



Highland Community Justice Partnership

Community Justice Partnership Meeting

Tuesday 17 September 2024, 10:00-12:00

Spectrum Centre - 1 Margaret Street, Inverness IV1 1LS

Minute of Meeting

1. Attendance

Present

James Maybee (Chair); Maria Cano (JSW); Fiona Farquhar (SCRA); Teresa Green (HADASS); Karen McEwan (Families Outside); Megan Mackenzie (APEX Highland); Kate MacLean (THC Elected Member); Ritchie MacRae (Police Scotland); Sarah Malhan (JSW); Frances Matthewson (HADP); Miles Stubbs (SFRS); Harry Ward (APEX Highland); Scott Watson (SPS)

In attendance

Gabrielle Buist (CJP); Kevin Flett (CJP - minutes); Alan Grant (CLink); Mhairi Wylie (HTSI)

Apologies for absence – (standing apologies from Sheriff Matheson)

Roddy Bailey (SDS); Caroline Black (DWP); Chris Holloway (APEX); Rachel Hughes (VSS); Dawn Kotschujew (RASASH); Louise Martin-Theyers (UHI); Margaret McIntyre (THCSW); Donna Mackenzie (THC Housing); William Nimmo (Police Scotland); Ruth Pond (THC Housing); Lindsay Snodgrass (UHI); Carol Spratt (NHS); Ruth Thomson (SCTS); Jenny Valentine (Police Scotland)

		Actions
2.	Declarations of Interest - None	
3.	<p>Minutes of 19 June 2024: The minutes were approved.</p> <p>Actions</p> <p>a. Recruitment of Chair: James introduced himself to the meeting, outlining his background and experience and continuing commitment to Community Justice. He also highlighted his strategic links locally and nationally. His aim is to meet with CJP members over coming weeks.</p> <p>b. Custody Link: No progress to report on funding of the CLink project. This is seen as a priority, and it was agreed that the</p>	<p>1. Re-convene CLink SLWG</p>

	<p>Working Group be re-convened to move this forward, exploring, for example, potential links with wider commissioning processes for Drug and Alcohol services.</p> <p>c. Nugent Report: The report had been circulated, but not Brieg's presentation. There is a feel that the report doesn't fully identify the reasons for the higher rates of female offending/reoffending, but that at this stage it isn't clear if further research would be helpful. A recent County Lines seminar had raised further issues that could be explored. https://www.youtube.com/watch?v=ma13-tqPD48</p> <p>d. Funding: Funding had been agreed for this year at £62.5k. It was agreed that a MoU should be drawn up between JSW and HTSI to clarify the relationship.</p> <p>e. Women's' Group: JSW reported that the women's group is scheduled to recommence later this year. A CJ Officer is to be appointed to support this work. More broadly, funding formulas for JSW are under review, so it is unclear what the settlement for 2025/26 will be.</p> <p>f. It was unclear if the link from RASASH to the BBC Alba documentary had been sent out. This will be checked. https://www.bbc.co.uk/iplayer/episode/m001xjlp/eorpa-series-31-episode-16?seriesId=unsliced</p>	<p>MW/AG</p> <p>2. Presentation to be circulated KF</p> <p>3. Consider possible further steps JM/KF/GB</p> <p>4. MoU to be developed MC/MW</p> <p>5. Check link has been circulated GB</p>
4.	<p>CJP Manager Update – Paper attached – Kevin Flett</p> <p>a. CJP Annual Report: In addition to the report presented today, a further public facing report is due by the end of December. The format of this is unclear, but it was noted that the CPP board appreciated the narrative format of previous years.</p> <p>b. Voluntary Throughcare Commissioning: Though the plan was for the new service to commence in April 2025, current provision would continue if this was delayed. It was noted that the local JSW voluntary throughcare service continues to develop, which is separate to the new national service.</p>	
5.	<p>Custody Link Worker Project Update – Paper attached – Alan Grant</p> <p>a. The impact of the pause in referrals (Dec-Feb) is reflected in the chart.</p> <p>b. There has been a lot of interest in the project (including a visit from the Chief Constable), with the Highland model used as a basis for new Police Scotland arrest referral processes. The local tool differs slightly from the national, but PS are happy for Highland to continue to use their current version.</p> <p>c. There has been some discussion about the implications on resources of widening the existing referral criteria.</p> <p>d. The County Lines seminar highlighted particular difficulties faced by women who are afraid to return to their homes.</p> <p>e. There are still issues around referral from Clinks to NHS services.</p>	<p>6. Meet to discuss issues AG/TG</p>
6.	<p>Finance Update – Verbal update – Mhairi Wylie</p> <p>As noted above, the settlement for this year is £62.5k. The CJP currently holds £45-50,000. Mhairi would provide a written report to the next CJP Meeting</p>	<p>7. Report for next meeting MW</p>
7.	<p>CJS Annual Report – Draft Copy Attached – Kevin Flett</p> <p>Kevin thanked everyone who had contributed to the report. It was the first year with the new format linked to the National Outcomes and</p>	<p>8. Report to be submitted to CPP</p>

	<p>indicators. The thrust of the report is the presentation of local evidence which has supported the National Outcomes.</p> <p>In addition to partner contributions, input was supplemented with extracts from minutes and members updates to meetings.</p> <p>A discussion was had about bail supervision and the local and national issues referred to in the report. The proposed restructuring (Item 8) would provide a structure to address some of these, along with other forums, e.g. court liaison groups.</p> <p>Frances had submitted additional information about the introduction of the Medication Assisted Treatment Pilot at Custody Toolkit (MATPACT), and it was agreed that this should be included.</p> <p>With this additional information, the report was agreed by the CJP, and will be sent to the CPP Board for approval before submission to CJS by 27th September.</p>	<p>Board and thereafter to CJS KF</p>
<p>8.</p>	<p>CJP Restructuring – Papers attached – Kevin Flett</p> <p>A summary restructuring document along with the outline of the National Aims and Actions were circulated to the meeting.</p> <p>Kevin summarised the background to the proposal for a sub-group structure, which had emerged from the positive development work underpinning the Highland Community Justice Outcome Improvement Plan (CJOIP) and the publication of the new National Strategy and Delivery Frameworks. The CJS improvement lead had also encouraged us to consider the sub-group model.</p> <p>The approach taken has been to seek alignment between the local and the National, but with the national Aims providing the framework for our local structures. The main reason for this is that our reporting into the future will be based on national frameworks and it therefore makes sense to work within this.</p> <p>Mhairi reminded the meeting of the work that had been done to develop local priorities, and it was important that this was not lost – which all agreed with.</p> <p>Sarah asked about representation/leadership of the groups – this is all still open for discussion and change – the paper is very much a starting point for discussion.</p> <p>It was agreed that we would seek to develop four delivery groups:</p> <ul style="list-style-type: none"> • Diversion (focus on Aim 1 – diversion from prosecution and early interventions) • Interventions (focus on Aim 2 – community interventions and public protection arrangements) • Transitions (focus on Aim 3 – transitions from prison and community integration) • Communities (focus on Aim 4 – partnership approaches, reducing stigma, voices of victims, survivors, lived experience, families) <p>The current CJP would become the CJP strategic Group, comprising senior managers/leaders, focussing on leadership and accountability (Part of Aim 4).</p> <p>Members are asked to reflect on the structure and give some thought to how their organisations could be best represented, with particular thought to the interaction between the strategic group and the delivery groups.</p> <p>Work will be done to develop draft action plans for each group, linking the national and local plans. The framework presented is based on the reporting template already used by the CPP Community Safety and Resilience co-chaired by Jenny Valentine and Miles Stubbs.</p> <p>We will work towards a Development Day (planned for Friday 29 November 2024, 09:30-13:00) at which initial proposals would be</p>	<p>9. Reflect on representation – ideas to Kevin All</p> <p>10. Draft Actions plans formulated KF</p> <p>11. Organise Development Day for 29/11/24</p>

	<p>firmed up and draft action plans agreed, with a view to taking final proposal to the CJP in December, and thereafter to the CPP for approval.</p>	<p>JM/KF/GB</p>
<p>9.</p>	<p>Partner Updates – All</p> <p>a. SCRA: Fiona reported on the new National Plan and the government re-think around the work and shape of the SCRA, including the absorbing of 16-17 year olds into the system and the broader restructuring of the Hearing system.</p> <p>b. HADP: Frances reported on recent developments. Most notable has been the reduction (against national trends) in the numbers of drug and alcohol related deaths in Highland. It was impossible to tie this change to specific initiatives, but the focus on early interventions and wider use of naloxone, along with analysis (and learning) by Public Health Scotland and the implementation of the MAT standards all played a part.</p> <p>c. SFRS: Linked to the previous item, Miles reported that 90% of officers have had naloxone training and carry naloxone. There is ongoing Home fire safety work, and plans to roll out Fireskills training to young people in more remote areas, reaching young people who may be on the fringes of prosecution.</p> <p>d. SPS: Scott updated the meeting on the new build which is due for handover to SPS in late 2026. It is a source of motivation for staff and an opportunity to introduce new approaches. The change to a 35 hour week contract has necessitated some adjustment. The Early Release programme had gone smoothly, although prison numbers are still high. There are some very complex cases, but links, for example, with FIT homes are good. Other initiatives include the creation of a clothing bank for families (including school uniforms), and the contribution of fresh produce to the Food Bank from the prison garden.</p> <p>e. Senior Development Officer: Gabrielle outlined aspects of her work over the past few months. There has been positive engagement with the Community Payback Officers, and their teams are working together well. Information has been circulated via social media, and the new Web site has been launched – there is a website poster available with links and QR codes which folks are encouraged to take for their notice boards.</p> <p>f. HADASS: Theresa reiterated what Frances had reported around the positive news of deaths in Highland. The MATPACT was being redeveloped with a change in terminology representing a change in focus from a custody tool to a care tool (Medication Assisted Treatment Pilot at <u>Care</u> Toolkit). It was agreed to ensure Theresa had time at the next meeting to provide a more detailed input on work being done.</p> <p>g. APEX: Megan and Harry described developments in the Visitor Support Service at HMP Inverness, including work with families, issuing foodbank vouchers, travel warrants and offering children’s activities and activities to encourage people to be out and about. There is also a new SMART group for loved-ones of those with addictive behaviour.</p> <p>h. Families Outside: Karen had to leave the meeting early, but sent a brief update. FO are currently supporting 15 families in Highland. Initiatives include the Nessie children’s group running once per month. It is attended by 4 children at present, but looking to increase this. The Inverness pilot children’s group has been used as a model for a new children’s group in East Lothian. The Moray CJP ran an event last month in HMP Inverness, with stalls from education, housing, health, employment, support services etc. and</p>	<p>12. Reports to be circulated FM/KF</p> <p>13. Website poster to be re-sent to ensure good coverage GB</p> <p>14. HADASS agenda item for next meeting KF</p>

	<p>opportunities for the men to join small groups to chat with the agencies. Perhaps this is something that could be replicated by Highland?</p> <p>i. Police Scotland: Ritchie updated on recent developments including the launch of Direct Measures which incorporates a wider range of offences. The rebuild of the Custody Suite at Burnett Rd will take place over the next 6 months.</p>	
10.	<p>AOCB</p> <p>There was no further business.</p> <p>James thanked everyone for their attendance and contributions and asked members to note the change in date of the next Meeting.</p>	
11.	<p>Date of next CJP Meeting 2024:</p> <p>Thursday 12 December, 10:00 – 12:00</p> <p>Police HQ Inverness, Old Perth Rd, Inverness IV2 3SY</p> <p>Proposed CJP Meeting dates 2025:</p> <p>Police HQ Inverness, Old Perth Rd, Inverness IV2 3SY</p> <p>Wednesday 12 March 2025, 10:00 – 12:00</p> <p>Wednesday 11 June 2025, 10:00 – 12:00</p> <p>Wednesday 10 September 2025, 10:00 – 12:00</p> <p>Wednesday 10 December 2025, 10:00 – 12:00</p>	

Actions

	Description	Responsible	Completion
1.	Re-convene SLWG to consider CLink funding	Mhairi Wylie/ Alan Grant	02/12/2024
2.	Presentation by Briega Nugent to be circulated to partners	Kevin Flett	03/10/2024 (Link in minutes)
3.	Consideration of possible further steps following Nugent report	James Maybee/ Kevin Flett/ Gabrielle Buist	
4.	Finance MoU between JSW and HTSI to be developed	Maria Cano/ Mhairi Wylie	
5.	Check that link to TV documentary from RASASH has been circulated to partners	Gabrielle Buist	03/10/2024 (Link in minutes)
6.	Meeting to discuss referral processes between arrest referral and A&D services	Alan Grant / Teresa Green	
7.	Written Financial Report for next meeting	Mhairi Wylie	
8.	Annual Report to be submitted to CPP Board and thereafter to CJS	Kevin Flett	26/09/2024
9.	Reflection on new structures. Ideas for possible reps from organisations to be passed to Kevin	All	ongoing
10.	Draft Actions plans for development groups to be formulated	Kevin Flett	ongoing
11.	Organise Development Day for 29/11/24	James Maybee/ Kevin Flett/ Gabrielle Buist	29/11/2024
12.	Reports on Drug and Alcohol related deaths to be circulated	Frances Matthewson / Kevin Flett	19/09/2024
13.	Website Poster to be re-sent to ensure good coverage	Gabrielle Buist	3/10/2024
14.	HADASS agenda item for next meeting	Kevin Flett	12/12/2024
15.			