



Highland Community Justice Partnership

Minutes of Meeting held 1400 – 1600, 8 March 2023, HTSI Office, Thorfin House, Bridgend Business Park, Dingwall, IV15 9SL

Present: Ross MacKillop(Chair), Ritchie Macrae Police Scotland Custody Division

In Attendance: Mhairi Wylie HTSI, Margaret McShane HTSI

1. Apologies:

Brian McKirdy SPS, Sheriff Sara Matheson, Ruth Thomson SCTS, Fiona Farquhar SCRA, Roddy Bailey SDS, Caroline Cooper Families Outside, Chris Holloway Apex, Alan Grant HTSI

Discussion in relation to the poor attendance at today's meeting.

Action – Ritchie to enquire if Police HQ might be available for the CJP to use as a venue for quarterly meetings

2. Declaration of interest:

None

3. Minutes of previous meeting:

Notes of the previous Community Justice Partnership Meeting in December were circulated for noting.

AGREED as correct

Action – Margaret to contact Jenny Valentine re Actions 20/21 and 28/21

Action – Margaret to contact Mel to request circulation of Annual report to CPP via email

4. Community Justice Update:

Margaret spoke to the items in the paper that had been circulated and mentioned that she had attended an input online in relation to the Post Custodial Partnership Plan and what this could mean for CJPs. It was agreed that Maria and Brian could possibly have a look at this and consider some options in relation to how this might work.

Action – Maria and Brian to consider options around the Post Custodial Partnership Plan

Margaret also mentioned the Funding Meeting that had taken place in February. The options mentioned were i) an engagement/research piece of work, ii) mentoring services and the iii) Discovery College.

It was mentioned that the mentoring services option may be too big for the amount of funding available. In relation to the Discovery College there were concerns raised about investing the money in only one third sector organisation. The group agreed that the research piece of work seemed the best use for the funds.

Mhairi will get in touch with Maria in relation to this funding.

5. Custody Link Worker Project Update:

In Alan's absence Mhairi provided an update in relation to the paper that had been circulated.

She mentioned that Apex have indicated that they can't accept people due to their funding position due to changes in the EU/Structural Funding. This could mean that there will be no provider with experience/peer led experience to provide services for those in the justice system.

This means there will be a restriction of referrals from the Custody Link Workers.

Dougie from the National Lottery has agreed to an extension of the project for 3 months from December 2023. This means that the project will run as normal until the end of August and the Link Workers will cease to take referrals from the end of September. This will allow for a running down phase. This means that

Talks are still ongoing with HADP in relation to funding for the project and Stirling University are currently completing the evaluation.

There have been issues with some potential referrals being under 18years and therefore, we may have to re-visit the age parameters.

6. CJ Plan 2023:

Margaret spoke to the report that had been circulated and asked if the group agreed with the content.

AGREED

7. Finance Update:

Mhairi informed the group that there is currently £12.5k available and the CJ budget is healthy. Money has been set aside for the CJ Conference, Dragon's Den and Small Change for Justice payments and the CPO Development Officer post.

There will be another £50k and potentially £12.5k in addition to this from the annual funding.

A proposal in relation to the engagement and research work mentioned earlier will be drawn up and this will be discussed off table.

Action – Mhairi & Margaret to discuss proposal for Engagement/Research work

Margaret mentioned that Maria had been in touch and CJSW potentially has some funds which the partnership may wish to use. In the past funds have been used for the CPO Development Officer role and the Café Link Worker role.

8. Good News:

The fact that the partnership has some disposable funding was deemed as good news.

9. Partner Updates:

As Ritchie was the only partner present he updated the meeting that construction work within the Custody Centre in Inverness will begin in July for 16 weeks. This should improve the facility for everyone working there. Changes will include new intercom and CCTV systems.

10. AOCB:

Ross mentioned that he and Margaret had visited the Trust Project in West Lothian College in January.

[The Trust Project | West Lothian College \(west-lothian.ac.uk\)](http://west-lothian.ac.uk)

Staff from the UHI were also meant to attend as they are keen to see if they can replicate something similar in Highland. Talks are ongoing with the UHI to try and progress this work.

11. Date of next CJP Meetings

Thu 15 June 1400 – 1600

Thu 7 September 1330 – 1530

Thu 7 December 1400 – 1600



Action Table

| No | Action | Who | Due Date | Update |
|-------|---|--------------|----------|--|
| 3/20 | Delivery of employment training programme | Roddy & Ann | | Mar '23, No longer being progressed Complete (19/22) |
| 5/20 | Executive summary of findings following Small Change for Justice | All | | Mar '23, - keep for consideration after Small Change II |
| 19/20 | Review communication of CJP information | All | | Mar '23, ongoing – Comms Strategy for new CJ Plan |
| 12/21 | Consideration of good news around unpaid work being posted on twitter and/or facebook | Ross & Maria | | Mar '23, Ongoing through CPO DO role |
| 20/21 | Raise the Rapid Response approach at the Suicide Prevention Steering Group | Lindsay | | Mar '23, Ongoing – see 20/22 |
| 28/21 | Lindsay to report back to the CJP on Pathfinder Project | Lindsay | | Mar '23, Ongoing – see 20/22 |
| 5/22 | Reply to Thriving Survivors in relation to these concerns | Ross | | Complete |
| 10/22 | Contact Apex re. work that potentially those on CPOs could carry out | Ross | | Ongoing |
| 14/22 | Share information re. Integration | Andrew | | Mar '23 – see Action 22/22 |
| 17/22 | Chase CPP re. implementation of Harm Reduction Hub in Caithness | Ross | | Mar '23 Ross to speak to Jenny valentine |
| 18/22 | Arrange photograph of CJP | Margaret | | Ongoing |
| 19/22 | Update from Roddy & Ann re Action 3/20 | Margaret | | Complete – not carried to new plan |
| 20/22 | Contact Jenny Valentine re Actions 20/21 and 28/21 | Margaret | | Mar '23, Margaret to email Jenny again |
| 21/22 | Re-circulate Harper House Information | Margaret | | Complete |
| 22/22 | Contact Andrew re. Action 14/22 | Margaret | | Complete |
| 23/22 | Circulate CJS response to National Care Service Consultation | Margaret | | Complete |
| 24/22 | Circulate CJ Annual Report to CJS, CPP and publish on CPP website | Margaret | | Mar '23, Contact Mel to circulate via email |
| 25/22 | Circulate draft CJ Plan 2023 for feedback/additions | Margaret | | Complete |

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|--------------|--|-------------------|--|-----------------|
| 26/22 | Consider Children’s Care & Justice Bill and potential implications for the Community Justice Act | Margaret | | Complete |
| 27/22 | Arrange CJP face to face meeting in January 2023 to discuss finances | Margaret | | Complete |
| 28/22 | Add Partner Updates to the CJP Meeting Agenda as standing item | Margaret | | Complete |
| 1/23 | Enquire if Police HQ available for CJP Meetings | Ritchie | | |
| 2/23 | Compile proposal for Engagement/Research work | Mhairi & Margaret | | |
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