

Agenda Item 2iii.

HADP Strategy Group		11 th November 2022
Present : Debbie Stewart, Kate MacLean, Jenny Valentine, Frances Mathewson, Iain Templeton, Iain McKenzie, Cathy Steer, Brian McKirdy, Caroline Robertson, David Reid, Beverley Horton		Apologies : Elisabeth Smart, Andrea Broad, Ian Kyle and Janette Douglas
In attendance: Aileen Trappitt (Minutes)		
Agenda		
1. Welcome	Cathy welcomed everyone to the meeting and a warm welcome was extended to Kate and Jenny.	
2. Minutes: Accepted as a true and accurate account of the meeting held on the 23 rd of August Actions: All previous actions are on the Agenda.		
Bullet points of discussion:		
<ul style="list-style-type: none"> The partnership extended its thanks to Eve MacLeod for her contribution to the work of the partnership and wished Eve all the best in her new post. 		
3. Development Session		
Bullet points of discussion:		
<ul style="list-style-type: none"> Debbie highlighted the Terms of Reference, which had been updated to align with the ADP Partnership Delivery Framework and also local governance and accountability structures and asked the group for sign off. Thanks were extended to Liz Smart, Iain McKenzie and Iver Forsyth for the work on the ToR Membership of the group was discussed and included in the ToR. It was noted that we don't currently have representation from Mental Health, The Crown Office, Fire and Rescue Service or the DWP. There is a need to add a number of appendices, particularly in relation to financial governance and accountability. It would be good practice if we were to set out in writing what the process is in relation to things like slippage, delegation of authority, also investment and disinvestment procedures, and what the process is. 		
Action Points	Lead / responsible	Time scale
<ul style="list-style-type: none"> Debbie to invite representation from the Community Justice Partnership, The violence against Women Partnership and the Child Protection Committee to the Strategy group. Debbie to strengthen the wording on inequalities Once the amendments have been made, the ToR will be brought back to the table for sign off 	Debbie Stewart	14 th February 2023
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4. Strategy/Partnership Development		
4.1 Self – Assessment and Improvement Plan		
Bullet points of discussion:		
<ul style="list-style-type: none"> Back in May the ADP took part in a test of change template for the Scottish Government, Ragging ourselves against five standards. As a result of the test of change the template has been amended. 		

<ul style="list-style-type: none"> • Going forward the ADP will be required to report on the five standards on an annual basis • Standard five was challenging to report on as it is about how we work with the integrated joint board, which we do not have in Highland. • An improvement plan was developed on the back of the self – assessment. 		
4.2 Feedback from the Community Planning Partnership		
<p>Bullet points of discussion:</p> <ul style="list-style-type: none"> • The Community Planning Partnership approved the Annual Report. • Debbie will take the Self - Assessment to the next CPP meeting • The Investment plan has also been approved. 		
4.3 Report to the Chief Officers Group		
<p>Bullet points of discussion:</p> <ul style="list-style-type: none"> • The Self - Assessment has gone to the Chief Officers group for sign off. • It was highlighted that the ADP is unable to carry funding forward which can create challenges for long term planning. 		
4.4 Whole Family Learning Event 22/09/22		
<p>Bullet points of discussion:</p> <ul style="list-style-type: none"> • There was a joint learning event at the end of September with the children and young people (drug and alcohol) joint committee , the Child Protection Committee, the Integrated Children's Services Partnership, the lived experience panel and Scottish Government to raise awareness of and look at practical steps that we can takeforward to progress the whole family framework. • This was a test of change with the aim of rolling out to other areas • It was an online event and 109 people attended • There was a number of positive actions to take forward in Highland, which the Children and Young Peoples (drug and alcohol) committee along with a number of other strategic partnerships will lead on 		
4.5 Website Development / Survey Results		
<p>Bullet points of discussion:</p> <ul style="list-style-type: none"> • As part of the Website refresh, we circulated a survey to the partnership, Drug Death Prevention group and Lived Experience panel asking what people would like to see on the website, what would improve it and encourage people to use it more. • The results included easy to find information on services, training and support groups. • We have collated quotes from several local companies and one national company. • The Strategy group agreed that the work could be taken forward with the sign off from the chair. • The Lived Experience panel will be asked to test the website 		
4.6 Phoenix Futures – Residential Rehabilitation Draft Proposal		
<p>Bullet points of discussion:</p> <ul style="list-style-type: none"> • Phoenix Futures are working on a proposal to build Scotland's first zero carbon residential rehabilitation facility in Inverness with capacity for 30 beds, helping support 150 people annually. • It is still in the draft stages, but the plan is to apply to the Scottish Government Rapid Rehabilitation Fund that provides monies for capital projects over £250,000. • There are a number of questions that have been put back to them and we are awaiting a response. • They will need to seek ADP sign off if the project is to go ahead. • The Strategy group agreed sign off to support Beechwood's application to Corra for funding 		
Action points	Lead/responsible	Time scale

<ul style="list-style-type: none"> • Debbie to take the Self - Assessment to the next CPP meeting. • The support team to take the website development forward. • Debbie to write to the Scottish Government to ask to be included in the consultation for Phoenix Futures Residential Rehab. 	Debbie Stewart Aileen Trappitt Debbie Stewart	
5. Performance Management 5.1 Dashboard		
Bullet Points of Discussion : <ul style="list-style-type: none"> • Information was circulated to the group ahead of the meeting, except for the information on ABI's as it wasn't available. • We have exceeded the target, mostly due to GP interventions. • There has also been an increase in Naloxone distribution, though this is largely due to the change in the way it is reported. 		
5.2 MAT Standards Progress Report – Treatment Waiting Times Standard - Opiate Substitute Treatment (OST) Target		
Bullet Points of Discussion : <ul style="list-style-type: none"> • There are 10 MAT standards. Standards 1-5 have to be embedded by April 2023 and standards 6-10 the following year. • The first five are mostly focused around treatment services. • An Implementation plan has been submitted to the Scottish Government. • A monthly report is produced for the NHS board to sign off and is then submitted to the Scottish Government, detailing the work that is being done and the progress made. • Bev provided a summary of the status of standards 1-5. • We have recently been successful in recruiting a strategic lead for the MAT Standards. • The support team will be in touch with partners to request some support in interviewing people for the experiential data collection 		
5.3 Progress Reports – Partners and Funded Projects		
Bullet Points of Discussion : <ul style="list-style-type: none"> • Updates were circulated with the papers ahead of the meeting and the group were asked for any exceptional reporting • A new template has been provided. Any questions or feedback to be given to Debbie. 		
Action Points <ul style="list-style-type: none"> • 	Lead / responsible	Time scale
6. Development and Priorities - LEAP		
Bullet Points of Discussion : <ul style="list-style-type: none"> • The lived experience panel continues to meet once a month. We have individuals and family members, whose experiences are quite different, so we are looking to split the group. • If partners know of anyone who might be interested in joining the panel, please pass their details on to Andrew or Debbie 		
Action Points	Lead / responsible All	Time scale

<ul style="list-style-type: none"> Partners to pass on details of anyone who might be interested in joining the panel to Andrew 		
7. Finance 7.1 Budget Statement		
Bullet Points of Discussion : <ul style="list-style-type: none"> David provided a summary of each funding stream and the overall position and forecast for the financial year. 		
7.2 Slippage and Funding Proposals		
Bullet Points of Discussion : <ul style="list-style-type: none"> Partners were invited to submit proposals by the 17th of November. A group of partners not involved in the proposals will then meet to score the proposals. There are options for any slippage at the end of this process, including adding to the local improvement fund administered by HTSI or contribute some funding to out of area residential rehab places. It was agreed that the best option would be to increase the funding to HTSI for the local Improvement fund. If we were able to carry some of the funding forward it would give us more time to plan. 		
7.3 Finance Group Membership		
Bullet Points of Discussion : <ul style="list-style-type: none"> 		
Action Points <ul style="list-style-type: none"> Debbie to write out to members to invite them to sit on the scoring panel. 	Lead / responsible Debbie Stewart	Time scale
8. Drug Related Deaths 8.1 Drug Related Death Review Group		
Bullet Points of Discussion : <ul style="list-style-type: none"> Several cases were held over to the next meeting due to lack of Post mortem availability. All of the remaining cases were known to services There were a number of actions to take forward including clarification on the provision of Naloxone and medication dispensing arrangements. 		
8.2 Drug Death Prevention group		
Bullet Points of Discussion : <ul style="list-style-type: none"> The minutes were circulated with papers ahead of the meeting. There was a presentation given by Eve MacLeod and Andrew Kyle on the Planet Youth project. Highlighting risk factors and protective factors. Naloxone training has been ongoing. The Eastgate Centre security staff have now been trained and carry Naloxone with them The Stay safe campaign will be running on MFR and Social Media again this festive season. 		
8.3 Immediate Response team		
Bullet Points of Discussion : <ul style="list-style-type: none"> Two out of three members of the team have been recruited, A nurse and a support worker. We are still in the process of recruiting a social worker. A more detailed update will be provided at the next meeting once the team is up and running 		

Action Points	Lead / responsible	Time scale		
9. Independent Chair 9.1 Recruitment and Timeline				
Bullet Points of Discussion :				
<ul style="list-style-type: none"> The recruitment pack has been updated and will go out to advert in the New Year. 				
Action Points	Lead / responsible	Time scale		
10. Items for Noting				
Bullet Points of Discussion :				
<ul style="list-style-type: none"> Please note the links in the agenda for items of interest 				
Action Points	Lead / Responsible	Time Scale		
10. Date and time of next meeting:		14 th February 2pm		
Notes/comments:				
Admin control	Minutes taken by: Aileen Trappitt	Draft sent to co-ordinator:	Approved by co-ordinator:	Sent to MAT Chair for approval:

Summary of action points

Agenda item	Action	Lead/responsible	Time scale
3	<ul style="list-style-type: none"> Debbie to invite representation from the Community Justice Partnership, The violence against Women Partnership and the Child Protection Committee to the Strategy group. 	Debbie Stewart	
3	<ul style="list-style-type: none"> Debbie to strengthen the ToR wording on inequalities 	Debbie Stewart	
3	<ul style="list-style-type: none"> Once the amendments have been made, the ToR will be brought back to the group for sign off 	Debbie Stewart	
4	<ul style="list-style-type: none"> Debbie to take the Self - Assessment to the next CPP meeting. 	Debbie Stewart	
4	<ul style="list-style-type: none"> The support team to take the website development forward. 	Aileen Trappitt	
4	<ul style="list-style-type: none"> Debbie to write to the Scottish Government to ask to be included 	Debbie Stewart	

	in the consultation for Phoenix Futures Residential Rehab.		
6	<ul style="list-style-type: none"> Partners to pass on details of anyone who might be interested in joining the lived experience panel to Andrew or Debbie 	All	
7	<ul style="list-style-type: none"> Debbie to write out to members to invite them to sit on the scoring panel. 	Debbie Stewart	