

## Highland and Western Isles Valuation Joint Board

Minutes of a Special meeting of the Highland and Western Isles Valuation Joint Board, meeting as an Appointments Panel held in Council Headquarters, Glenurquhart Road, Inverness on Monday, 6 February, 2023 at 3.00 p.m.

### Present:

#### Representing The Highland Council:

Ms T Collier (remotely)  
Mr L Fraser (remotely)  
Mr A Graham  
Mrs M Paterson

#### Representing Comhairle nan Eilean Siar:

Mr D Crichton (remotely)

### In attendance:

Mr S Fraser Clerk to the Board  
Ms J Sikkema, HR Business Partner  
Mr A MacInnes, Committee Officer, Clerk's Office

**Mr L Fraser in the chair**

### Business

#### 1. Apologies Leisgeulan

Apologies for absence were intimated on behalf of Mr B Boyd, Mr M Cameron, Ms J McEwan, Mr S Mackie and Mr M Adam, Assessor & Electoral Registration Officer, Grampian (External Adviser).

#### 2. Declarations of Interest Foillseachaidhean Com-pàirt

There were no declarations of interest.

#### 3. Exclusion of the Public Às-dùnadh a' Phobail

The Board **RESOLVED** that, under Section 50A(4) of the Local Government (Scotland) Act 1973, the public be excluded from the meeting for the following item on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 7A of the Act.

#### 4. Post of Assessor and Electoral Registration Officer Dreuchd Measadair agus Oifigear Clàraidh Thaghaidhean

There were circulated to Members only Job Description/Person Specification and application received for the post of Assessor and Electoral Registration Officer.

The Panel were invited to consider shortlisting the candidate for interview and the format of the interview was discussed.

Following consideration, the Panel **AGREED** that the candidate be invited for interview.

#### **5. Proposed Date of Interview**

The Panel **NOTED** that the interview for the post of Assessor and Electoral Registration Officer would take place on Tuesday, 14 February, 2023 at 11.15 a.m. in Council Headquarters, Inverness.

The meeting concluded at 3.20 p.m.