

The Highland Council

Recruitment Panel: Assistant Chief Executive posts

Minutes of Meeting of the Recruitment Panel: Assistant Chief Executive posts held in Council Headquarters, Glenurquhart Road, Inverness on Monday 29 April, 2024 at 8.30 a.m.

Present:

Mr R Bremner
Mr A Christie
Mr J Finlayson
Mr K Gowans

Mr B Lobban
Mrs T Robertson
Mr R Stewart

Officials in attendance:-

Mr D Brown, Chief Executive
Mrs L McGunnigle, HR Manager, Resources & Finance Service

Mr B Lobban in the Chair

1. Apologies for Absence

There were none.

2. Declarations of Interest/Transparency Statement

There were none.

3. Exclusion of the Public

The Panel **RESOLVED** that, under Section 50A(4) of the Local Government (Scotland) Act 1973, the public be excluded from the meeting during discussion of the following item on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 7A of the Act.

4. Appointment of Assistant Chief Executive (People, Place & Corporate Clusters)

There had been circulated to Members only the undernoted documents.

- a) A copy of the Job Specification and Person Specification for the posts of Assistant Chief Executive (People, Place & Corporate Clusters).
- b) Candidate summary sheet and copies of the applications submitted by the candidates;
- c) Candidate scoring sheet;
- d) a scenario and interview questions.

The panel proceeded to interview the candidates.

Following consideration, the Panel **APPOINTED:-**

Mrs K Lackie to the post of Assistant Chief Executive (People);
Mr M MacLeod to the post of Assistant Chief Executive (Place);
Mr A Gunn to the post of Assistant Chief Executive (Corporate).

The meeting ended at 4.30 p.m.