

Agenda Item	3
Report No	NC/07/23

## HIGHLAND COUNCIL

**Committee:** Nairnshire

**Date:** 21 March 2023

**Report Title:** Nairn Common Good Fund – Invitation to Pay Parking Scheme

**Report By:** Executive Chief Officer Infrastructure, Environment & Economy

### 1 Purpose/Executive Summary

- 1.1 Nairnshire Committee previously agreed on 20 April 2021 to introduce an invitation to pay car parking scheme at three Nairn Common Good sites.

The operational management costs to deliver the invitation to pay scheme at the 3 sites must be considered and approved by this Committee before being recharged against the Nairn Common Good Fund.

### 2 Recommendations

- 2.1 Members are asked to **agree** that £4,076.21 costs incurred by the Council's Parking Enforcement Team to operate the invitation to pay parking scheme at the 3 Nairn Common Good sites is charged against the Nairn Common Good Fund.

### 3 Implications

- 3.1 **Resource** – Financial implications are as outlined in this report. There are costs incurred by the Parking Enforcement Team in running the Invitation to Pay scheme at these sites on behalf of the Common Good Fund. These costs should be borne by the Common Good Fund.
- 3.2 **Legal** – This application of Common Good funds will fall within the competency guidelines set out both in statute and in common law in relation to Common Good Funds.
- 3.3 **Community (Equality, Poverty, Rural and Island)** – No implications.

3.4 **Climate Change / Carbon Clever** – No implications.

3.5 **Risk** – No implications.

3.6 **Gaelic** – No implications.

#### 4 **Income Generated to date**

4.1 To date in 2022/23 the invitation to pay parking scheme at the 3 sites has generated £24,753.80 of income all of which is paid to the Nairn Common Good fund:-

	<b>2022/23 (up to Feb)</b>	<b>Totals</b>
Total transactions		18,095
Cumming St	Gross Income	£11,317.05
The Harbour	Gross Income	£7,770.75
The Maggot	Gross Income	£5,666.00
	Gross Income	<b>£24,753.80</b>

#### 5 **Costs to be recharged**

5.1 The costs incurred by the Parking Enforcement Team in respect of the operation and maintenance of the 3 Nairn Common Good Fund invitation to pay parking sites are as follows:-

<b>Item</b>	<b>Cost</b>
Card Transaction and processing fees	£723.05
Maintenance agreements 6 payment machines at £400 each per annum	£2,400.00
Staff Costs to retrieve cash and monitor sites 1.5 hours per week for 12 months	£953.16
<b>Total costs</b>	<b>£4076.21</b>

Designation: Executive Chief Officer Infrastructure, Environment & Economy

Date: 6 March 2023

Authors: Shane Manning, Principal Traffic Officer

Background Papers: Nairn Visitor Management Car Parking Supplementary [Agenda](#)