



Highland
Community
Planning
Partnership

Com-pàirteachas
Dealbhadh
Coimhearsnachd
na Gàidhealtachd

Agenda Item 3.

Community Planning Partnership Board Action Tracker

Item	Action	Actioning Officer/ Group	Status/Update	RAG
20 December 2021				
8.	Highland Alcohol and Drugs Partnership (HADP) Annual Report 2020/21 and Funding Summary An update on progress in terms of assessing the impact of investments and establishing headline measures that would dovetail into the HADP's core indicators to be provided at the next meeting of the Board.	Elisabeth Smart/Debbie Stewart	This forms part of the HADP report at item 11 on the agenda.	Green
9 December 2022				
4.	Highland Adapts Update A further update to be provided in 6 months' time.	Harper Loonsk	Report to be presented to the December Board.	Green
5.	Highland Environment Forum: Report on activities and opportunities for future action The Regional Skills Planning Lead, SDS, to instigate discussions with Becky Shaw, NatureScot, and other relevant officers, including the Area Manager – Caithness and Sutherland, HIE, regarding promoting the opportunities that existed in terms of peatland restoration.	Stephen Sheridan	Completed – update provided by email 20/09/2023.	Green

6.	Cost of Living Workshop Feedback A representative of Social Security Scotland to be invited to attend a future meeting of the Board to discuss what they were doing in relation to the cost of living crisis.	Eann Sinclair	The Council's Head of Revenues and Customer Services and a representative of Social Security Scotland to be invited to provide an update at a future meeting.	Amber
8.	Presentation: "My Life in the Highlands and Islands" Survey The Council's Head of Development and Regeneration, Allan Maguire, to be invited to attend a future meeting of the Board to discuss the Strategic Housing Investment Plan.	Stuart Black/Eann Sinclair	On the agenda for the December Board.	Amber
22 June 2023				
3.	Action Tracker A report to be presented to the next meeting of the Board with a view to formalising the governance arrangements in respect of the various groups that form part of the CPP structure, particularly in relation to approval of Terms of Reference and recruitment of independent Chairs.	CPP Senior Officers Group	This will form part of a wider report to the February Board on CPP Governance.	Green
11.	Annual Report of the Director of Public Health The Director of Public Health to liaise with partners and come back to a future meeting of the Board with a proposed model as to how to approach prevention.	Tim Allison	A verbal update will be provided at the December Board.	Green
13.	"Leave No One Behind" Linked to item 11 above, the Director of Public Health to liaise with partners and come back to a future meeting of the Board with proposals as to how health inequalities could be addressed.	Tim Allison	As above.	Green

15 September 2023

<p>4.</p>	<p>Partnership Development Team Update</p> <p>Quarterly update to be provided to the Board on progress against the workplan.</p>	<p>Gail Prince</p>	<p>Added to the Forward Planner as a standing item.</p>	<p>Green</p>
<p>5.</p>	<p>Review of Strategic Risk Register</p> <p>Covid Resilience and Covid Recovery Risks to be retained at present and considered further, taking into account the points raised during discussion.</p> <p>Crisis in Ukraine risk to be lowered to "low", based upon current local evidence and operation.</p> <p>Cost of Living Crisis risk not be lowered at present and to continue to be reviewed.</p> <p>Risk relating to public sector funding to be added for consideration at the next meeting of the Board.</p>	<p>CPP Senior Officers Group</p>	<p>Revised Risk Register on the agenda for the December Board.</p>	<p>Green</p>
<p>6.</p>	<p>Length of Chair's Tenure on CPP Board</p> <p>Duration of Chair's tenure to be extended from 18 months to 2 years.</p> <p>Duration of Community Partnership Chairs' tenure to be reviewed as part of the work being undertaken by the Partnership Development Team.</p>	<p>Gail Prince/Mel Murray</p> <p>Gail Prince</p>	<p>Completed – schedule amended accordingly.</p> <p>Included as part of the minimum standards model launching November 2023.</p>	<p>Green</p> <p>Green</p>
<p>8.</p>	<p>Highland Alcohol and Drugs Partnership Annual Reporting Template</p> <p>Consideration to be given to producing a public-facing Annual Report in a more digestible format.</p>	<p>Carron McDiarmid/Debbie Stewart</p>		

10.	Custody Link Project – “CLinks” A small officer group to be established to consider potential options to continue the funding of the project or how the needs of the individuals involved might be met through alternative means, and a further report to be presented to the December Board.	Mhairi Wylie/Alison Clark	A verbal update will be provided at the December Board.	Green
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