge in grazing field	
Install timber screen fencing to adjacent properties along track	
Tidy up and demobilise equipment	

(e) In developing the project, please detail how you have considered the following:

Environmental impact – describe how you intend to mitigate negative environmental impacts that may arise in delivering the project. It may also be that the project specifically seeks to address climate change issues or implement net zero ambitions/solutions.

All construction activities are preceded by protected species surveys where required (and/or as stipulated in planning conditions). Arboricultural surveys are also conducted prior to any work. Management plans are submitted to THC tree officer. On completion of construction, disturbed areas are re-seeded with an appropriate wildflower mix. In conjunction with landowners, the PWA has coordinated volunteer support for significant new tree planting (>1,500 trees) along and adjacent to the Peffery Way.

Equalities impact – explain how you have taken groups with protected characteristics into account in the development/delivery of the project. How will you ensure that no one is excluded or disadvantaged from benefitting from the project? Will the project target specific groups for example?

The goal of the PWA is to enable all-abilities access to a safe and pleasant path and cycleway that will provide opportunities for the widest possible range of users.

Walking, running, cycling, and wheeling – whether for relaxation, exercise or commuting – will be available to all.

(f) How will the project be supported after CRF funding and what will be the lasting benefits/legacy?

The lasting benefit will be a pleasant, safe, traffic-free, all-abilities foot and cycle path connecting Dingwall with Strathpeffer and the communities in between.

The PWA itself will continue and, on final completion of the path construction phase, the focus of the PWA will shift to funding and management of ongoing path maintenance.

(g) Please outline how the project fits with other relevant local plans and strategies.

Under the 2019 Core Path Plan review, the western end of the Peffery Way has been proposed for adoption as a Core Path.

https://www.highland.gov.uk/news/article/12920/proposed_amended_core_paths_plan_for_wester_ross_strathpeffer_and_lochalsh_gets_support_of_local_committee

The eastern end of the Peffery Way will be nominated as Core Path in the upcoming Core Path plan review for the Inner Moray Firth area.

The proposed THC Inner Moray Firth Development Plan 2 includes clear support for the Peffery Way.

250 The accessibility of Strathpeffer by sustainable modes of transport and employment opportunities are limited, hence a link to Dingwall, the Peffery Way should be encouraged.

Placemaking Priorities 30

[View Comments \(1\)](#)

Strathpeffer

- Support Peffery Way active travel link to Dingwall.
- Enhancement of tourist attractions and facilities.
- Protection and enhancement of outstanding built and natural heritage features.

4.4 Does the project require planning permission or other statutory regulatory consents?

YES

If YES, please detail below - provide evidence with the application if granted.

Type	Applied – Yes/No (include date)	Granted – Yes/No (include date)
Full planning permission in place for the creation of the Peffery Way. “Meaningful start” has been confirmed, so the planning consent will not now expire. (16/04163/FUL)		15 Feb 2017
The Highland Council (The Peffery Way At Mill Street, Dingwall) Path Order 2021 DPEA Case: 121687	29 Jun 2021	Believed to be imminent

SECTION 5: BUDGET

This can be provided in a separate excel spreadsheet if preferred. Delete the example below before completing this section.

5.1 Main project expenditure – these should be as accurate and current as possible from recent quotations, price comparisons or advice from professionals.

Budget Heading	Detailed costs	Revenue/Capital	Amount
Construction	Path construction (inc foundation build-up) 160m overall section length	Capital	14,000
Fencing	Stock fencing and gates to secure new path corridor alongside field	Capital	2,500

Fencing	Timber fencing alongside path at "Allanfield"	Capital	5,500
Fencing	Timber fencing and remediation work at "Bennachie"	Capital	2,500
Misc	Path entrance control, signage, completion details	Capital	5,000
Total capital expenditure			£29,500
Total revenue expenditure			£
TOTAL PROJECT COST			£29,500
Is VAT included in these costs?			Yes
Project expenditure before March 2023			£0

5.2 Reasonableness of cost – project expenditure as detailed in 5.1 should be from recent price quotations. If you have been unable to seek current quotations, please explain how you have obtained project costs whilst developing the project?

These project costs are not yet informed by specific quotations. These will be sought from appropriate contractors immediately if and when the Path Order is formally confirmed.

At this stage, the estimates above have been developed from PWA experience over the last 6 years in construction of over 5,000m of the Peffery Way. During 2022 alone, the PWA invested just over £60,000 in the construction of 1,250m of path and associated works in the Fodderly area.

This experience provides the technical basis and recent cost data that has been used to develop this project cost estimate.

SECTION 6 – MATCH FUNDING

6.1 Please give details of confirmed or pending match funding:

If match funding is confirmed, please provide letters of awards with the application.

Name of funder	Applied YES / NO <i>(include date)</i>	Granted YES / NO <i>(include date)</i>	Amount £
Please refer to explanation in box 6.3			
Total match funding			£0
CRF requested			£29,500
Total project cost			£29,500

6.2 Will the project involve “in kind” support?

This should not form part of the overall budget or counted as confirmed match funding for the project.

YES

Please detail:

The Highland Council Access Officer and Legal Officer have been instrumental in the Path Order process. If and when the PO is confirmed, the Access Officer has arranged to undertake the clearance of the obstacles that currently form the primary barriers to access.

Once access is confirmed and cleared, the PWA will project manage the path construction phase. Securing funding necessary for this work is therefore the purpose of this CRF application.

6.3 Please explain why public funding is required to deliver the project. Will the project happen without funding support?

The Dingwall exit is a short, but critical, section of the Peffery Way. This section, together with that at Millnain Croft, are the only sections yet to be built.

We are seeking 100% CRF support for the Dingwall – Mill St end section. This will enable rapid completion of the construction work if, and as soon as, the PO is confirmed.

Set in the context of overall PWA fund raising, we do not believe this to be an unreasonable request. The table at right gives a summary of the total PWA fund raising since foundation in 2015.

This demonstrates the wide range of funding sources that we have managed to access. (i.e. beyond just ‘public’ funding). These sources include significant donations from private individuals, as well as a variety of charitable trusts, community funds, local businesses and others.

Direct funding from The Highland Council has, so far, been limited to 5x £2,000 grants from Ward Discretionary Funds.

We believe it is appropriate to request that this application for 100% CRF funding is considered in the context of overall Peffery Way fundraising.

<u>Peffery Way Association</u>	<u>£</u>
- sources of total income 2015-2022	
<u>SRDP Grants: (AECS-IPA)</u>	
Phase 3 construction	£31,269
Phase 2 construction	£100,528
Phase 4 construction	£46,821
<u>Donations:</u>	
Large private donations (>£1000)	£30,758
Miscellaneous smaller	£11,481
<u>Charitable Trusts:</u>	
The Pebble Trust	£6,181
The Mackenzie NY Villa Trust	£38,000
The Folio Trust	£5,000
The Crerar Trust	£15,000
The Gordon & Ena Baxter Foundation	£2,000
The Gough Charitable Trust	£17,000
<u>Businesses:</u>	
RJ McLeod	£200
Coop Community Fund	£500
DWC Community Fund	£4,640
EDF Community Fund	£6,729
Dingwall Community Council	£250
Highland Hotel	£2,000
Knockbain Farm	£6,000
<u>Other:</u>	
National Lottery Community Fund	£17,500
Paths for All	£1,500
Highland Council Ward Disc. Funds	£10,000
Sustrans	£47,821
FCC Communities Fund	£19,476
Other Fundraising	£6,038
Total Funds raised 2015-2022	£426,692

SECTION 7 – REVENUE GENERATION PROJECTS

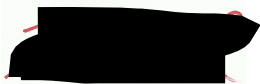
To be completed by revenue generation projects ONLY. If the project does not generate revenue, please go to SECTION 8. Please submit a business plan with the application.

Section deleted – not applicable

SECTION 8 – SIGNATURE

I declare that the information contained in this application is correct to the best of my knowledge. I have read the guidance notes and understand and accept the terms and conditions noted within them.

The data you have provided in the application (and claim) forms are subject to the provisions of the Freedom of Information (Scotland) Act 2002, the Data Protection Act 1998 and the Environmental Information (Scotland) Regulations 2004.

8.1	Main applicant, chairperson or equivalent – the person signing this application has the authority within the organisation to apply for grant funding	
Signature:	Print:	Date
	Ian R Searle–PWA Treasurer	5 th Dec 2022

8.2 Supporting documents checklist.		YES / NO or Not applicable
<i>You must enclose the following documents (where applicable) with the application. If they are not available, please state why. Please refer to the guidance note on how to name/label the documentation.</i>		
1	Constitution or articles and memorandum	Y
2	Committee Members or Directors List	Y
3	Permissions – i.e. planning, building warrants, marine licences	N
4	Policies – i.e. child protection, health and safety, equal opportunities	n/a
5	Confirmation of match funding letters	n/a
6	Bank statement – latest available * please provide a statement below declaring what the remaining bank balances are for.	Y
7	Annual financial accounts – latest available	Y
8	Evidence of need and demand i.e. letters of support, community consultation reports, photos	Y
9	Business plan (revenue generation projects only)	n/a
10	Relevant insurance policies	Y
11	Job descriptions (CRF funded posts only)	n/a
12	Evidence of control/ownership of asset – i.e. lease, title deeds	n/a
13	Partnership agreement	n/a
Reason for missing documentation:		
1. attached as pdf. PWA Constitution		
2. <u>Peffery Way Association – 8 Trustees</u>		
Ron McAulay – Chair Ian Searle – Treasurer Nessa Findlay Miles Davis		

Clara Hickey
Mia Sabel
Alison Smith
Chris Monckton

3. Hyperlinks to Planning Permission and Path Order provided in section 4.4 above

In case of any issue, full web links for these are:

Planning: <https://wam.highland.gov.uk/wam/applicationDetails.do?activeTab=summary&keyVal=ODFNLXIH0EY00>

Path Order: <https://www.dpea.scotland.gov.uk/CaseDetails.aspx?ID=121687>

6. attached as pdf. PWA Nov21 Bank Statement (RBS)

7. OSCR Accounts for PWA year-end Nov 2021 are attached as pdf. Accounts for year-end Nov22 are not yet available. However, for comparison 2022 figures are Income £102,644 and Expenditure £96,320 (both draft & unaudited)

8. attached as pdf. 14 letters of support

10. attached as pdf. Zurich Public Liability Insurance

Declaration what the remaining bank balances are for:

PWA Bank Statement – RBS Dingwall – Nov 2022

A number of key funding sources (particularly SRDP/IPA) only release grant funds on completion of work and after their inspection. This often means the PWA are liable to pay construction costs (labour/materials) before receipt of such funds and this can present a difficult cash-flow issue. The PWA have been very fortunate in managing to obtain a number of significant, and interest-free, working capital loans from various supporters. of our current cash-at-bank is from one of these loans and is therefore not available capital.

We also require to keep some working balance in our account for payment of ongoing items e.g admin, insurance, website etc.

Deducting such allowance and loan funds then leaves as our available end year balance. This represents the residual from one particularly large private donation we received in 2022, together with the accumulation of other smaller cash donations.

In addition to plans for the Dingwall end section work, we also plan a phase of work at the Strathpeffer station end of the path for Spring 2023 (estimated cost £15,000). The PWA Trustees have already allocated our available balance for this work and we are fundraising for the remainder.

As the Dingwall end section work is entirely dependent on the progress of the Path Order, we are seeking funding for 100% of the cost of this work as a separate theme/project, hence this CRF application. Please also refer to discussion on Match Funding in section 6 above.

Completed forms and supporting documentation should be emailed to the following email address quoting your unique project reference number:
communityregenerationfund@highland.gov.uk

Ref	Applicant	Title	Project description	Total cost	Grant requested	Start date	End date	Match in place?	Consents?	100% CLLD ?	Area based funds required	Project Robustness	Engagement & Support	Meeting a Need of Demand/Market	Legacy & Exit Strategy	Equalities issues/impacts	Environmental sustainability	Value for Money	Match funding	Meets Local Priorities	Additionality	Score	CLLD approved	Area based funds request	Capital split	Revenue split	DO comments	DO
1121	Maryburgh Amenities Company	Community Hall Upgrade	Capital works to upgrade the hall, including: storeroom roof replacement, upgrades to broadband, toilets, tables and chairs, fire doors, other doors and windows, insulation, heating and lighting	86,589.00	£14,057	Nov-22	Mar-24	Y	N/A	N	Y	3	2	2	3	2	2	3	3	3	3	26	£14,000.00	£14,057	£14,057	£0	Well planned project with most of the funding in place to allow works to take place - the CRF request is the "last brick" funding required. No concerns noted	FC
1155	Peffery Way Association	Peffery Way Dingwall - Mill St end section	Work to complete the Mill St section of the Peffery Way, which will allow for all abilities access at this section of the path	£29,500.00	£29,500.00	Apr-23	Jun-23	N/A	N	N	Y	2	3	3	3	2	3	3	3	3	3	28	£0.00	29,500.00	29,500.00	0.00	Well planned project and comprehensive application. No concerns noted	FC

Total Area request Capital/Revenue request Available Budget 43,557.00 43,557.00 0.00 43,557.00 £121,325.00 HCCF - £2,045 PIBP - £119,280