

Agenda Item	14
Report No	SR/17/24

# The Highland Council

**Committee:** Isle of Skye and Raasay Area Committee

**Date:** 26 August 2024

**Report Title:** Dunvegan Community Council Ward Discretionary Fund Application

**Report By:** Head of Community Support, Contact and Engagement

## 1. Purpose/Executive Summary

- 1.1 Dunvegan Community Council have applied to the Isle of Skye and Raasay Ward Discretionary Fund. The application is to support costs associated with a visitor information project.
- 1.2 Given that the application is for retrospective costs, this requires to be considered at Area Committee.

## 2. Recommendations

- 2.1 Members are asked to:
  - i. Consider the application for funding from Dunvegan Community Council

## 3. Implications

- 3.1 Resource: Funds from the Ward Discretionary budget would be allocated to this application. £1,393.80 is requested by the applicant.
- 3.2 Legal: No implications
- 3.4 Risk: The single grants process would not normally fund retrospective applications.
- 3.5 Health and Safety (risks arising from changes to plant, equipment, process, or people): No risks identified.
- 3.6 Gaelic: No implications

## 4. Impacts

- 4.1 In Highland, all policies, strategies or service changes are subject to an integrated screening for impact for Equalities, Poverty and Human Rights, Children's Rights and Wellbeing, Climate Change, Islands and Mainland Rural Communities, and

Data Protection. Where identified as required, a full impact assessment will be undertaken.

- 4.2 Considering impacts is a core part of the decision-making process and needs to inform the decision-making process. When taking any decision, Members must give due regard to the findings of any assessment.
  - 4.3 A separate screening for impact for each application is not required however consideration of impacts for equalities, socio-economic impact and consideration of the impact on the individual community is part of the assessment criteria.
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## **5. Dunvegan Community Council Application Summary**

- 5.1 This project is a partnership between 4 Community Councils on Skye and Police Scotland, led by the Dunvegan Community Council.
- 5.2 The project aims to inform visitors to Skye about traffic management and visitor facilities. It involves installing signage on lampposts in targeted areas and managing a website with visitor information.
- 5.3 The applicant is seeking £1,393.80 from the Ward Discretionary Fund towards the total cost of £2,893.80. £500 has been raised from another funder and £1,000 has been raised from the 4 participating Community Council's own funds.

## **6. Decision making process**

- 6.2 This project is already underway. Project materials have been ordered, received and the project has commenced prior to a decision having been taken on this application. The guidelines for the Single Grant and Discretionary Funding process mean that retrospective funding is not supported. It is therefore for the Area Committee to consider if it wishes to support this application.

Designation: Head of Community Support, Contact and Engagement

Date: 21 August 2024

Author: Kirsty Ellen, Community Support Officer

Appendices: Appendix 1 – Application form



**APPLICATION FORM FOR WARD DISCRETIONARY GRANT  
FROM THE HIGHLAND COUNCIL - OVER £1,000**

<b>Applicant organisation:</b>	Donvegan Community Council
<b>Project title:</b>	Wrap Signs 2024 & Supporting Website
<b>Project location</b> (inc. postcode):	Throughout Donvegan, vic. Staffin + Waterish CC.
<b>Contact name:</b>	Mandy Boswell
<b>Applicant Address</b> (inc. postcode):	
<b>Email address:</b>	
<b>Contact telephone:</b>	
<b>Council Ward:</b> (check guidance for link)	10 Eilean a' Cheò
<b>Does the main contact have any communication needs?</b> E.g., textphone, sign language, large print?	
Yes	No <input checked="" type="checkbox"/>

**What type of organisation are you?** (Please tick all that apply)

<b>Third Sector (voluntary or community) organisation</b>	<b>Community Council</b>	<input checked="" type="checkbox"/>
<b>Registered Charity</b> If yes – Registration number .....	<b>Company Limited by Guarantee</b> If yes – Company Number .....	
<b>Other - please specify</b> .....		

<b>Start date of project:</b>	Immediately.
<b>End date of project:</b>	Signs installed by 31/7/24 <sup>website</sup> ongoing

**Project summary** – please provide a brief outline of your project and the outcomes it will deliver.  
example:

- Aims of the project and how you are going to do it
- Help with running costs or for a specific project or activity?
- Who will benefit?
- How your project or activity will help the Council to meet its Public Sector Equality Duty

Please note that the Council will be unable to provide any resources not specified on this form or supporting information.

With the assistance of Police Scotland we intend to provide 100 lamp post wraps as used on Barra. Please see [www.police.scot.nhs.uk](http://www.police.scot.nhs.uk)

[www.scotland.police.uk/what-s-happening/news/2023/april/welcome-to-barra-and-vatersay/](http://www.scotland.police.uk/what-s-happening/news/2023/april/welcome-to-barra-and-vatersay/) (or Google Barra police Scotland wraps). These will provide visitor information and also details of a new community council website to provide positive helpful and welcoming information for visitors - reminders about driving on left, using single track roads, location of public toilets etc.

Funding is for 1st year website hosting and cost of first 100 signs to be shared by Dunvegan, Uis, Skellin, and Waterisk Community Councils.

Both residents and visitors should benefit. Visitors by being given one place for information that hopefully accommodation providers and other sites will point to (link). Residents should hopefully benefit by a reduction in anti-social behaviour by the minority of visitors and an increased visitor awareness of road safety.

Residents will feel "something" is being done.

Please find attached copy of "business case for Police Scotland"

Please state a summary of outcomes from your project.

- |    |  |
|----|--|
| 1. | Reduction of anti-social behaviour               |
| 2. | Increased Road safety                            |
| 3. | Positive messages / communication with tourism . |

Please provide a breakdown of how much your activities/project will cost, listing the items requested from Ward Discretionary Funding:	Amount (£)
Names.co.uk 1st year CPanel Professional web hosting	350.27
100x Post Shrouds 841 X 1189 polypropylene	2543.53
<b>Total Project Cost</b>	<b>2893.80</b>
<b>Total Requested Amount</b>	<b>1393.80</b>

How will the project be funded? (What other organisations have you applied to?)	Amount (£)	Confirmed
NFU Mutual Agency Loddish, Skipton + Over Horwicks	500.00	✓
Contribution by four community Councils <sup>4x250</sup> =	1000.00	✓
Dunvegan, Uis, Staffin, Waterish		
<b>Total Requested Funding</b>	<b>1393.80</b>	✓
<b>Total Match Funding</b>	<b>1500.00</b>	✓
<b>Total Project Costs</b>	<b>2893.80</b>	✓

Your Bank Details:	
Name of Bank:	
Account Name:	
Account Number:	
Sort Code:	

**Checklist And Declaration** - To ensure that the Highland Council can consider your application, please tick boxes to show what you have enclosed. Please ensure that you have enclosed the following information:

Externally verified Statement of Accounts as presented to your latest AGM	<input checked="" type="checkbox"/>
<b>OR</b>	
For new organisations which have been established less than 12 months, please give an estimate of first year's income and expenditure	<input type="checkbox"/>
<b>AND</b>	
A copy of your organisation's last 3 months bank statements (for very new organisations a single bank statement will be sufficient)	<input checked="" type="checkbox"/>
<b>AND</b>	
A copy of your organisation's constitution	<input checked="" type="checkbox"/>

**Declaration:** We confirm that we are allowed to submit this application on behalf of:

**Name Of Organisation:** Dunvegan Community Council

We undertake to ensure that all the necessary enclosures are included, that the information is, to the best of our knowledge, accurate and that this application complies with the Highland Council's Conditions of Award. The data you have provided in the application and claim forms will be recorded on an electronic data base and are subject to the provisions of the Freedom of Information Act (Scotland) Act 2002, the Data Protection Act 1998.

Please provide 2 signatures. Signatory 1 should be the Chairperson of the Organisation and signatory 2 should be the person who has filled out the form. If these two people are the same, signatory 2 should be another member of your organisation's committee.

	Signatory 1:	Signatory 2:
<b>Print Name:</b>	<u>JOHN LAING</u>	<u>AMANDA BOSWELL</u>
<b>Signature:</b>	<u>[Signature]</u>	<u>[Signature]</u>
<b>Date:</b>	<u>26-6-2024</u>	<u>26-6-2024</u>

Please confirm you have read and understood the Privacy Notice: Yes  No

Please confirm you have read and understood the Funding Terms and Conditions:

Yes  No

Completed forms should be emailed to: Policy6@highland.gov.uk